



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, June 14, 2011 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	July 12, 2011

MEMBERS PRESENT

Jerome Todd, Professional Member, President
Dean Sherman, Professional Member, Vice President
Carol Guilbert, Public Member, Secretary
Robert Briccotto, Jr., Professional Member
Frank Beebe, Professional Member
James Anderson, Public Member
Gerard Pepeta, Professional Member

MEMBERS ABSENT

John Brady, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Witte, Administrative Specialist II
Danny Stevenson, Deputy Attorney General
Vera Sitze, Court Reporter

OTHERS PRESENT

Chuck Davidson
John Behorner
Charlie Robbins
Tom Andrea
Peter Woodfield

CALL TO ORDER

Mr. Todd called the meeting to order at 8:53a.m.

REVIEW OF MINUTES

A motion was made by Mr. Briccotto, seconded by Ms. Guilbert, to approve the May 10, 2011 meeting minutes as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Proposal to Deny Hearing-Peter Woodfield

The hearing went on record at 9:00 a.m.

Mr. Stevenson introduced today's hearing was a result of the proposal to deny the application of Peter Woodfield for not meeting the requirements for licensure according to Del. C. 1821.

The Board members were introduced.

Mr. Woodfield was sworn in and agreed to proceed without legal counsel.

Mr. Woodfield testified that although all of his experience is from Australia, he has been in the US for ten years and has been self-employed refurbishing houses. He is very knowledgeable of the installation and servicing of HVACR systems and stated that his experience in Australia is comparable to that in the United States.

Mr. Stevenson advised that the Board is not questioning the experience obtained in Australia but that the Board is bound to the States' law.

Mr. Woodfield answered questions from the Board.

The hearing went off record and into deliberations.

The hearing went back on record at 9:23 a.m.

A motion was made by Mr. Briccotto, seconded by Ms. Guilbert, to deny the application of Peter Woodfield for not meeting the requirements for licensure as set forth in Del. C. 1821. The motion was unanimously carried.

The hearing went off record at 9:24 a.m.

Verbatim testimony was taken by a court reporter.

Signing of Decision and Order

The Decision and Order from the proposal to deny hearing of Melvin Stoltzfus was signed by the Board members.

Re-Review of Applications

After review of additional documentation, a motion was made by Mr. Briccotto, seconded by Ms. Guilbert, to approve the application of William Parker to take the bypass examination for Master HVACR. The motion was unanimously carried.

Mr. Stevenson reviewed the criminal report submit by William Ebert and determined that the crimes were not on the Board's list that could prevent licensure.

After review, a motion was made by Mr. Briccotto, seconded by Ms. Guilbert, to approve William Ebert to take the bypass examination for Master Plumber. The motion was unanimously carried.

NEW BUSINESS

Review of Examination Results

The Board reviewed the examination results, which showed that out of five candidates, only one received a passing score, Anthony Susi, Sr.

Ratification of NCC Applications

A motion was made by Mr. Briccotto, seconded by Mr. Pepeta, to approve the ratification of the Master Restricted HVACR applications of Bart Shelly and Daniel McKenney. The motion was unanimously carried.

Ratification of Applications

A motion was made by Mr. Briccotto, seconded by Mr. Pepeta, to approve the ratification of the Master HVACR applications of Gerald Romandino, Thomas Donaldson, William Sard, Jr., and Troy Metz, the Master HVACR Restricted application of Ervin Bowden, and the Master Plumber application of Timothy Shrodes. The motion was unanimously carried.

Review of Proposed NCC Amendments-Chuck Davidson

After discussion, there was an agreement that Department of Public Health and the Board of Plumbing and HVACR Examiners will review any local amendments and that the Department of Public Health will place approved amendments within the body of the state regulations for each jurisdiction.

Complaint Status

34-02-07-Assigned
34-01-09-Forwarded to Office of Attorney General
34-02-09-Forwarded to Office of Attorney General
34-13-09-Forwarded to Office of Attorney General
34-15-09-Forwarded to Office of Attorney General
34-01-10-Forwarded to Office of Attorney General
34-02-10-Assigned
34-03-10-Assigned
34-04-10-Assigned
34-06-10-Assigned
34-08-10-Assigned
34-09-10-Assigned

34-01-11-Assigned
34-02-11-Assigned

CORRESPONDENCE

Ms. Witte read the Board an email that was received from Christopher Preston advising of his resignation from the Board.

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

There was no other business before the Board.

PUBLIC COMMENT

Mr. Davidson advised the Board that he sent a letter to the irrigation installers advising them that the connection needs to be made by a licensed plumber and advised them of the backflow standards.

Mr. Behorner advised the Board that NCC was still looking for people on the tack committee and there is an August 1, 2011 deadline. Candidate needs to be licensed and either self-employed or working for a contractor for the last ten years.

NEXT SCHEDULED MEETING

The next meeting will be held on **Tuesday, July 12, 2011** at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Ms. Guilbert, seconded by Mr. Sherman, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 10:43 a.m.

Respectfully submitted,

Jennifer Witte
Administrative Specialist II