



MINUTES
Governor's Homeland Security Advisory Council
January 18, 2012

Attendees:

Secretary Lewis D. Schiliro
Kurt Reuther, HSA
DAG Thomas Ellis
Major Monroe Hudson

Captain Pete Sawyer, OIC
Col. Dallas A. Wingate

Michael Mendoza, WATA

Jamie Turner Director
Gene Donaldson, TMC Mgr.
Dwayne Day, HS Planner
Chief James Graybeal

Warren Jones, Exec. Sec.
J. Allen Metheny, Treasurer
Elayne Starkey, CTO

John Sadowski
Brian McDonough
Chief James Hosfelt
Mayor Carleton Carey

Joseph Wessels

Ed Klima

Joseph Aviola
SSA Jeffrey Reising
Ken Greeson,

Robert Prettyman

Department of Safety & Homeland Security - Chair
Department of Safety & Homeland Security – Co-Chair
Department of Justice – Civil Division – Legal Counsel
Special Operations Officer, Delaware State Police
DSP Designated Representative
Delaware Information & Analysis Center (DIAC)/ OIC
Delaware National Guard, Director of Military
Support – Designated Rep
436th Airlift Wing, Dover Air Force Base
DAFB Designated Rep
Delaware Emergency Management Agency - Member
Department of Transportation/TMC – Designated Rep
Department of Transportation/TMC – Alternate Rep
Department of Natural Resources & Environmental
Control – Designated Rep
Delaware Volunteer Firemen's Association - Member
Delaware Volunteer Firemen's Association – Alternate
Department of Technology & Information
Designated Rep
Department of Education – Designated Rep
AMTRAK SAT Coordinator - Member
Delaware Police Chiefs' Council – Designated Rep
League of Local Governments (LLG)
Ex Officio Member
League of Local Governments (LLG)
Ex Officio Alternate
Emergency Services Coordinator
Dover Motorsports Inc. (DMS) – Ex Officio Member
Wilmington University – Ex Officio Member
FBI – Baltimore Division – DE JTTF – Invited Guest
U. S. Department of Homeland Security (DHS)
Protective Security Advisor – Invited Guest
U. S. Attorney's Office – District of Delaware

Bree Smith
Rene Rivera

Assistant U. S. Attorney – Invited Guest
Wilmington University Student
Wilmington University Student

Agenda Item 1:

Chairman Secretary Schiliro called the meeting to order welcoming everyone at 9:00 am and requesting that everyone state their name and agency for the record.

Agenda Item 2:

Secretary Schiliro requested review and approval of the minutes. Chief Graybeal made a motion to accept the minutes as prepared with Michael Mendoza seconding the motion. The members voted unanimously to approve the minutes of the last meeting. The Secretary requested that Kurt provide the Homeland Security briefing and facilitate the meeting.

Kurt Reuther provided members a review of Executive Order No. 21 restating the purpose of the Homeland Security Advisory Committee for new members and guest attendees. Kurt turned the meeting over to Captain Sawyer from the DIAC for his briefing.

Agenda Item 3:

Captain Pete Sawyer provided a For Official Use Only (FOUO) intelligence briefing on criminal intelligence on an international, national, and local level updating everyone on homeland security events since the last meeting.

- This briefing was **UNCLASSIFIED/FOUO**, which is used for documents or products which contain material which is exempt from release under the Freedom of Information Act (FOIA). It is treated as confidential, which means it cannot be discarded in the open trash, made available to the general public, or posted on an uncontrolled website. It can, however, be shared with individuals with a need to know the content, while still under the control of the individual possessing the document or product.
- Captain Sawyer referred back to his November briefing related to “Lone Wolf” threats recapping recent incidents from Florida and Laurel, MD.
- The Internet is a huge radicalization tool.
- He briefed everyone on recent threat trends overseas noting that the threat paradigm shifted from organized large scale to small scale individualized.

SSA Jeff Reising from the Federal Bureau of Investigation (FBI) briefed members on the current big threat priorities internationally and nationally including coverage on the Middle East. He stated that home grown violent extremists are increasing.

Secretary Schiliro discussed last week's events from Florida and Maryland hypothesizing that extremists will use it as a propaganda tool. Delaware's "See Something, Say Something" campaign can make a big difference. His goal this year is to be more aggressive in combating complacency and promoting alertness among Delaware's citizens, employees, and visitors.

Agenda Item 4(a):

Kurt Reuther continued the meeting by briefing members about the current status of Delaware's Homeland Security Strategy.

- Delaware's Homeland Security Strategy was established in 2004. As a group, the HSAC has not updated it since its creation.
- The HSAC recommended an initiative a year and a half ago to review the strategy so that it is more focused. The Strategy Review Subcommittee consisted of Kurt Reuther (DSHS/OSEC), Dwayne Day (DelDOT/TMC), Joe Wessels (League of Local Governments), and Jennifer Dittman (Delaware Emergency Management Agency).
- The Strategy Review Subcommittee met and started technically orienting the strategy to try and establish policy and procedures. They then looked at Delaware's strategies and tactics as they related to the Presidential Preparedness Initiatives noting that it had to interface and overlay with federal guidelines. Kurt will resend a copy to all HSAC members.
- The Presidential Preparedness Directive 8 contains 5 cornerstones incorporated into Delaware's strategy. They are Prevention, Protection, Mitigation, Response, and Recovery and they all contain subset objectives.
- The intent of the subcommittee is to use those 5 cornerstones as a strategy perspective in order to carve out specific areas within the broad objectives in which to select and focus Delaware's Homeland Security Strategy on those objectives that are applicable to Delaware. In order to do this we must all change our thought processes.
- The strategy focuses on natural, technological, health, terrorism and criminal threat information.
- DEMA did a mitigation study on hurricanes, floods, and natural disasters and the Health Department did an assessment on the same topics approximately 3 years ago.
- Kurt stated that the HSAC needs to look at the federal objectives and hone down what is important to Delaware. It is important to take Delaware's legacy documents into account and to use Delaware's Preparedness Report that the federal government requires DEMA to prepare, in order to fully understand threats and capabilities.
- Kurt asked everyone to review the document that he will resend following the meeting and to email him any questions for discussion at the next meeting, focus items, or project suggestions for Delaware.

- Dwayne Day suggested that they identify threats and goals and included a flow chart to assist agencies in determining if their items meet specific guidelines for federal funding or state funding.
- Kurt informed the members that the agencies and entities are solely responsible for some of the documents being discussed and that HSAC needs to pull together a repository of all the documents in order to utilize them for analysis.

Kurt began a discussion regarding the State Preparedness Report, which is an annual mandate the feds require of the state's threat capability overlay. HSAC needs to direct and assist the Delaware Homeland Security Terrorism Preparedness Working Group (DHSTPWG) in allocation of funding and to make legislative recommendations.

- The U. S. Department of Homeland Security is foreshadowing that this is what they want to see in the FY13 Funding Allocations.
- Jamie Turner stated that the current grant funding was approved, signed, and given to the Secretary Napolitano to develop rules and guidelines.
 - Jamie briefed members not to expect separate allocations anymore for Urban Area Security Initiatives (UASI) or Real ID. The new format for grant funding is one allocation with a mandate to support Citizens Corp and Real ID. All of the other projects are incorporated into the one grant, which contains a mandate to support "all citizens". In addition, he expects the funding level to be reduced to the 2002 funding of \$2 million.
- Secretary Schiliro noted that while the funding level received is less the state will have more discretion on how to use the funds.
- Kurt informed the members that due to budgetary cuts we may have to do away with some legacy programs and reminded everyone to remain focused stating that this refined approach will help.
- Joe Wessels noted that the one constant everyone can count on is the changing economy and environment. He stated that the 2004 Homeland Security Strategy was very detailed containing in excess of 100 pages. Delaware's new Homeland Security Strategy looks more at the process of how HSAC will help to coordinate the integration of all of the programs and funding streams.
- Kurt reminded everyone that we cannot possibly prepare for every risk and every threat.
- Dwayne Day added that the new Strategy members are receiving is a draft and that the end result will come from HSAC members not the Strategy Review Subcommittee. This is a group effort so please be sure that you review the document and send suggested changes providing input to Kurt.

- Kurt reminded the members present that he will be requesting information from the agencies representing critical components.
- Jamie Turner added from a DEMA perspective that Cyber Security should be incorporated into the Technology Objective. He questioned the flow chart section asking if agencies were to submit their request to HSAC.
 - Dwayne responded that the flow chart is a tool to assist agencies in developing what a project is and to help them prepare a proper presentation.
 - Kurt added that the flow chart is a useful for the HSAC to question whether a specific project meets Delaware's Strategy, fills gaps and meets resource needs.

Jamie restated his understanding that each organization/agency will develop a tactical implementation plan to identify that their project meets the needs of the state.

- Joe Wessel further clarified that the flow chart is designed to keep agencies focused on capabilities.
- Dwayne Day explained to members that we cannot expend all federal funds on one project and that supporting documents answer questions incurred during the use of the flow chart.
- Kurt further clarified that the HSAC will take all of the data and look at state, county and local needs using the strategic priorities developed to fill gaps and look at needs.
- Gene Donaldson told everyone that people submitting applications will have real guidance as to what Delaware's Strategic Guidance is now.
- Kurt stated that the Subcommittee's intent is to take one year to migrate into the new grant system providing a presentation to the Division of Public Health (DPH), and the DHSTPWG with taskings, overlays, and guidance by September of 2012.
- Gene observed that most budgets seem to be for keeping operations going and questioned if with the reductions the members were looking at how they could maintain operations.
- Kurt stated that it may be necessary to go to the Joint Finance Committee (JFC) to try to obtain other funding to sustain or continue to support operations through other means. Everyone must remember that there is a 3 month gap requiring federal and state matching funds. It may be necessary in the future to suggest revisions to the Delaware Code.
- Jamie informed members that there is an ongoing discussion within the federal agencies on match free grants and making changes to match now.

They are working on providing or developing rules to match, as well as, looking at a dollar for dollar match for any projects coming in the future.

- Colonel Dallas Wingate observed that with the grant stream downsizing everyone needs to work together to determine Delaware's threat assessments. It is important to look inside each agency for funding other than from Delaware's Homeland Security Grant funding. State support is a key mission and everyone must leverage other capabilities and resources.
- Joe Wessels suggested that this is an opportunity to explore working with the private sector to encourage tax breaks and agreements with state and local governments in order to continue the establishment of resources. He suggested the formation of a legislative subcommittee to look into the need and provide recommendations for legislative enactment.
- Jamie suggested that everyone seriously consider the potential that 2 years from now there may be no Homeland Security Grant funding.
- Allen Metheny commented that the new strategy still covered 12 disciplines that all now have a lot more work required in order to try to obtain a lot less money and inquired if this plan would be utilized for the 2013 funding.
- Dwayne and Kurt responded that this strategy is for all programs not just homeland security and was based on discussions to broaden the strategy in order to be more inclusive.
- Mike Mendoza noted that the last 5 years have necessitated refining the risk assessment process due to budgetary cuts and that there are going to be some risks involved. Everyone needs to focus on response and recovery.
- Bill Purdy mentioned that AMTRAK recently had to deal with the same issues of resources and money and had to identify acceptable risks as there just is not enough funding to cover all risks.
- Kurt again requested that everyone send him their comments and provide feedback and moved on to the next item on the agenda.

Agenda Item 4(b):

Captain Sawyer provided a briefing and led a discussion of DIAC Governance and a review of the 2011 DHS assessment.

- He briefed everyone on the results of the most recent survey noting that 5 of the questions relating to training were impossible to qualify due to federal definitions not yet being set.
- The DIAC was assessed on 100 attributes. The national average is 65.7 with Delaware's Fusion Center receiving 82.2 on the assessment.

Agenda Item 4(c):

Jamie Turner briefed members on the state of current grants.

- \$300,000 outstanding funds expire on 06/30/12
- 2007 BZPP balance remaining is \$122, 695 and expires on 06/30/12
- Transportation Security has a balance of \$1,592.33; and
- Interoperability Communication Program funding has a balance of \$1, 300,000 that will close by the end of February.
- Jamie submitted an extension request for the 2008 Homeland Security Grant balance of \$1.8 million;
- The 2008 Interoperable Communications funding of 129,364 expires on 05/30/12 – Jamie is requesting an extension.
- The 2009 Homeland Security Grant funding balance of \$2.6 million is due to expire in July and Jamie plans to request a 6 month extension.
- The 2009 BZPP Grant funding balance of \$393,138 will expire on 03/31/12 with no extensions available.
- The 09 Interoperability Communications funding balance of \$241,746 expires on 06/31/12.
- The EOC construction grant already received an extension
- Congress and Office of Management and Budget (OMB) in Washington, D.C. are eliminating extensions because they believe that no one is spending the money.
- The DHSTPWG reinstated their Finance Subcommittee with direct representatives from each discipline in order to work on allocating the estimated \$2 million in federal funds with their mandatory obligations. Allen is chairing the subcommittee.

Secretary Schiliro mentioned the Governor's State of State address tomorrow at 2:00 pm. He stated that the Department of Safety & Homeland Security comprises less than 3% of the overall state budget with 90% of that for salaries. The Governor will talk about cost savings measures mentioning the \$600 million in Medicaid costs. The need to determine how we are going to carry through with reduced funding will be very critical and will require everyone's participation.

Agenda Item 5 - Old Business:

Kurt stated the need to engage Homeland Security stakeholders starting at the ground level. He stated that HSAC should look into hosting threat seminars for private sector partners and promised to add it as an agenda follow-up item for the next meeting.

- Dwayne estimated sufficient funding at a couple of thousand dollars.
- Wilmington University was suggested as a potential co-sponsor along with Infra-Guard or American Society for Industrial Security (ASIS).

Secretary Schiliro mentioned that private sector financial institutions represent a huge advantage and suggested providing topics of interest to them such as cyber security and

threat analysis. We should request support from them on what they are seeing out there on a daily basis remarking on a recent threat mitigation that resulted from a Lowes employee tip.

- Secretary Schiliro and Kurt will speak to ASIS; work on obtaining a venue and speakers. (Joe Gordon is the Infra Guard contact)
- SSA Jeff Reising will provide speakers for threat topics.
- Secretary Schiliro is happy to see Wilmington University in attendance. He congratulated Dr. Aviola on his recent promotion. He feels this partnership will benefit both parties and noted the need to engage more universities within the state as well as financial, gaming, and chemical institutions.
- He briefed everyone on the recent Gun Buy-back event hosted by DSHS in partnership with Wilmington PD and several local churches. He commended Delaware State Police for offering to staff a location which enabled them to have two locations for citizens to turn-in unwanted guns. There were over 2,100 weapons turned-in. This is a good state for government, private, and public sector partnerships.
- Colonel Wingate suggested engaging the League of Local Governments to get them out there talking to private institutions.

Agenda Item 6 - New Business:

Kurt mentioned that the last agenda item was brought forward by the League of Local Government representatives requesting HSAC to consider inviting a county representative to attend meetings.

Secretary Schiliro entertained a motion from Jamie Turner to contact respective county administrators on their behalf requesting representation at HSAC meetings; Allen Metheny seconded the motion with the Council voting unanimously to pass.

Good of the Order

Jamie Turner thanked those visited by auditors in December on reimbursement for the snow storm mentioning that he is attending a meeting on new regulations for radiological emergency response tomorrow.

Agenda Item 7 – Public Comment:

- None

Agenda Item 8 – Recommendations:

- None

Meeting Adjourned

Chief James Hosfelt made a motion to adjourn; seconded by Dwayne Day and with the Council's unanimous approval the meeting adjourned.

Next Meeting:
Wednesday, March 21, 2012 at 9:00 am
Public Safety Building, Main Conference Room
303 Transportation Circle
Dover, DE 19901

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