

**Brownfields Advisory Committee (BAC)  
DNREC's New Castle Field Office  
391 Lukens Drive  
New Castle, Delaware  
Sept. 6, 2012\*  
Meeting Minutes**

**Attendees:**

Todd Coomes, Richards, Layton & Finger  
Clay Greer, Ten Bears  
Stephanie Hansen, YCST  
Karl Kalbacher, NCC  
Mark Lannan, BrightFields  
Harry Monck, DelEASI  
Lynn Poling, Lewis Environmental  
Paul Sample, Technical Advisory Office  
Doug Seavey, JCM Environmental  
Bill Smith, Environmental Alliance  
Bill Stephens, STEPHENS Environmental  
Chris Whallon, Duffield

**DNREC**

Kate Durant  
John Cargill  
Todd Keyser  
Melissa Leckie  
Robert Newsome  
Jim Poling  
Tim Ratsep  
Qazi Salahuddin  
Paul Will  
Christina Wirtz

**DOJ**

Keith Brady

\*Note information regarding the Sept. 6 meeting is available online at:  
<http://www.awm.delaware.gov/BAC/Pages/BACMeetings.aspx>

**Introductions and Opening Remarks** –Tim Ratsep welcomed members.

**Approval of March 1 Meeting Minutes** – The meeting minutes were unanimously approved.

**Updates for SIRS:**

- **New HSCA Regulations Overview** – Tim Ratsep discussed the revisions to the regulations, which include updating the procedures for conducting hazardous substance cleanup actions and new regulations regarding consultant certification.
- **Consultant Qualifications and New Reporting Requirements under HSCA** – Qazi Salahuddin and Paul Will discussed consultant qualifications and the new reporting concentration tables.
- **HSCA Guidance Document** – SIRS is currently working on the various sections for the new HSCA and Brownfields guidance document. Will be presented in draft form for comments.
- **Definition of Brownfields** - Jim Poling and Keith Brady identified issues associated with changes to the definition and how it is interpreted by DNREC.

**Brownfield Subcommittees:** Discussion on new focus for future subcommittees:

- **Brownfields Finance Subcommittee – Clay Greer (Chair)**  
Stephanie Hansen, Dave Kane, Thomas Kovach, Mark Lannan, Melissa Leckie,  
Jim Poling, Tim Ratsep, Bill Smith, and Chris Whallon
- **Brownfields Regulatory Subcommittee (changes to Chapter 91&92) – Tim Ratsep (Contact),** Todd Coomes, Clay Greer, Stephanie Hansen, Karl Kalbacher, Todd Keyser, Mark Lannan, Melissa Leckie, Lynn Poling, Jim Poling, Doug Seavey, Bill Smith, Bill Stephens and Chris Whallon

- **Brownfields Planning, Policy and Outreach Subcommittee** – Subcommittee to be discontinued.

**Draft GMZ Policy** – Draft GMZ policy presented by John Cargill/Todd Keyser. Presentation available at BAC Meetings website: <http://www.awm.delaware.gov/BAC/Pages/BACMeetings.aspx>

**Social Impact of BFs Program-NE Wilmington/UD Assessment** - Jim Poling will include draft presentation on the BAC Meetings website in the next few weeks.

**EPA Brownfields Grants and Workshop Opportunities** - Jim Poling provided an overview of EPA's 2013 RFP for Brownfields Assessment, Revolving Loan Fund and Clean-Up (ARC) grants and upcoming workshops. For more information, please visit EPA Region 3's brownfields website: <http://www.epa.gov/reg3hwmd/bf-lr/index.html>

**Next Meeting** – **The next meeting of the BAC will be held on Dec. 6, 2012 at the Lukens office.**