



State of Delaware  
Homeland Security Advisory Council  
(HSAC)

## Minutes

11/07/12

0900-1100

Delaware Emergency Management Agency  
Training Room  
165 Brick Store Landing Road  
Smyrna, DE 19977

### 1. Welcome, Call to Order, and Room Introductions

- The meeting was called to order by Secretary Lewis Schiliro at 0900 hours. Those in attendance were as follows:

#### **Council Members - Voting**

Secretary Lewis D. Schiliro	Department of Safety & Homeland Security - <b>Chair</b>
Kurt Reuther, HSA	Department of Safety & Homeland Security – <b>Co-Chair</b>
Director Jamie Turner	Delaware Emergency Management Agency
Mayor Carleton Carey	League of Local Governments (LLG)
Chief James Graybeal	Department of Natural Resources & Environmental Control
Elayne Starkey, CTO	Department of Technology & Information
Gene Donaldson, TMC Mgr.	Department of Transportation/TMC
Steve Blessing	DHSS/Division of Public Health
Warren Jones	Delaware Volunteer Fireman's' Association
Ed Klima	Emergency Services Coordinator, Dover Motorsports Inc. (DMS)

#### **Council Support – Non-voting**

Captain Pete Sawyer, OIC	Delaware Information & Analysis Center (DIAC)/ OIC
Dee L. Rivard	Department of Safety & Homeland Security

#### **Council Legal Staff – Non-voting**

## Alternates

J. Allen Metheny, Treasurer Delaware Volunteer Firemen's Association – Non-Voting  
Dwayne Day, HS Planner Department of Transportation/TMC – Non-voting

## Additional Attendees – Non-voting

Tim Cooper, Director DHSS/DPH, Office of Preparedness

**Secretary Schiliro** announced that congratulations were in order for Kurt Reuther as he was recently appointed by Governor Markell to the National Governors' Homeland Security Advisors' Executive Committee.

- Additionally, Secretary Schiliro requested that Kurt provide members a briefing on his Israel trip.

**Kurt Reuther** briefed members on his recent trip to Israel agreeing with Major Hudson when he returned from his Israeli trip, he feels that as a society the Israelis' are tuned into their political framework and the threat vectors they face.

- The Israeli population is very involved. They do not have anything comparable to our "See Something, Say Something" initiative or our Ready.Gov. The Israelis don't need these programs because their people see it every day and everyone knows who to call with security concerns.
- Israel has a 75% voter turn-out due to their citizens' strong sense of community, country, and nationalism.
- Kurt's recent trip offered him a remarkable opportunity to see this country in action and he highly recommends it for anyone else offered the opportunity.
- Kurt and Major Hudson plan to get together to create a "Best Practices" document based on lessons learned from their Israeli trips.
- Kurt walked away feeling that the United States is very fortunate not to have to worry about that type of conflict in such close proximity.
- Secretary Schiliro felt that it is very important to look outside of the State of Delaware and obtain opportunities to bring different perspectives back to integrate with Delaware's best practices.

## **2. Approval of Minutes**

- Gene Donaldson made a motion to approve the minutes as amended by DTI for their report, which was seconded by Mayor Carleton Carey and unanimously approved by voting members of the Council in attendance.

## **3. EXECUTIVE SESSION - Security Briefings:**

- N/A

## **4. PUBLIC SESSION - Recurring Business:**

- DIAC Governance

- a) Delaware Information and Analysis Center, (DIAC) – Captain Sawyer briefed members on international, national, regional, and local security events that occurred since our last meeting.
- Internationally there are a small amount of tips being reported with no current known threats to Delaware. Captain Sawyer briefed members on:
    - i. The Bangladesh bombing;
    - ii. An early October bulletin by NYPD;
    - iii. Concern with Iran and repercussions in the U.S.;
    - iv. Two cases in Belgium and Paris
  - Nationally, first responders are reminded to remain alert for the “lone wolf” type of offender.
  - Regionally, DIAC staff had the opportunity to attend the New York State (NYS) Regional Fusion Center presentation on Intelligence and section procedures. The DIAC is now on the distribution list to receive updates from the FDNY Op Line and will post relevant information on Thursdays for First Responders.
  - Locally, the DIAC makes relevant DHS information available to specific interest groups e.g. Economic, Private, Banking, First Responder, and Law Enforcement.
    - i. DIAC staff presence at the State Emergency Operations Center (EOC) during activation went well and they will continue to staff a DIAC desk during future EOC activations. Their immediate presence enabled staff to roll down real-time information to the Private Sector Website.
    - ii. **Secretary Schiliro** felt that the DIAC presence at the EOC was beneficial to both.
      - 1. The Private Sector Threat Conference attendance was much larger than last time.
      - 2. The Governor’s Office is concerned with recovery from catastrophic events. The Secretary asked everyone to review over the next few months current procedures on how Delaware handles recovery from catastrophic events.

## 5. Old Business

- None

## 6. New Business

- None

## 7. State, Federal, Local & Private Briefings

**Jamie Turner** provided DEMAs briefing stating that everyone should expect the weather to be very nasty over the next two days from northern Delaware down through Dover.

**Ed Klima** thanked Captain Sawyer and Ronald Bounds stating that Dover Motorsports received more information in a more timely fashion than ever before.

- Kurt Reuther added that as DIAC procedures solidify they are working to develop a one page bulletin for distribution.

### Grant Coordination

**Jamie Turner** briefed members on grant and leadership changes stating that Delaware's grant extension was denied. Jamie plans to appeal this denial to Craig Fugate. He is comfortable that an extension will eventually be granted. Leadership changes include a change of the FEMA Administrator for Grants.

**Steve Blessing** provided a briefing on DHSS/DPH activities and introduced Tim Cooper, the new Director of DHSS, DPH, Office of Preparedness, EEMSPS Section who replaced Nicole Quinn.

- Steve distributed a briefing relating to grants and informed members of a multi-state outbreak of meningitis. He stated that exposure here in Delaware occurred from a shipment of the suspected medication that patients encountered while receiving treatment in other states with no tainted product distributed here in Delaware. He also mentioned a small regional outbreak of Strep A in Pennsylvania with two Delaware deaths from patients that received treatment in Pennsylvania. There are 9 confirmed cases of flu in Delaware.
- Steve distributed an EMS and Preparedness Section, Public Health Emergency Preparedness, Hospital Preparedness Program (PHEP-HPP) Cooperative Agreements handout mentioning that DHSS and DPH have two sections. The PHEP Grant deals with public health capabilities with funds used for public health and medical group preparedness activities to meet state

needs. They have a CO-OP Agreement with the CDC. He announced that the PHEP Award showed a decrease of \$1,061,327.

- The Hospital Preparedness Program (HPP) Grant shows a slight increase due to special funds brought in to deal with radiation. HPP funds are used for hospital and healthcare preparedness activities. DPH has a Cooperative Agreement with Assistant Secretary for Preparedness and Response (ASPR).
- There is a push to align both grants in order to put them on the same grant cycle as both projects are housed in HHS at the federal level. HHS is seeking consolidation of projects and elimination of redundancy.
- The Secretary recently signed a one million dollar grant. His agency is currently reviewing the impact to Delaware with these funding reductions? The impact to DHSS was mostly with personnel and DPH was able to absorb this with staffing realignment. However, they are not replenishing the state stock pile or adding lab personnel due to the zero capability growth.
- Alignment is important because the next step is to align HHS Grants with FEMA grants. Personnel are currently spending more time explaining how the money will be spent than actually spending the money. Requirements currently have Delaware telling them what we will be doing a couple of years from now. There is additional talk about a single funding stream across and into the state for funds from HA.
- Last month DPH held a stakeholder engagement seminar to better inform federal and local partners what they are doing in Delaware.
- Additionally, Steve reported that his agency held a vaccine clinic last month at New Castle County Farmers Market.
- New Initiatives for PHEP include:
  - SHOC and epidemiological anthrax exercise;
  - Mass vaccination exercise;
  - Call center training;
  - PHEP Advisory Group;
  - Plan integration; and
  - Continuity of Operation Planning (COOP)
- Their Advisory Group originally included all high level people and they are now trying to get that down to a more manageable level.

- DPH is currently doing a rewrite of all their grants, etc. They are beginning a push on developing healthcare plans since they don't know how their Healthcare Coalitions will look, as well as dealing with hospital surges and where hospitals are pushing the patients. In addition they are ascertaining if that location has emergency plans in place. DHSS/DPH are having good interactions and ensuring that when those locations in turn push people out, that they fully understand the concept.
- Steve provided members with a briefing on medical surge capacity and the Medical Reserve Corps stating that they used 40 medical responders in shelters during Hurricane Sandy. Their healthcare recovery piece helps to get healthcare back up and running after major events.
- Kurt was pleased that DPH is looking at this holistically stating that it is important for DPH to understand where DSHS is headed in order to align more closely.
- Elayne thanked Steve Blessing for his organization's COOP Planning.

**Secretary Schiliro** stated that it is amazing as we look through public health and recovery after a major event issue. He briefed everyone on NYU Hospital's ICU recovery following Hurricane Sandy. During the storm First responders carried 350 people down 17 flights of stairs when the hospital's generator failed.

**Elayne Starkey** provided members with a Cyber security briefing. Elayne informed members that the largest cyber-attack on a state government in history was on South Carolina. They had an information breach of information covering information dating back to 1988 that included the theft of social security, tax and business records. South Carolina's Government spent \$12 million dollars to obtain credit monitoring for all those affected. What can DE learn to increase our defenses? Elayne stated that the breach occurred two-weeks ago and that South Carolina is now caught up in the political process. An International Hacker broke into the South Carolina's Division of Revenue computer database. Unfortunately, everyone is under a gag order and no information sharing is occurring. DTI is in touch with DE Division of Revenue. Elayne questioned Kurt based on South Carolina's attacks as to if there any conduits for local municipalities. Kurt responded that the briefing will occur as part of ISAC and that local municipalities are a part of that call. What can DE do to prevent a similar occurrence?

- Elayne stated that this is exactly what the Cyber Security Exercise Planning and Support Group that met on October 25 did for their exercise activities. In a lot of ways it was similar as participants dealt with a scenario of wide spread power outages

throughout the State. DTI had participation from a lot of IT personnel. The exercise was more successful this year with upper management and PIOs due to changing this event to a half day for their attendance. Elayne felt that they had a great planning team this year. She thanked Kurt Reuther, Director Jamie Turner, and Colonel Coupe.

- Director Jamie Turner stated that in the past, Delaware planned these exercises for a cyber-attack questioning the possibility in the future of planning the exercise around a major storm event. Director Turner informed members that New York lost their fiber optics due to the Super Storm Sandy, as well as losing their ability to send and receive data.
- Elayne is still working with DeIDOT for their COOP plan.

- Strategy –

**Kurt Reuther** stated that this fall provided a very busy calendar of events with storms and other specialized events, returns day, and the pending holidays.

- Kurt is reviewing vulnerabilities and threats and the significant need to further engage local communities.
- Kurt stated that DSHS partnered with DHS on a “See Something, Say Something” campaign and a public relations campaign. Kurt is working with Community Relations Coordinator Kimberly Chandler on messages tailored specifically for DE informing members of the planned kick-off scheduled for November 19.
- Kurt recapped by stating that generally government sectors, private sectors, and economic sectors are coming together, with public health alignment moving forward, and members requested to spread the word encouraging increased emphasis of suspicious activity reporting.

**Secretary Schiliro** felt that our last private sector briefing went well and informing everyone that he asked Kurt to look into holding another one in the spring. These briefings are very important as government needs to engage the private sector and citizens in a really big way.

**Kurt Reuther** told everyone that Jamie's agency is working diligently with the Division of Public Health and working on a THRIA which once finished will upload after the storm is over. As this Council moves into 2013 it is important to look at Delaware's strategy and to move forward on completing a revised strategy report.

**Secretary Schiliro** stated that DSHS is looking into how our state handles large scale events.

The question is how we provide public safety. This issue is complicated due to the question of what constitutes a large scale event, such as regularly occurring events for exemptions and the inclusion of local municipalities that oversee these events. There are many different organizations including legislators, corporations, local fire chiefs, and local police chiefs that are already involved. The idea is to try to do this on a volunteer basis rather than trying to legislate. He is very optimistic about proposing any legislation this season. The first need involves fully evaluating what already structure, planning, and procedures exist, as well as what end results we are looking to accomplish. The question is how do we bring the other events into compliance without becoming too burdensome and without another layer of regulations?

- **Ed Klima** feels that this issue is more complex than it appears stating that these large scale events have a huge economic impact on local economies. A lot of the events are already being handled on a case by case basis. However, he acknowledged that it is very important that the State provides guidance and continues to review how to ensure the safety of people attending these types of events.
- **Director Turner** stated that DEMAs senior staff looked at this issue during recent storm staffing. He emphasized that any proposed legislation must have Fire Service and EMS approval for whatever the game plan is because providers sometimes do things that are contraindicative.
- **Secretary Schiliro** reminded everyone that if this is done then any plan must answer questions of denials, appeal process, and who is responsible to pay for the cost of any services provided.
- **Ed Klima** questioned if there has been a collective meeting with the organizers of Punkin' Chunkin to tell them to get their act together eliminating all of the hazards or providing notice that if they do not, then we will. Payment of services for the biggest events has always been the issue. Events involving people entering with their own alcohol always lead to having a higher rate of injuries and hazards. Additionally, other annual events such as the Apple Scrapple and the Polar Bear Plunge are increasing to the size that they need better planning. Secretary Schiliro stated that balance is necessary beginning with addressing preparation and planning of potential hazards and loss of income.

**Director Jamie Turner** provided a briefing on Delaware Emergency Management Agency.

- In the last 10 days input requests have come through DEMA for EMAC. There is a lot of interest in potential responses to areas impacted by Hurricane Sandy.
- There have been significant calls from organizations involving people wanting to donate or respond to assist. However, today is the first time all of the roads were opened up to travel into NYC.
- Director Turner emphasized that we do not bid services for recovery. Agreements are in place and people sent from agencies are at the expense of the sending agencies. Additionally, they must have a FEMA EMAC Response number or their equipment is confiscated and their people are sent back or jailed. Everyone must go through the proper channels.

**Kurt Reuther** stated that DeIDOT archives all of their permits issued for events of this type mentioning that this is the perfect time to Segway into our tour of DeIDOT Traffic Management Center (TMC) facility.

**Gene Donaldson** announced that DeIDOT is unique in the U.S. because they have responsibilities for all of the roads in Delaware. He provided the following briefing prior to adjourning members for the facility tour.

- The TMC was created in 1997 with the integrated department plan. DeIDOT runs a 24 hour transportation center with the ITS under this, as well as transportation, homeland security and event planning.
- Gene previously came from Montgomery County, MD. He stated that it is a way of doing business and that you have to learn to work with and understand your partners. DE is one of the more advanced systems in the US.
- Gene reviewed DeIDOT TMC integrations and priorities. DeIDOT is responsible for 1,000 traffic signals throughout the state except in the City of Wilmington. All traffic signals are on a computerized system that automatically adjusts signals according to traffic flow. Priority focuses monitoring on traffic, volume, speed, and occupancy. DeIDOT has real data of what is going on for roadways throughout the State. DeIDOT expects to finish later this month, installation roadway data recorders along every half mile of roadway that record volume, speed, and vehicle occupancy. The TMC stores all of this data and makes it available for planning purposes. The amount of data will change dramatically how DeIDOT manages traffic in the future.

- The TMC is expanding customer information by providing real time information to people. All the information you need is available on their website. Gene suggested that members go to Google© Play and search for the DeIDOT App and everything you can get on their website with the App you can get on your phone. DeIDOT web hits during Hurricane Sandy were phenomenal. On October 25 they had 5,000 hits compared with October 29 when they registered 125,000 people visiting their website. DeIDOT real-time traveler information is available at [www.deldot.gov](http://www.deldot.gov) or users can follow them on Twitter by pressing the Twitter button on the DeIDOT website or looking for them at <http://twitter.com/DelawareDOT> . Additionally users can subscribe to DeIDOT RSS Feed at <http://deldot.gov/information/syndication> , to stay on top of frequently updated website content.
- DeIDOT Traveler Advisory radio station is **WTMC 1380 AM** is available through their website by hitting the “play” button to hear streaming radio. Users can contact DeIDOT TMC 24/7 to report any issues with Delaware's transportation system by Email at: [DeIDOTTMC@state.de.us](mailto:DeIDOTTMC@state.de.us) , by dialing #77 from any cell phone; or by calling 302-659-4600 or (800) 324-8379.
- DeIDOT live traffic page is found at [http://www.deldot.gov/information/travel\\_advisory](http://www.deldot.gov/information/travel_advisory) or users can interact with the DeIDOT interactive traffic page at <http://map.deldot.gov> for a map interface to information and select layers that you want to see.
- Gene stated that a lot of the agencies DeIDOT interacts with cannot get on the State system so DeIDOT is building an Extranet to push out information and obtain information. With the DeIDOT App people have the ability to put in their vehicles what is happening at any given time on Delaware roads in real time. In Delaware, callers dialing #77 on cell phones are connected with staff answering calls from the TMC.
- DeIDOT is looking to enhance their transit fleet. All transit in DE falls under DeIDOT with a planned integration of the transit system with TMC so they will know where the buses are and people will be able to find out when their bus will arrive.
- DeIDOT is also building a statewide fiber optics system and is expanding a statewide 700MHz system. Don't depend on Verizon or any other cell site because they will fail during major events. DeIDOT wants to build a private network to support all of the work that they do. Gene is impressed every day with the amount of data handled each day. Housed

inside this building are State Police Communications Section, DEMA, and DeIDOT TMC the three major players involved in all major events.

- DeIDOT knows of all major events and road closures occurring in real time. DeIDOT is not successful unless they can work with you, their partner organizations. Dwayne added that with the Delaware Information Analysis Center (DIAC) DE is ahead of surrounding states with their relationship built through the TMC and other state's counterparts. DE stays in communication with surrounding states and is currently working together to tie into NJ and MD while already tied into PennDOT information. There is an opportunity to connect NY to VA with a dedicated fiber system.

Adjourned for tour of TMC

## **ACTION ITEMS**

### **FY12 Homeland Security Grant Program**

- N/A

### **FY12 Emergency Management Planning Grant (EMPG)**

- N/A

### **Examine**

- Delaware Strategic Plan for revisions
- The possibility of a future Cyber Exercise planning the event around a major storm event.

### **Research**

- Current large scale event permitting process to evaluate gaps in the current process, extent of statewide notification of events, and develop a plan to move forward ensuring adequate planning of local, municipal, and State resources needed to ensure a successful event while maintaining enforcement of laws and protection of event attendees. Include answers to questions of permit denials, appeal process, and cost responsibility to pay for any services provided.

## **ACTION ITEMS**

### **Follow up**

- Status of membership appointments with Governor's Office

### **Dates to Remember**

- N/A

8. Recommendations

- N/A

9. Meeting adjourned at 1000 hours

**Next Meeting: Wednesday, January, 16, 2012**

9:00 am – 11:00 am

Location: Public Safety Building

Large 2<sup>nd</sup> Floor Conference Room