**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEM**

**LAW ENFORCEMENT USER’S GROUP**

**TUESDAY, FEBRUARY 19, 2013**

**OPENING AND ATTENDANCE**

The regularly scheduled meeting of the Law Enforcement User’s Group was held at the Dover Police Department, Dover, DE 19904. Mr. Abbott called the meeting to order at 9:38 a.m. Those in attendance included:

Sean Moriarty DSP Monroe Hudson DSP

Dawn Lynch Rehoboth PD Bill Crotty DSP/DIAC

Tim Hamlett DNREC/ECU Tammy Hyland DSP-Planning

Roy Bryant DSP Robert Abbott NCCPD

Donna Massey Seaford PD Robert Fox DSFM

Lynn Gedney DELJIS John Bell DELJIS

Dominic Carretto DELJIS Dave Elwood DELJIS

Nicole Wilson DELJIS

1. **REVIEW OF THE DECEMBER MINUTES**

A motion to approve the December 2012 minutes was made by Mr. Elwood and seconded by Mr. Bryant. The group unanimously approved the minutes and the motion was carried.

1. **Automated System Usage Statistics**

The statistics were reviewed by the LEUG attendees. Ms. Gedney highlighted that there are now totals for IDR reports as well E-Tow.

1. **OLD BUSINESS**

**Progress Status Report**

An overview of the Development Progress Report was given to the attendees so they could track the progress on action items listed. Ms. Gedney highlighted upon several items on the report as follows:

* The AFIS interface with CJIS is still currently working with Troop 5 and Troop 9 testing the Rule 9 logic.
* A MOU has been signed with DOE, PHRST, DOJ and DELJIS to receive data for the school district staff for rap-back reporting.
* Child Support Interface moved the JCL to production and we are waiting on MOU to be reviewed.
* DCI Message Switcher is a work in progress as time permits DTI wanted to use ADASQL do a proof of concept; in-which DELJIS does not have the resources at this time.
* DNREC criminal summons will begin as the new LEISS re-design moves forward, but we are working on the complaint incident at this time.
* NICS enhancements have developed work list and programming staff assigned.
* An E-Payment modification to accept swipe cards as well as users have the ability to change the court location the code is being reviewed.
* Sealed warrant routine for police, DELJIS has contacted JP Court admin to start the process.
* Security Logon Screen that DELJIS is developing for users to read and validate the DELJIS directive 1 and acceptable use policy is ready to deploy once the policy 4 has been completed with the Board of Managers.

**NIBRS**

There was no one in attendance to review so at this time there are no updates.

**E-Ticket**

There is nothing to report at this time.

**LEISS**

Mr. Carretto stated that DELJIS is working on the rewrite and we are updating some the E-applications as well to help with the process. Mr. Abbott raised the question of whether or not there was a way to track the supervisor reports that are returned and if so what is method to obtain them. It was stated that there is a way to view each police officer’s reports but to have a group listing is not available at this time. Mr. Carretto stated that we can look into this function as the rewrite is being completed.

**COGNOS**

Mr. Bell stated that the new tag reader reports are placed under the “Wanted” reports tab. This report can be downloaded to the list of officers and that the list can be distributed to all officers once printed. Mr. Hudson stated that it would be nice to have the ability to show all of the reports to all officers regardless of location of the tag. Mr. Bell stated that if it is possible we will look into how it can be completed. Mr. Crotty stated that the current location of all the image files that come from the tag reader files are on one server in one data warehouse which could make it easier to gather the reports in the future.

**E-Crash**

Ms. Hyland reported that the crash reports that are changed later on to show an update of deceasement are not formatting to have the proper heading of a fatality but stay as personal injury report type. Mr. Elwood stated that the last update that was sent out was on November 15, 2012 and that we need to send a new update out to fix this issue. He also mentioned that the sequencing of vehicles is automatically completed as the report is filled out and there is no manual overwrite this time. We can remove it as an automated generated field and then the officer will be able to label the cars manually.

**Tow Slip**

There is nothing new to report at this time.

1. **NEW BUSINESS**

* All CJIS user passwords would like to be reset by DELJIS and not just limited to the ISO of that particular agency. After speaking with DTI the agreement from the agency ISO has to be made to allow this change to be completed.
* The article about the safety of system was shared with the attendees.
* Language English Proficiency needs was presented to the attendees from Mr. Moriarty in relation to the goal that needs to be met with reports. The currents reports need to be converted to Spanish from the current English report so we are compliant with the LEP board. Since this a large undertaking DELJIS is approaching the challenges that we will have and what we can to do to remedy that issue. At this time we need to make sure that we are at least able to capture all components on the report. There needs to be a drop down box that shows if an interpreter was needed and whether the interpreter was used at the location of the report as well as if the person needs to have one for future needs. If there is an interpreter we need to have a drop down box that shows whether or not the person was law enforcement, contractual or another individual.
* Juvenile defendants that are being “TOT” turned over to their parent/guardian must have all arrest processing as well as future court hearings completed before they can be released.
* Mr. Crotty wanted know about the G4 records that are in the system currently as a method to view if a person is prohibited from possessing a weapon. This could be used when an officer is responding to a complaint and could help ascertain the situation better when needed. A review of what the limitations of the data can be used for needs to be sent to answer these questions as well as a follow up with Ms. Bell.
* Mr. Bryant wanted know about how the data for the G4 records are related to when an officer is requested for a transport from a hospital to a committal location. Whether or not there needs to be a crime report completed for individual as mental patient. It was addressed that when a person is committed to a facility for observation by a doctors order; such as a person who was sent from an emergency room, needs to have the crime report completed. When a person is voluntarily committing themselves to a location that a report of assist other agency or whatever is necessary at that time instead of a crime report.

1. **PUBLIC COMMENT**

There was no attendance for the public so no comment was available.

1. **ADJOURNMENT**

With there being no further business to discuss Ms. Lynch made a motion to adjourn seconded by Mr. Elwood. The motion was unanimously carried. The meeting was adjourned at 10:14 a.m.

**Next Meeting Date: Tuesday April 16, 2013 at 9:30 a.m.**