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**STATE OF DELAWARE**  
**BOARD OF MENTAL HEALTH AND CHEMICAL  
DEPENDENCY PROFESSIONALS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, October 23, 2013 at 12:00 p.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation</b> 861 Silver Lake Boulevard, Cannon Building <b>Second Floor Conference Room A</b> Dover, Delaware
<b>MINUTES APPROVED:</b>	12/04/2013

**MEMBERS PRESENT**

Lisa Ritchie, LCDP, **President, Presiding**  
Daniel Cooper, LPCMH, **Vice President**  
Ruth Banta, Public Member, **Secretary**  
Irvin Bowers, Public Member  
Daniel Cherneski, LMFT  
Mary Davis, LCDP  
Dr. Gregg Drevno, Ph.D., LPCMH  
Dr. Tracey Frazier, Psy.D., LCDP (12:05 p.m. – 1:30 p.m.)  
Joan McDonough, Public Member  
Dr. William Northey, Ph.D., LMFT

**MEMBERS ABSENT**

Julius Mullen, Ed.D., LPCMH  
Elisabeth Vassas, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Jessica Williams, Administrative Specialist II

**ALSO PRESENT**

Robin Allen  
Denise Dennis  
Dawn Edgar  
Vera Sitze, Wilcox & Fetzer  
Matthew Turley, Delaware Professional Counselor Association

**CALL TO ORDER**

Ms. Ritchie called the meeting to order at 12:02 p.m.

**REVIEW OF MINUTES**

MHCDP Meeting Minutes – September 25, 2013

The Board reviewed the September 25, 2013 meeting minutes for approval. Dr. Northey moved, seconded by Mr. Cherneski, to approve the minutes as written. Motion unanimously carried.

### **UNFINISHED BUSINESS**

#### **Public Hearing on Proposed Changes to Regulations (12:00 p.m.)**

At 12:02 p.m., Ms. Ritchie called the public hearing to order. Verbatim testimony was taken by the court reporter. Ms. Singh stated the purpose of the hearing. The following items were marked as Board Exhibits for the record: Board Exhibit 1 – News Journal publication affidavit, and Board Exhibit 2 – Delaware State News publication affidavit. The board introduced themselves for the record. Ms. Ritchie opened the floor for comments. There were no public comments. The board will deliberate on all public comments during their December 4, 2013 meeting. The board went off the record at 12:04 p.m.

#### **Review Previously Tabled LACMH Application for Dawn Edgar**

The Board reviewed Dawn Edgar's application which was previously tabled for Ms. Edgar to submit a written plan with an acceptable supervisor. The Board reviewed the supplemental documentation and Dr. Drevno moved, seconded by Mr. Cherneski, to approve the application. Motion unanimously carried.

#### **Review Supplemental Documentation from Elizabeth Murphy (Board Proposed to Deny LPCMH Application on September 25, 2013)**

The Board reviewed the correspondence submitted by Elizabeth Murphy, informing the Board that she is in the process of obtaining certification. Mr. Cherneski moved, seconded by Mr. Cooper, to uphold their previous decision to propose to deny the application, as Ms. Murphy does not have current certification. Motion unanimously carried.

#### **Formal Denial of LPCMH Application for Eva Camacho (Board Proposed to Deny Application on January 23, 2013, Applicant Requested Hearing and Subsequently Cancelled Hearing to Send in Additional Documentation – Board Office has yet to Receive Any Additional Documentation)**

Ms. Williams advised the Board that on January 23, 2013, they proposed to deny the application for Eva Camacho, as it appeared that she did not meet the requirements for licensure. Ms. Camacho requested a hearing and subsequently cancelled her request for a hearing in order to send in additional documentation. Ms. Williams has attempted to contact Ms. Camacho on several occasions regarding the additional documentation she was to submit, and to see if she wanted to continue pursuing licensure in Delaware.

Ms. Williams sent correspondence to Ms. Camacho advising her of the Board's initial decision to propose to deny her application, and she did not request a hearing. Mr. Cherneski moved, seconded by Dr. Frazier to formally deny the application for Eva Camacho. Motion unanimously carried.

#### **Formal Denial of LCDP Application for Karen Aichinger (Board Proposed to Deny Application on August 28, 2013 & Hearing was not Requested)**

Dr. Frazier moved, seconded by Mr. Bowers to formally deny the LCDP application for Karen Aichinger, as she has not requested a hearing. Motion unanimously carried.

#### **Review of Previously Tabled Application for Brenda Wright (Additional Documentation was Requested during March 27, 2013 Meeting and Board Office has yet to Receive Response)**

Ms. Williams advised the Board that on March 27, 2013, they tabled the application for Brenda Wright for clarification regarding the experience hours she accumulated. Ms. Wright was sent correspondence via first class and certified mail advising her of the Board's request. The certified mail was returned to the Division of Professional Regulation. Ms. Williams advised the Board that the first class mail was not returned to the Division. To date, Ms. Williams has yet to receive any supplemental documentation from Ms. Wright in regards to her application. Mr. Cooper moved, seconded by Mr. Cherneski, to propose to deny the application, as it appears she accumulated her experience over a period of more than 4 years. Motion unanimously carried.

### **NEW BUSINESS**

#### **Review of Application for LACMH Licensure – Jeanine Antigua**

The Board reviewed the LACMH application for Jeanine Antigua. Mr. Cherneski moved, seconded by Ms. Banta, to table the application for additional clarification in regards to the supervisor's relationship to the organization in which the supervision is occurring. It appears that the supervisor is not employed with the organization, and the Board has reservations in regards to providing supervision if there is no agreement with the organization and the supervisor. Motion unanimously carried.

#### **Review of Application for LACMH Licensure – Adriana Bernardo-Freeman**

The Board reviewed the LACMH application for Adriana Bernardo-Freeman. Mr. Cherneski moved, seconded by Dr. Frazier, to table the application for additional clarification in regards to the supervisor's relationship to the organization in which the supervision is occurring. It appears that the supervisor is not employed with the organization, and the Board has reservations in regards to providing supervision if there is no agreement with the organization and the supervisor. Motion carried with Mr. Cooper recusing.

#### **Review of Application for LPCMH Licensure by Certification – Denise Dennis**

The Board reviewed Denise Dennis' application for LPCMH licensure by certification. Dr. Drevno moved, seconded by Ms. Banta, to approve the application. Motion unanimously carried.

#### **Review of Application for LPCMH Licensure by Certification – Shanett Hynson**

The Board reviewed Shanett Hynson's application for LPCMH licensure by certification. Dr. Drevno moved, seconded by Mr. Cherneski, to approve the application. Motion unanimously carried.

#### **Review of Application for LPCMH Licensure by Certification – Sharon Magee**

The Board reviewed Sharon Magee's application for LPCMH licensure by certification. Dr. Northey moved, seconded by Mr. Cherneski, to propose to deny the application, as the experience was accumulated within a school setting. Motion carried with Ms. Davis opposing.

#### **Review of Application for LPCMH Licensure by Certification – Cynthia Edwards**

The Board reviewed Cynthia Edwards' application for LPCMH licensure by certification. Dr. Drevno moved, seconded by Dr. Northey, to approve the application. Motion unanimously carried.

#### **Review of Application for LPCMH Licensure by Reciprocity – Jennifer Jackson**

The Board reviewed Jennifer Jackson's application for LPCMH licensure by reciprocity. Mr. Cooper moved, seconded by Mr. Cherneski, to approve the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Erin Martin

The Board reviewed Erin Martin's application for LPCMH licensure by reciprocity. Mr. Cooper moved, seconded by Mr. Cherneski, to approve the application. Motion unanimously carried.

Review of Application for LCDP Licensure by Certification – Krystal Chivington

The Board reviewed Krystal Chivington's application for LCDP licensure by certification. Dr. Frazier moved, seconded by Dr. Northey to approve the application. Motion unanimously carried.

Review 2014 Board Meeting Schedule

The Board reviewed the meeting dates scheduled for 2014. Mr. Cherneski moved, seconded by Dr. Northey, to accept the 2014 meeting schedule. The Board will continue to meet on the fourth Wednesday of the month, excluding July and November. Motion unanimously carried.

**Correspondence**

There was no correspondence.

**Other Business before the Board (for discussion only)**

Ms. Ritchie requested that the Board members' review the documents which Ms. Williams sends electronically prior to the meeting, and to be prepared for discussion.

The Board requested that the following be on the December meeting agenda for discussion:

- Legislative & Regulatory Changes
  - Regulation 2.1.1 to Remove ACMHC
  - Update statutory requirements
- Supervisor Standards
  - Requirements to become Supervisor
- Agreements between Supervisors and Agencies
  - Draft Requirements for Supervisors who are not employed at agency in which supervision is occurring
  - Changes to LACMH Application

**Public Comment**

Ms. Edgar addressed the Board expressing her opinion regarding the lengthy and at times confusing, application process.

**Next Meeting Date**

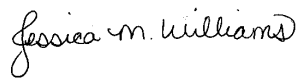
The Board's next meeting is scheduled for December 4, 2013 at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

**Adjournment**

Mr. Cherneski made a motion, seconded by Dr. Frazier, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:30 p.m.

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Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica M. Williams  
Administrative Specialist II