

COUNCIL ON HOUSING
Public Session
Huling Cove Community Building
Lewes, Delaware
April 10, 2013

Important Dates

- April 15 – press event to announce the Manufactured Housing Assistance Program
- April 12 – Tax Credit applications due.
- May 8 – next Council meeting.

Ralph Peters, Vice Chair, called to order the public session of the Council on Housing at 2:10 p.m. on April 10, 2013. In addition to Mr. Peters, the following Council members were present:

Pat Batchelor	Corrine Massey
Francis Julian (via telephone)	Norma Zumsteg
Hugh Leahy	

The following Council members were absent and excused from the meeting:

Connie Louder	Ruth Sokolowski
Donna Mitchell	Vincent White

Also attending:

Anas Ben Addi, Director, Delaware State Housing Authority (DSHA)
Lynda Blythe, Administrative Specialist III, DSHA
Susan Eliason, Director of Housing Development
Matthew Heckles, Legislative and Policy Advisor, DSHA

Guest present:

Valerie DeMarco, Milford Housing Development Corp. (MHDC)
Fred Traute, MHDC

APPROVAL OF MINUTES

Ms. Zumsteg moved that the Minutes of March 13, 2013 be approved as written. Ms. Batchelor seconded the motion and the Minutes were unanimously approved.

DSHA REPORT – Mr. Ben Addi

- 811 program - A press event was held March 27, 2013 to announce the funding of the program.
 - \$5.1 million to be used for housing subsidy for disabled persons not over 65.
 - Five-year program.
 - Waiting for the HUD contract.
 - Program will be similar to the State Rental Assistance Program (SRAP).
 - Ms. Sokolowski attended the event.
- April 15 - A press event will be held at 2:00 p.m. in the NCALL conference room at their administrative office at 363 Saulsbury Road, Dover, 19904 to announce the Manufactured Housing Assistance Program (MHAP).
 - \$300,000 is available.
 - Applicants must prove hardship and meet an income threshold.
 - Home must be on a rented or leased lot.
 - Funds will cover past due rent and/or home payments.
 - Loans are up to \$5,000 for 12 months.
 - Mr. Peters stated the Housing Policy Committee hopes to study further ways to assist manufactured homeowners and will submit their findings to Council later in the year.
- Sequestration budget cut – Notification of the definite amounts has been received.
- HDF funding applications -
 - July 31, 2013 – Applications for the next round are due.
 - Mr. Ben Addi, Ms. Eliason, Cindy Deakyne, DSHA Housing Asset Manager, and other staff members met to revamp some of the application processes.
 - Consideration is being given to having only one round of applications effective July 31, 2014.
 - Ms. Eliason will hold a joint meeting, tentatively scheduled for 2:00 p.m. on April 29th in Dover and Wilmington, with the Housing Policy and Loan Review Committees, to discuss these changes.

COMMITTEE REPORTS

LOAN REVIEW- Mr. Leahy

The committee met on April 3rd, notes of which Council has received. The committee discussed participation with staff in a scoring review meeting in March to learn more about HDF grant applications as they were being evaluated, as well as other items pertaining to the applications. Four funding requests were also reviewed at the meeting. It is the recommendation of the committee, after due discussion, that the following requests be considered by the Council which Mr. Leahy so moved:

- Habitat for Humanity of New Castle County-Coopers Run, Resolution No. 459. Ms. Batchelor seconded the motion which was unanimously passed.

- Interfaith Community Housing of Delaware-Dunleith Homeownership Community Revitalization, Resolution No. 460. Ms. Zumsteg seconded the motion and it was unanimously passed.
- Milford Housing Development Corp.-Home Repair Project (HRP), Resolution No. 461. Ms. Batchelor seconded the motion and it was unanimously passed.

Mr. Traute expressed MHDC's appreciation for funding. He also provided some background on the program in response to a Council member question.

- Milford Housing Development Corp.-4th Street Duplex II, Resolution No. 461. Ms. Zumsteg seconded the motion and it was unanimously passed.

Ms. DeMarco expressed MHDC's appreciation for continued funding of their neighborhood revitalization project.

OPERATIONS – no report.

HOUSING POLICY – no report.

COMMUNICATIONS – Ms. Batchelor

The Committee met with Mr. Heckles to discuss the preparation of the annual report. Ms. Batchelor will meet with Mr. Peters, Chair of the Housing Policy Committee, to discuss the report prior to its submission to Council.

OLD/NEW BUSINESS – none.

SCHEDULING OF NEXT MEETING

The next meeting will be held May 8, 2013, at Luther Towers I in Dover, DE, at 2:00 p.m.

ADJOURNMENT

Upon motion made by Mr. Leahy, seconded by Ms. Batchelor, and unanimously passed by the Council, the meeting was adjourned at 3:20 p.m.

Respectfully submitted,



Lynda T. Blythe

Note: Copies of materials referenced as “attached” in these Minutes are available upon request.