



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF EXAMINERS OF PSYCHOLOGISTS</b>
<b>MEETING DATE AND TIME:</b>	<b>Monday, July 22, 2013 at 9:00 a.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904</b>
<b>MINUTES FOR APPROVAL:</b>	September 9, 2013

### **MEMBERS PRESENT**

Dr. Wesley Bowman, Professional Member, Vice-President  
Dr. Joseph Zingaro, Professional Member  
Dr. Marcia Halperin, Professional Member  
Eleanor Allione, Public Member  
Rosa Robinson, Public Member  
Dr. Rachel Brandenburg, Professional Member

### **MEMBERS ABSENT**

Dr. Richard Brokaw, Professional Member, President

### **DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Witte, Administrative Specialist II  
Jennifer Singh, Deputy Attorney General

### **OTHERS PRESENT**

There were no others present.

### **CALL TO ORDER**

Dr. Bowman called the meeting to order at 9:01 a.m.

### **REVIEW OF MINUTES**

A motion was made by Dr. Halperin, seconded by Ms. Allione, to approve the minutes from the June 3, 2013 meeting as presented. The motion was unanimously carried.

### **UNFINISHED BUSINESS**

There was no unfinished business.

A motion was made by Ms. Allione, seconded by Ms. Robinson, to amend the agenda to add items 3.6 Ratification of Applications for Psychological Assistant, 3.7 Review of

Applications for Psychological Assistant and also the addition of the review of the application for Alexandra Charchut. The motion was unanimously carried.

### **NEW BUSINESS**

#### Ratification of Applications for Licensure by Examination

A motion was made by Dr. Zingaro, seconded by Dr. Halperin, to approve the ratification of the Psychologist application of Diane Shaffer. The motion was unanimously carried.

#### Ratification of Applications for Licensure by Reciprocity

A motion was made by Dr. Zingaro, seconded by Dr. Brandenburg, to approve the ratification of the Psychologist applications of Erica Burgoon, Bancroft Davis and Nadine Metro. The motion was unanimously carried.

#### Request for Special Accommodations for Examination

After review of request and supporting documentation, a motion was made by Dr. Halperin, seconded by Dr. Brandenburg, to approve the special accommodation request of Elizabeth Kuneman and grant time and half to test. The motion was unanimously carried.

#### Discussion Regarding Inactive Status

The Board began discussing the requirements for a licensee to reactivate their license, pursuant to pending Bill #87, which will allow a licensee to place their license on inactive status.

A motion was made by Dr. Halperin, seconded by Dr. Zingaro, to allow a Psychologist to go inactive for up to 5 years. If the licensee has been in an inactive status for over two years they would need to complete 40 hours of continuing education within the recent two years. If the licensee has been in an inactive status for less than two years then the amount of required continuing education would be prorated as it is for new licensees. The motion was unanimously carried.

The Board's Deputy Attorney General will begin to draft Rules & Regulations to be reviewed at the September meeting.

#### Review of Applications for Licensure

A motion was made by Dr. Zingaro, seconded by Ms. Robinson, to propose to deny the Psychologist application of Joseph Schwartz for not complying with 3514 (a)(1) of the Statute along with potential concerns of unlicensed practice in Georgia. The motion was unanimously carried.

#### Ratification of Psychological Assistant Applications

A motion was made by Dr. Halperin, seconded by Dr. Brandenburg, to approve the ratification of the Psychological Assistant application of Shari Mann. The motion was unanimously carried.

### Review of Psychological Assistant Applications

A motion was made by Dr. Brandenburg, seconded by Dr. Zingaro, to approve the Psychological Assistant application of Zoe Belcher-Timme. The motion was unanimously carried.

A motion was made by Dr. Zingaro, seconded by Ms. Robinson, to approve the Psychological Assistant application of Alexandra Charchut. The motion was unanimously carried.

### COMPLAINT STATUS

26-06-11 – Closed\*  
26-01-12 – Closed  
26-04-12 – Open  
26-05-12 – Referred to Attorney General's Office  
26-07-12 – Referred to Attorney General's Office  
26-08-12 – Open  
26-09-12 – Referred to Attorney General's Office  
26-01-13 – Open  
26-02-13 – Open  
26-03-13 – Open  
26-04-13 – Open  
26-05-13 – Open  
26-06-13 – Open

### OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

### CORRESPONDENCE

The Board received a request for continuing education approval from the Psychiatric Society of Delaware for approval of the Second Annual Psychiatric Society of Delaware CME Symposium. A motion was made by Dr. Zingaro, seconded by Dr. Halperin, to approve this continuing education request for 4 credits contingent upon receiving the appropriate processing fee. The motion unanimously carried.

### PUBLIC COMMENT

There was no public comment.

### NEXT MEETING

The next meeting will be September 9, 2013 at 9:00 a.m.

**ADJOURNMENT**

There being no further business, a motion was made by Dr. Zingaro, seconded by Dr. Halperin, to adjourn the meeting at 10:17 a.m. The motion unanimously carried.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II