

## DELAWARE POLICE ACCREDITATION COMMISSION

April 25, 2013

The Delaware Police Accreditation Commission, along with members of the Delaware Police Chiefs' Council, Inc. Professional Standards and Goals Committees, met on Thursday, April 25, 2013, 1:00 p.m. at the Department of Public Safety in the 2<sup>nd</sup> Floor Conference Room, 303 Transportation Circle, Dover, DE 19901

The meeting was called to order by Secretary Lewis Schiliro. The roll call was conducted by Chief William Topping with the following agencies represented:

### Members of DPAC:

Secretary Lewis Schiliro, (representative, Office of the Governor)  
Retired Major Randall Hughes, (Chairman's COPT proxy)  
Colonel Nathaniel McQueen, Delaware State Police  
Colonel Elmer Setting, New Castle County Police Department  
Chief James E. Hosfelt, Dover Police Department  
Chief William Bryson, (proxy for Chief Hosfelt, Chairman, Kent County Police Chief's)  
Chief William Topping, Chairman Professional Standards Committee  
Chief Kevin McDerby, New Castle County City Police  
Timothy Mullaney, (proxy for Attorney General Biden)  
Joe Swiski, (proxy for Rep. Schwartzkopf, Speaker of the House)

### Absent members:

President Pro Tem, Senate  
Chief W. Scott Collins, Chairman Sussex County Chiefs  
Martin W. Johnson, Executive Director, Delaware Police Chiefs' Council  
Chief Jeffrey Horvath, Chairman, Delaware Police Chiefs' Council  
George Wright, Director, Delaware League of Local Governments  
Chief Christine Dunning, Wilmington Police Department

### Others in attendance:

Capt. John Horsman, Capitol Police Department  
Sgt. Wendy Nichols, Delaware State Police  
Master Corporal Kelli Burns, Dover Police Department

The November 2011 meeting minutes were reviewed with Timothy Mullaney making an approval motion that was seconded by Chief Topping, a vote was taken and the minutes were approved.

### OLD BUSINESS

- None noted

### RECURRING BUSINESS

- None noted

## NEW BUSINESS

- NEW CASTLE CITY ASSESSMENT REPORT

Chief Topping stated that the Assessment Team of Capt. John Horsman, Lt. Brian Calloway, and MCpl. Kelli Burns submitted the New Castle City Assessment Report to the Delaware Police Chiefs' Council's Goals committee and the Goals Committee would now like to submit it to the Delaware Police Accreditation Commission. (a copy is included in these minutes)

Capt. Horsman summarized the Assessment Team's visit.

Assessment Team went to the New Castle City Police Department to begin the Assessment on April 3, 2013. Two full days of assessment were conducted. The New Castle City Police Department did a very good job in providing documentation to the Assessment Team. The documentation was followed from start to end. An example would be evidence. The team followed the trail from paper all the way back to the actual piece of evidence in the evidence locker. Interviews and ride alongs were also conducted with individual officers of the agency.

Capt. Horsman stated that he can honestly say that the agency is truly ready for Accreditation Status.

MCpl. Burns was asked by Secretary Schiliro what were her thoughts? MCpl. Burns stated that she found the New Castle City Police Department to be very clean and orderly. The officers are well trained. They were truly in the spirit of accreditation. They were quick to assist and to fix any problems that were found.

Mr. Mullaney asked about the problems. MCpl. Burns stated that there was a problem with the cell block policy, and the team chose to set it aside due to the language and the interruption of the gray area.

Chief Topping stated that the Goals Committee will be looking at the policy will be looking for a way to make the language more clear so that agencies can be in compliance.

Secretary Schiliro asked Chief McDerby for his thoughts on the process? Chief McDerby stated that he wanted to give credit to the men and women of his department. He was just steering the ship, they made sure that the goals were accomplished. His agency has a strong structure based on the IACP policies. He thought it would be nice if Accreditation would be mandated for all Delaware Law Enforcement Agencies so that Delaware could be a role model for other states.

Secretary Schiliro gave his congratulations to Chief McDerby on his agency being the first to come this far in the Accreditation process and that it was an honor.

Chief Topping stated that Chief McDerby has been humble but he didn't take his roll lightly. By Chief McDerby taking the lead, he did a hell of a job. Chief McDerby stated that many agencies cannot afford the CALEA process and by having a State Accreditation process, it has made his agency a model for other smaller agencies.

Chief Topping then moved to award State Accreditation to the New Castle City Police Department, the motion was seconded by Chief Bryson, a vote was taken and the motion was approved with Chief McDerby abstaining from the vote.

Chief Topping stated that New Castle City will be formally presented Accreditation that the Delaware Police Chiefs' Council's Annual Staff Development Seminar Banquet on May 14, 2013. There will also be a presentation at the Annual League of Local Governments meeting in June.

Secretary Schiliro asked if there are any other pending applications?

Chief Topping stated that there were none at this time. He also noted that the 9 agencies who are accredited by CALEA will be awarded State Accreditation upon submitting an application with the \$100 application fee and that an assessment would not be needed in those cases.

#### OTHER ISSUES

- Col. McQueen stated that the State Police recently went through the CALEA assessment process and that he wanted to give a hats off to the State Polices Accreditation Team. They have done an excellent job.
- Capt. Horsman stated that Capitol Police are awaiting an assessment and they are hoping to have it accomplished in May.
- Tim Mullaney stated that it is a good idea to have the same policies in placed between the agencies, with more and more agencies requested state wide jurisdiction, the Attorney General's office needs the requesting agency to justify their request. When doing so, the agency needs to look at the policies which are in place and make sure that there isn't conflicting policies. Chief McDerby stated that there needs to be standard polices in place between all agencies. Chief Topping stated that that was the goal. Secretary Schiliro stated that evaluation by your peers is a good thing and he wishes to encourage all agencies to work together.

#### PUBLIC COMMENT

- None noted

The meeting adjourned at 1:45 p.m.

Respectfully submitted:

Donna M. Mills  
Delaware Police Chiefs' Council