SUSSEX COUNTY

**LOCAL EMERGENCY PLANNING COMMITTEE**

**MEETING MINUTES**

**May 9, 2013**

**There were 20 members/guests in attendance.**

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| **Chip Stevenson** | **Sussex County LEPC** |
| **Marc Evans** | **DENG-31st CST** |
| **Jamie Bethard** | **DNREC-ERB** |
| **Bob Kendall** | **Mountaire** |
| **Lynn Poling** | **Lewis Environmental** |
| **Ken Cross** | **Tidewater Utilities** |
| **Terry Hastings** | **ARES** |
| **Kris Gontovsky** | **DNREC** |
| **Kevin Kille** | **DEMA** |
| **Peter Uhey** | **Bayhealth** |
| **Rich Gaudiosi** | **DBRC** |
| **Mary Whalen** | **Magnum Electronics** |
| **Scott Shuster** | **Delmarva Two Way** |
| **Milt Warren** | **Motorola** |
| **Jay Myers** | **SCEMS** |
| **Patrick Robbins** | **Red Cross** |
| **Andrew Wile** | **Nanticoke Health Services** |
| **Marilyn O'Neal** | **Perdue** |
| **Eddie Fairchild** | **BASF** |
| **Ken Greeson** | **U.S. DHS** |

**Chairman Stevenson called the meeting to order at 10:00 a.m.**

**The minutes of the March 14, 2013 meeting were approved.**

**All attendees introduced themselves.**

**REPORTS**

**Tier II Manager- Kris Gontkovsky**

**I. FUNDS**

**$281,000 collected so far this year from 2012 Tier II reports.**

**II. REPORTING**

**A. 1,796 total active facilities.**

**B. 181 facilities have not started their 2012 report.**

**C. 22 facilities have started their 2012 report, but have not finished.**

**III. STEPS FORWARD**

1. **Work on reviewing received submittals for data quality/compliance**

**issues.**

**B. Emails/phone calls to facilities with delinquent reports/fees.**

**C. Work with 911 centers to update street addresses, lat/long**

**Coordinates and corresponding fire district for new facilities.**

**IV. TIER 2 MANAGER UPDATE**

**Beta tested new system with developers. Providing feedback along with**

**Other state staff to provide constructive criticism. Periodic tests being**

**scheduled to allow staff the opportunity to provide input to developers**

**as the program is being constructed.**

**Incident Reports- Jay Myers**

**Eric reported two responses of the DECON Team to Meth Lab incidents.**

**DEMA Updates- Kevin Kille from DEMA provided a report:**

**HMEP Grant: No cuts to funding.**

**SERC: Quarterly meeting to be held on June 12th. Presentation by Lisa Dunaway, DHS on CFATS program.**

# Decon Trailer Updates- Jay Myers

**SCEMS Hackney truck was out of service on Tuesday, May 9th for the installation of a new cascade system**.

**Kent County LEPC-Dave Mick**

**Dave provided a written report with no issues to report.**

# New Castle County LEPC-Dave Irwin

**No report.**

**Sussex LEPC-Chairman Stevenson reported on the following subjects:**

**- He visited the Crop Production Services facility in Seaford.**

**-He visited Cannon Cold Storage in Bridgeville.**

**-He attended the Sussex County Fire Chiefs Association meeting in Slaughter Beach on April 18th.**

**-He attended the Annual Emergency Planning meeting at L.D. Caulk in Milford on April 12th.**

**-He attended the 6th Annual HazMat Training Workshop at DSFS-Dover on April 5th and 6th.**

**PRESENTATIONS:**

**Michael Kristiansen, USCG-Indian River Inlet and Robert Fitzpatrick,**

**USCG-Lewes provided a discussion on the Coast Guard’s local roles and responsibilities.**

***NEXT MEETING: 10 a.m., Thursday, July 11, 2013 at Sussex County EOC.***