**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEM**

**LAW ENFORCEMENT USER’S GROUP**

**MONDAY, OCTOBER 13, 2014**

**OPENING AND ATTENDANCE**

The regularly scheduled meeting of the Law Enforcement User’s Group was held at the Dover Police Department Assembly Room located at 400 South Queen Street Dover, DE 19904. Ms. Peggy Bell called the meeting to order 9:39 a.m. Those in attendance included:

Lynn Gedney DELJIS

Peggy Bell DELJIS

Dave Elwood DELJIS

John Bell DELJIS

Kelly Knutkowski DELJIS

Renee Rigby DSP-SBI

Timothy Hamlett DNREC/ ECU

John McDerby DNREC/Fish and Wildlife

Tripp Wagner State Fire Marshall

Karen Hudson Dover PD

Donna Massey Seaford PD

Donna Robinson DelDOT

Marvin Clark U of D PD

Cheryl Heiks Cozer O’Conner

Odelia Adams WPD

1. **REVIEW OF THE AUGUST MINUTES**

A motion to approve the August 2014 minutes was made by Ms. Rigby and seconded by PFC Hamlett. The group unanimously approved the minutes and the motion was carried.

1. **AUTOMATED SYSTEM USAGE STATISTICS**

The statistics were reviewed by the LEUG attendees. These reports are available for all to review and to share with your agency.

1. **OLD BUSINESS**

Ms. Bell reviewed the project status report with the attendees.

Accident Sale Portal- All reports have been matched for accuracy and are 100% correct. Back end coding and testing has been finished and we are working with DTI on network design issues.

Adjudication Summary- The developer is making changes to meet the end user objective and anticipated delivery date is 10/31/14.

Ambulance Fund- We need to make changes to e-ticket to accept the new fund and change the display of the amount due. The fund will not appear as a unique bucket but it will just be added to the total amount. Case management will be updated with unique buckets. We need to have it rolled out by 12/23/14. DELJIS changes will address all court except Superior that will need to be done by JIC.

Boat Registration File- DELJIS is meeting with DTI and Salesforce to discuss the impact this has on both local system and NCIC.

CAD Interface- We are working with the vendor as questions arise and we are installing TLS circuits in Rehoboth, Seaford and Newark.

CARS Interface-The web service has been tested by DELJIS and DelDOT.

CCDW Interface Program- JIC agreed that they will download the file for user testing to print new cards.

Civil Judgments-this item has been turned over to JP Court to test and we are waiting on JIC to implement.

Data Exchange with Adjoining DOC- An MOU is singed working with MARIS agencies to begin interface work with other states and meet grant objectives.

DCI Message Switcher Modernization- The vendor is working on criminal history transactions.

DMV Look-Up to SQL Files- We are taking the program list and determining if batch/real time and input/output DMV data.

DOJ Case Tracking System-A conference call with vendor is scheduled for this month to discuss interface issues.

DUI Calendar for CCP- Working with CCP and JIC to have a new calendar option for DUI’s-DELJIS has started programming and should be ready for user testing before the end of the month.

Enhancement for Reporting Accurate CCH- SBI will be working with DELJIS to create a “pre-check” screen for road officers to use to assess if a person is possibly a person prohibited.

Interface with DATE- DATE is moving to Salesforce for alcohol enforcement. DELJIS will not be creating an interface to their existing system since project work has changed.

Kiosk Interface- The date to go live is October 21, 2014.

Law File Table Re-Write-DELJIS will re-write the file to enhance processing and data exchanges and an MOU has been signed with DSP and Safety and Homeland Security.

LEISS Tables- This item has not been started-NCHIP funding will be used to enhance the table within LEISS. An MOU has been signed with DSP and Safety and Homeland Security.

LEISS Re-Write- We are continuing to test internally complaint/warrant system. An MOU has been signed with DSP and Safety and Homeland Security.

Mental Health Records- Epilogue language was released in the budget act to remove all mental patients from CCH. As of 10/7/14 there are 19,750 records in NICS. DELJIS developers are working on the programming efforts at the present time and anticipate rolling out of the programming changes in October/November.

NDEX Mapping to NIEM- A new file has been submitted to NDEX and the FBI approved the file specification and we are working with Feds on data issues as they arise.

NIBRS Law Enforcement Counts- SBI approved data entry screen and working on transmission to FBI.

Offender Multiple Inquiry- We are adding the automatic searching of G4 files to the list of files an officer can check to see if a person is firearm prohibited. Also, will check to see what vehicles a person was driving when issued a ticket. Sent to DTI maintenance since it is a mainframe application.

Printing to Cannon Printer- JIC is working to test all the print function. DELJIS staff is updating address when notified. Print is 100% successful per JIC- however some issues with forms are being reported and JIC is addressing them.

Red Light/Green Light- The vendor is currently testing the applications- however, the school does not want to use a static IP.

Ms. Rigby reported that Dover, Wilmington, Smyrna and Clayton were recently added to the CJIS AFIS Interface. All agencies should be added by the end of the year.

* NIBRS: Ms. Rigby reported that there will be new hate bias motivation codes that are going into effect in 2015 from the FBI. Ms. Rigby also reminded all of the agencies to complete any saved and unapproved reports before the end of the year.
* LEISS: Mr. Elwood provided a LEISS demo that is included under new business.
* E-Ticket: No issues or concerns at this time.
* COGNOS: No updates or concerns at this time.
* E-Crash: No updates or concerns at this time.
* Tow Slip: No updates or concerns at this time.

**IV. NEW BUSINESS**

* + Changes from the last LEISS Demo- Mr. Elwood provided a demo of the complaint information of the new LEISS to all of the attendees. Some of the changes that were highlighted from the current version of LEISS to the newer version include the following:
    - The new LEISS has a similar look and feel of Windows 8.
    - LEISS updates will run automatically as soon as you click on the icon before you login.
    - The main screen will show returned reports.
    - Fly outs will be on the left hand side instead of the bottom which has the DELJIS Intranet.
    - A Referral User Maintenance button will show if the individual is a referral supervisor. If the individual is not a referral supervisor the individual will not see that option. The Referral User Maintenance button will show the list of people with referral access in that unit. The Referral supervisor has the ability to add an individual in the unit to receive Referral User Maintenance.
    - New LEISS can differentiate between training and production mode so the user cannot override data when creating a report.
    - A Convert button will give the option to change the report type.
    - The Incident Processing box has tabs for summary and location and automatically downloads the incident locator tool.
    - A Relocate Incident button will be available to click on and it will locate where you previously located.
    - New fields with additional questions will be added if a gun is involved and if an interpreter is required.
    - Text boxes will have spell check.
    - Victim processing will allow the user to conduct a driver’s license or SBI number look up.
    - A victim statement will appear with the victim.
    - If a local warrant is available for any individual that is involved in a report it will show up in red at the top of the screen. Mr. Elwood said that he is working on the warrant check to be expanded for a QW check.

**V. PUBLIC COMMENT**

There was no attendance from the public so no comment was available.

**VI. ADJOURNMENT**

With there being no further business to discuss a motion was made to adjourn by Sgt. Clark and seconded by PFC Hamlett the motion was unanimously carried. The meeting adjourned at 11:31 a.m.