**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEMS**

**BOARD OF MANAGERS**

**EXECUTIVE COMMITTEE**

**MEETING MINUTES**

**January 23, 2014**

**CALL TO ORDER**

Meeting was called to order by Captain Potts at 9:09 a.m. which was held on Thursday, January 23, 2014, at the Commission of Veteran Affairs Conference Room.

Those in attendance were:

 Captain Potts Newark PD Peggy Bell DELJIS

 Major Jamison NCCPD Lynn Gedney DELJIS

 Leann Summa Family Court Mary Hansen DELJIS

 Mike McDonald DSP Ray Sammons DELJIS

 Thomas Ellis DOJ Nicole Wilson DELJIS

**EXECUTIVE SESSION**

A motion to go into Executive Session to discuss content of investigate files was made by Major Jamison and seconded by Mr. McDonald at 9:09 a.m.; with a vote that was unanimous.

A motion to go approve the December 2013 meeting minutes was made by Mr. McDonald and seconded by Major Jamison; with a vote that was unanimous. Motion carried.

A motion to go into Closed Session was made by Major Jamison and seconded by Mr. McDonald at 9:11 a.m.; with a vote that was unanimous. Motion carried.

The committee returned back to Open Session based on a motion that was made in Closed Session at 9:22 a.m.; with a vote that was unanimous. Motion carried.

**CASE # 20130750**

A motion was made by Mr. McDonald and seconded by Major Jamison at 9:23 a.m.; to have individual reread Policy 4, resign the DELJIS Directive 1 and retrain on security; as well as, a letter be sent from the Executive Director to state that any future breach could face different sanctions. A vote was made with unanimous approval. Motion carried.

**ADJOURNMENT**

A motion to adjourn was made by Major Jamison and seconded by Mr. McDonald at 9:24 a.m.