



State of Delaware
Homeland Security Advisory Council
(HSAC)

Minutes

06/17/14

0900-1100

Public Safety Building
Main Conference Room
303 Transportation Circle
Dover DE 19901

1. Welcome, Call to Order, and Room Introductions

- The meeting was called to order by Secretary Lewis Schiliro at 0900 hours. Those in attendance were as follows:

Voting Council Members

Secretary Lewis D. Schiliro	Department of Safety & Homeland Security - Chair
Raymond Holcomb, HSA	Department of Safety & Homeland Security – Co-Chair
Colonel Dallas Wingate	Delaware National Guard
Director Jamie Turner	Delaware Emergency Management Agency
Elayne Starkey, CTO	Department of Technology & Information
John Sadowski	Department of Education
Gene Donaldson, TMC Mgr.	Department of Transportation/TMC
Chief Robert Legates	Department of Natural Resources & Environmental Control
Secretary Ed Kee	Department of Agriculture
Steve Blessing	DHSS/Division of Public Health
Joseph Aviola	Wilmington University
George “Jody” Sweeney	President/Councilman DE Association of County Governments
Wayne Smith, President	Delaware Healthcare Association
Mayor Donald Tinari	Delaware League of Local Governments

Designated Voting Reps -

Lt. Col. Monroe Hudson	Delaware State Police
J. Allen Metheny, Treasurer	Delaware Volunteer Firemen’s Association, Designated

Joseph Wessels Representative
League of Local Governments (LLG)

Non-voting Attendees

Commissioner Rob Coupe Department of Corrections
Tony Lee, Planner Delaware Emergency Management Agency, Alternate
Derek T. Finney Win Anti-Terrorism Section, Dover Air Force Base
Robert Prettyman U. S. Attorney General's Office, Assistant U.S. Attorney
Dwayne Day, HS Planner Department of Transportation/TMC, Alternate
Jennifer Dittman, PS Delaware Emergency Management Agency, Planning
Supervisor
Lt. Tim Hulings Delaware Information & Analysis Center (DIAC)/DSP
SSA Jeffrey Reising FBI – Baltimore Division – DE JTTF
Robert Prettyman U. S. Attorney's Office – District of Delaware
Assistant U. S. Attorney
Protective Security Advisor

Council Support

Dee L. Rivard Department of Safety & Homeland Security

Absent Voting Council Members

Colonel Nathaniel McQueen Delaware State Police, Superintendent
Director Jennifer Cohen DelDOT/Division of Motor Vehicles
Warren Jones, EM Delaware Volunteer Fireman's Association
Ed Klima Emergency Services Coordinator, Dover Motorsports Inc.
(DMS)
Walter J. Billings, WATO Dover Air Force Base, Wing Anti-Terrorism Advisor
Michael McLean, Amtrak, Regional Emergency Mgr. & Corporate Security
VACANT Delaware Police Chiefs' Council

Designees Not in Attendance

Tony Lee, Planner Delaware Emergency Management Agency, Alternate
Deputy Glenn Gillespie Delaware Emergency Management Agency, Deputy
Director
LTC Gregory S. Snapp Delaware National Guard, Designated Representative
CSM Michael D. Fields, Jr. Delaware National Guard
Tony Lee, Planner Delaware Emergency Management Agency, Designated
Representative
Michael Mendoza, WATA Dover Air Force Base, Wing Anti-Terrorism Advisor
Deputy Mike Harrell Division of Motor Vehicles, Deputy Director

Federal, State & Local Partners - Not in Attendance

Ken Greeson, U. S. Department of Homeland Security (DHS)
Brian McDonough Amtrak Station Action Team Coordinator
Captain Daniel Meadows Delaware Information & Analysis Center (DIAC)/OIC

Council Legal Staff

DAG Lisa Morris

Department of Justice, Civil Division

2. Approval of Minutes

- MEMBER made a motion to approve the minutes as presented, which was seconded by MEMBER and unanimously approved by voting members of the Council in attendance.

Secretary Schiliro announced that the functions of the Office of The Chief Medical Examiner (OCME) may be transferred to DSHS. The OCME has some capacity but we will look to improve their functions.

3. PUBLIC SESSION - Recurring Business:

Strategy – N/A

DIAC Governance – N/A

Security Briefings:

- **Lt. Tim Hulings** provided the DIAC Briefing on international, national, regional, and local security events that occurred since our last meeting stating that the recent Radiological Emergency Preparedness (REP) exercise had some close action exercises. Questions & Concerns – None
- **Jeff Reising** provided a U/FOUO briefing on recent events internationally to update members on how the international events affect us nationally and locally. The 9/11 attacks cost al-Qaeda \$400,000 with current insurgents having access to \$5 million dollars. Questions & Answers – Question: Do we know the breakdown of Shiite, Sunni, etc. in Delaware? Response: There are 8 or 9 Mosques in the State and they are all Sunni. The Shiite that reside here travel to attend Mosques in other states. In Delaware the Salafee (sp?) Mosques are comprised of individuals who converted or who came out of prisons and converted. Typically these individuals go to Wilmington to attend the Salafee Mosques. Question: Is there any evidence of cyber-security? Response: They are all over Social Media frequently using Twitter as they are very, very, savvy on the social media platform. Current insurgents have come into a treasure trove of weaponry left for the Iraqi fighters. The insurgents seized an air field of

black hawks and even though they don't have any pilots, it will not take them long to get some trained on the black hawks.

- **Raymond Holcomb** advised members that Trevor Wilson is the new DHS Intelligence Officer and liaison to the DIAC from the DHS Intelligence and Analysis Office. Ray briefed members on the tie-in with Syria, Europeans, Australians, etc. with indirect access to the U.S. that is concerning us now with the ISIS group.

1. Trevor arrived to the DIAC three weeks ago having 13 years' experience in the Intelligence community with the last 5 years spent working at a fusion center in Los Angeles. He is happy to be in Delaware. Secretary Schiliro welcomed him to Delaware sharing that the people around the table work very well together.

Grant Coordination

- **Jennifer Dittman** provided an update on Grant Coordination stating that DEMA personnel just submitted the FY14 HSGP projects and Investment Justification coordination two days early. There were 8 investments this year. M & A is approximately \$150,000.00 this year. Investment 1 - Medical Surge was \$337,152.00 and Investment 2 – Law Enforcement was \$479,100.00. A separate investment for the Fusion Center this year means that there are two law-enforcement cut-outs this year representing approximately 25% of the total grant. Investment 3 for the Fusion Center was \$380,000.00, Investment 4 for Emergency Response was \$461,038.00, and Investment 5 for Continuity of Operations Planning (COOP) and Communications was \$511,633.00. Investment 6 for Training & Exercise is \$822,290.00 and includes Law Enforcement (LE) training. Investment 7 for Citizens Corp is \$188,770.00, and Investment 8, for Critical Infrastructure & Key Resources is \$366,367.00 to help fortify structures and key resources. Questions & Answers - None

4. State, Federal, Local & Private Briefings

- **Dwayne Day** provided members briefing on three current HSAC projects.
 1. The first project Dwayne briefed members on was the Unmanned Aerial Vehicles (UAV) Subcommittee, which is an exploratory committee that was formed by recommendation of the HSAC.
 - Dwayne advised that the last time HSAC met members they decided that they should form a UAV Subcommittee with Ray Holcomb as the lead and various members from different disciplines including PIOs, DNG, DeIDOT, Fire Service, etc.

- He is not talking about the large UAVs; rather he is talking about UAVs weighing less than 55 pounds.
- Dwayne met with counterparts from MD, NJ, and Philadelphia and decided that the best path forward was to present back to HSAC members with a request for the Governor to sanction a separate UAV committee.
- Last Thursday members should have received information from Ray as to the current status, what the UAV Subcommittee is looking at, as well as the mission and purpose of this Subcommittee.
- With guidance from this Council, Ray and Dwayne are reviewing lessons learned from other states relating to UAVs to report back to HSAC in order to see what we need to do in Delaware.
- Within a year Dwayne expects that there will probably be regulations on small UAVs. He estimated a 2017 public release of regulations. Unfortunately, this leaves a gap between now and 2017 and Dwayne believes that our State should implement recommendations as to how Delaware's citizens; state agencies, local municipalities, and private sector businesses should approach UAVs.
- Dwayne advised that there was a UAV sighting down in Lewes that is being investigated by the Coast Guard. There was also another sighting in the beach area and one in Milton during a University of Delaware football practice. Hobbyists that can afford \$1,200.00 to purchase one of these UAV are placing cameras on them and flying them up in the air without qualifications.
- Dwayne told members that the National Council of Legislation recently put out UAV information and that there are currently 43 states with UAV legislation pending. Thirteen of the 43 states have legislation that has passed. Every state west of the Mississippi has legislation on UAVs except Delaware, and Washington, D.C. Dwayne told members that Virginia (VA) was named as one of the six test sites by the Federal Aviation Administration (FAA) and we would like to join them to work with them. New Jersey (NJ) is looking to obtain funding from Maryland (MD) and VA having already received \$2.6 million from MD. NJ has several test sites that they are going to be conducting test flies that are along our coastline.
- Dwayne advised that it is expected that the Mid-Atlantic partnership will be doing a majority of the testing for the FAA. Right now to fly UAVs there are 3 different

categories: (1) the private/hobbyist, (2) public agencies, and (3) commercial industries that are anxious to jump into using UAVs.

- There are industries that are already starting to use UAVs especially for photography and agriculture. Dwayne advised that Agriculture use is expected to be approximately 80%.
- The FAA is considering giving these industries a Certificate of Authenticity (CoA) to operate UAVs prior to implementation of formal regulations. This causes Delaware some great concern as our state needs to look at licensing and registration to research how these issues are being controlled. The CoAs that were issued were only issued to public institutions. Dwayne stated that the FAA is starting to issue CoAs a little more frequently now. He advised that it is coming and slowly trickling in. The concerns the subcommittee has is that the FAA is probably going to regulate federal airspace but not get down into specifics for each state such as how far from a bridge hobbyists can fly, etc.
- A fourth category of users is the criminal element and terrorist activity use of UAVs for carrying guns, explosives, drugs, Tasers, delivery of cell-phones and drugs over prison walls, dropping contraband into the prison compound, surveillance of critical infrastructure, and targeted attacks. As a state we need to start looking at how we will counteract these examples. Any of these incidents could happen in Delaware and this Council needs to look at all of the scenarios.
- UAVs are also a huge safety concern for aviation especially for helicopters responding to incidents with a UAV hobbyist trying to obtain pictures of the incident site.
- Secretary Schiliro commended the committee on the issues they raised as that is exactly what we as HSAC members, look at future issues. He would like to see a recommendation going forward of what we should specifically do here in Delaware. He stated that we need to be mindful of the balance of what needs to happen as the General Assembly is very concerned with privacy issues. It is better off that we set parameters than to have someone else do it for us. The potential for someone to come into a venue like Firefly, NASCAR races, or Punkin' Chunkin' and cause potential harm is significant. Secretary Schiliro thinks that we need to formalize our UAV Subcommittee in order to join the Mid-Atlantic UAV Partnership.
- Robert Prettyman recommended that we obtain legal advice from our DAG on how to move forward.

- Dwayne sees the next steps as a Council creating a document as to where we should go and recommendations that we could take to the State to obtain insight on where they want us to go.
- Secretary Kee stated that he is seeing this technology coming to him from Agriculture for flying over crops and for pesticide application. He volunteered to join the subcommittee and stated that he would like to introduce Dwayne to key people with the Department of Agriculture.
- Gene Donaldson does not believe that we need another committee. He questioned who the membership is and who should be on this committee. He is requesting that the committee return more of a report to HSAC. Instead of saying that other states are doing something we need more of a specific breakdown of what they are doing. Gene believes that we have a subcommittee and it is an official committee to deal with those organizations. The subcommittee needs to ensure who the membership is with the HSAC giving direction and the subcommittee required to come back to the HSAC with bullet point information on recommendations of what they want to do.
- Colonel Wingate advised that at some point there must be some state legislation carrying forward. The committee needs to define how we are going to keep the public interest foremost in our mission statement which will not happen unless we adopt and address the public's concern with public safety and privacy concerns. When talking about UAVs you talk about surveillance and the parameters of that surveillance.
- Secretary Schiliro believes that the focus we need to take first is a public safety issue. If this becomes generally where we go it will be easier than throwing everything else in. Even if we try to benchmark this against other states and we come up with something in September or October it will take most of the legislative session to get it through.
- Wayne Smith stated that he recently worked with the Delaware Healthcare Reform Plan that will be released within about a month. If you have something that affects public safety you are going to get into privacy issues and you do not want someone else writing that. He strongly urges HSAC members to have privacy issues and limits written in to any recommendations and future legislation and recommends including privacy advocates, as well as someone from the Chamber of Commerce.
- Secretary Schiliro advised that initially we need to focus on the public safety and privacy issues.

- Dwayne advised that committee members are in the process of sifting through other states information to see what will apply to Delaware and what will not. They are also looking into law-enforcement uses and other state agencies using them more so than public agencies use of UAVs.
- Secretary Schiliro feels that we need to develop plans for how we will deal with UAVs at large public venues like Firefly, NASCAR, and Punkin' Chunkin'.
- Jamie Turner inquired who controls the air space and is authorized to declare exclusion zones for specific areas of air space. Colonel Wingate and Gene Donaldson responded that the FAA does as long as it is not more than 400 feet. Airspace is cleared through the FAA. Gene Donaldson recommended having an FAA representative on the subcommittee.
- Gene Donaldson from DelDOT agreed to provide staffing from their consultant Jacobs to provide support and documentation to the UAV committee.
- Dwayne stated that hobbyists are allowed to fly up to 400 feet as long as they are not within 3 miles of an airport, keep the UAV in their line of sight, do not fly over restricted airspace, and are not accepting funds or charging a fee.
- Colonel Dallas Wingate recommended including someone from a hobbyist organization on the committee. The technology has shifted so that now you can mount something on them that could potentially be used for nefarious reasons.
 - Wayne Smith questioned what the law is if someone shoots down the UAV if it is flying over private property. Colonel Wingate responded that once you are up 5 to 100 feet they are in National Airspace and can legally fly over private property.
- Joe Wessels inquired if this is an Ad Hoc committee whether HSAC members needed to vote to now to make the UAV committee a formal HSAC committee.
 - Gene Donaldson asked whether members have enough information to make it a formal subcommittee.
 - Ray advised that the Ad Hoc subcommittee accomplished their purpose of obtaining a subcommittee scope and mission statement.
 - Dwayne advised that the recommendation is to form an official committee and that they are ready. Colonel Wingate felt that the point of the motion should include representatives from the DOJ (DAG Morris) and DSP Aviation Section and specific reports that come back to the HSAC from the committee.

- Secretary Kee recommended taking our group to talk with crop dusters, crop applicator groups and those who sell the chemicals to these groups. There are many issues involving the Department of Agriculture surrounding UAV usage issues.
 - The first thing to do is to define the size of the UAV that Delaware plans to regulate. Colonel Dallas Wingate stated that this is one of the difficulties surrounding this issue. It is his understanding that the FAA is coming out with a definition of 55 pounds or less.
 - Secretary Schiliro feels that it is important that we clearly define the size of the UAVs that we are regulating.
- Dwayne recapped UAV Committee member recommendations suggested so far as including representatives from DSHS including the Homeland Security Advisor and Public Information Officer, DeIDOT and Jacobs Engineering as the subcommittee support staff, DSP Aviation Section, Delaware State Fire School, DLLG, Department of Agriculture, DLLG, U of Ds Individual Robotic Section under Dr. Tanner, DSUs Aviation Department, Delmarva Power, DNG, DOJ/DAG, Chamber of Commerce, DNREC, and Delaware State Chamber of Commerce. Along with a recommendation for the committee to reach out to Mike Barlow to obtain suggestions a Privacy Advocate representative.
- Wayne Smith made a motion to create an official permanent UAV Committee within HSAC herein after referred to as the “UAV Committee” to report back in writing to HSAC members during regular meetings with recommendations and specific information on other states’ progress. The motion was seconded by Gene Donaldson and unanimously approved by voting members in attendance.
- Dwayne assured members that the UAV Committee will have a prepared report for the next HSAC meeting outlining points discussed. Between now and then he will work to invite recommended new members and reach out as a committee to the Mid-Atlantic Partnership to begin to get more involved and see what they are doing.
- SSRA Jeff Reising briefed members on one recent UAV incident that told too many people about it on the Internet and was arrested prior to his plan to use it to fly it into the Pentagon as an aerial IED.
- Secretary Schiliro feels that we need to look at what we can best do.

2. Dwayne's briefed members on the second project the HSAC Social Media Committee tasked with looking at ongoing social media projects to ensure that state agencies are collaborating and not stove piping.
 - Dwayne briefed members on the status of this committee's progress stating that it is not progressing very quickly. The committee is looking into different social media tools that are available.
 - A survey went out a few months ago on what the Department of Safety & Homeland Security (DSHS) interests were. This committee is now modifying the survey to be able to send it to all state agencies in order to find out what they are doing and what they need from each other or social media.
 - U.S. Attorney Rob Prettyman once again recommended ensuring HSACs DAG involvement on this committee.
 - Secretary Schiliro briefed members about the City of Wilmington's Social Media Committee and the vast amount of information that is out there stating that there is substantial potential is out there. This is a great tool.
 - Colonel Dallas Wingate informed members that Delaware National Guard's (DNG) interest is solely situational awareness during any incidents. The Department of Defense (DOD) has gone a long way to write and craft policy. He believes that they can share some of these policies. There are offensive and defensive situations and right now the DNG is just looking to bring up their social media site to begin to get information flowing.
 - Secretary Schiliro reminded members about what happens each time there is a school shooting with school students and community members going to social media.
 - U. S. Attorney Prettyman advised committee members to get all of the legal advice that they can get on this subject.
3. The third project Dwayne briefed members on was the Christiana Mall Committee tasked with looking into doing a Tabletop Exercise (TTX) at the Christiana Mall to create an ingress/egress plan for the mall during hazardous events.
 - Dwayne advised that committee members worked on an Emergency Transportation Plan for the Christiana Mall reviewing the Mall's 13 ingress and egress points to determine which access points would be critical as far as prioritization of what to close

first, what to keep open to use to let people out and what to use to let emergency responders in during any hazardous event response.

- Committee members also looked at what equipment would be brought in for emergency response, helicopter landing zones, incident command locations, transit corporation locations, etc., and determined which locations they would use for each group of equipment.
- Committee members looked at all situations except for what law-enforcement would do and can now take this plan and apply it to any other mall or strip mall in Delaware.
- This work was done through DEMA and the Training and Exercise group to permit an exercise to obtain feedback on how the exercise would go and to obtain feedback of what went well and what didn't. Secretary Schiliro believed that the initial Mall TTX was good; however, this was the one piece missing.
- **Colonel Rick Arroyo** briefed members on Delaware River and Bay Authority (DRBA) activities.
 - DRBA has a TTX scheduled on June 24 that they looked into exercises at the New Castle County Airports and also researched previous exercises only to find out that no one ever addressed any of the concerns from their previous TTX.
 - Colonel Arroyo advised that they plan to first test communications issues to ensure that they are using the correct TAC Codes. They also plan to look at having a prompt accurate response. They need to have their Tactical Response talk to each other and train with each other so that if only portions of individual Tactical Team are available to respond they are still able to work together. He felt that DRBA needs to look at the possibility of Improvised Explosive Devices (IED) in the terminal, communications and tactical response, and to address any additional training needs.
 - At this time, DRBA is looking at having tactical response teams from DRBA, law-enforcement, New Castle, DHSS, TSA, FAA, DNG, OEM, fire service out of Wilmington and from the Air Guard involved in the TTX.
 - Colonel Arroyo plans to review issues they had in past after-action plans as well as ensuring that the main players are at the table to discuss all issues.
 - He talked with representatives from the FBI, Delaware State government, and New Castle about the possibility of obtaining a fuselage to conduct a future exercise on a hostage type situation. He is also looking at the possibility of a future TTX or terrorist or

hostage type situation on the Ferry and determining who the appropriate response teams would be including NJ, DSP, and the FBI. He plans on responders going to look at the vessels and working together to plan what to do in these types of situation.

- Colonel Arroyo told members that he currently has officers on 40% of his vessels which means that right now any involved vessel would have to return to the closest port during any active shooter type situation. He also wants to address concerns with after action reports as well as addressing active shooter scenarios. DRBA needs to address whether or not the ferry bridges are hardened. Colonel Arroyo stated that they currently have procedures in place so that the bridge where the Captain is located is locked down although DRBA is currently working to tighten their security procedures. DRBA has TSA with bomb dogs and currently actively patrols lots to search for any bomb materials. The Ferries are fairly-secure where the Captains are. After the Table Top is over DRBA plans to do additional training in Baltimore.
- SSRA Jeff Reising advised that Ethan will attend the June 24th event on behalf of the FBI and that they are set for a July 1 FBI review of the ferries.
- **Lt. Col. Monroe Hudson** briefed members on Statewide Active Shooter Training stating that approximately 1 year ago the Secretary tasked DSP with developing one standard response during an Active Shooter incident.
 - The Delaware Police Chiefs Council (DPCC) put together a policy that was approved by the Council for all Delaware law-enforcement agencies.
 - Part of the policy includes implementation of standardized training.
 - The FBI was tasked by the White House to put out an Advanced Law Enforcement Active Shooter Training ALERT. The FBI came to Delaware last week and hosted a “Train the Trainer” type training to begin implementing the ALERT training throughout Delaware by the end of 2015 with all 2,000 law enforcement officers. DSP hopes to keep the message moving and continue the message into the fall.
 - Secretary Schiliro stated that the number of these shootings has been absolutely-incredible. He commended Lt. Colonel Monroe Hudson, Colonel Wingate telling them that they have been phenomenal and thanked SSRA Jeff Reising from the FBI for his assistance. SSRA Reising informed members that SA Justin is their local lead Agent on this training.

- Allen Metheny advised that at the T & E meetings he has brought up the issue of training our Fire Service EMS & Fire Service first responders. At some point EMS is going to have to be involved in this and needs to have a similar plan statewide so they know what to expect and know when they should be called into the scene. Allen feels strongly that we need to work on getting this training out to the 60 Fire Companies within the state.
- Secretary Schiliro & Lt. Colonel Monroe Hudson both stated that this is a very controversial topic as the first mission of EMS is to establish a triage zone for treatment of the wounded. Some medics are asking to carry weapons and to go into hot zones. We need to see a statewide plan for the EMS so they all know what to expect and what they need to do. Secretary Schiliro advised that we will work on this.
- **Gene Donaldson** briefed members on the I-495 issue with the bridge structure which means it is basically closed. DeIDOT officials are working closely with the City of Wilmington; however this issue is going to be there for a few months.
 - Gene stated that when DeIDOT has an incident along that detour route that everyone needs to work together to get that open quickly.
 - Firefly is a big event for the state and a bigger event for DeIDOT. Their concern is that they have a lot of their equipment up north that they have to bring down to Kent.
- **Lt. Col. Monroe Hudson** spoke about how important it is that all disciplines share information with the DIAC. The whole purpose of the DIAC is to obtain activity information, funnel information, access information, verify information, and put it back out to those who need to know.
- **Chief Robert Legates** from DNREC advised that he is new to this Council and was just named Chief by his organization a few months ago; although he is looking forward to working with councilmembers. DNRECs secondary mission is homeland security and while they have not done a good job in the past he is looking to be more actively involved and to work more closely with HSAC partners especially on the Maritime side
- **Secretary Ed Kee** from the Department of Agriculture announced that it was nice to be here and that he is looking forward to working with everyone.
- **Section Chief Steve Blessing** informed members that the Division of Public continuing to investigate the TB in the prisons and are now ahead of the curve but will probably see a spike

sometime in the future due to the nature of the disease. There are several other things going on in the world although none of them are critical to Delaware.

- **Colonel Dallas Wingate** reiterated the DNGs firm support for the DIAC and their intent to continue supporting the DIAC. The DNG is budget driven each year and if you believe the DNG does a good job he asked for you to please mention it. The DNG is contemplating the NARCO Terrorism standpoint. As things develop and things usually develop in the Middle East the first military responders in our country is the National Guard. There is a process for response and everyone needs to speak with the locals first.

Secretary Schiliro added that Delaware is a small state and reminded everyone that the DIAC is our primary source of information.

Allen Metheny shared that the Fire Service is gearing up for Firefly and working some long shift schedule during this event. The proposed high temperatures are worrying him as Firefly attendees don't usually take into account that heat stroke and heat exhaustion can occur even if they are not doing physical activity.

Jamie Turner advised that the weather is going to cool off for Sunday. DEMA personnel recently completed their biannual federally graded REP exercise hostile action based drill in conjunction with New Jersey where they had to demonstrate approximately 100 things. They completed the exercise and did not have any issues.

- Jamie stated that in the middle of the public hearings for the exercise he was notified that Delaware had an EF-1. Unfortunately, there was not enough damage in Delaware to request federal funds.
- DEMA personnel just closed all of the federal justifications from Delaware's last three disasters.

Colonel Rick Arroyo did not have anything further to add.

Wayne Smith did not have anything to report for Delaware Healthcare Association.

Elayne Starkey briefed members on the Department of Technology and Information (DTI) recent activity. She is pleased to report that DTI employees completed training, education, and awareness. Additionally, more than 17,000 state employees have completed the cyber security training to date. The Judicial branch is at 100% completion even though they voluntarily were not mandated to com. Not great numbers in the Legislative Branch although even the DOE schools are taking it.

Mayor Don Tinari announced that he is looking forward to serving DLLG as a member of the HSAC.

Ray announced that he was pleased with meeting and progress. Thank everyone for the great job you are doing.

5. ACTION ITEMS

Research

- Delaware needs to look at UAV licensing and registrations to research how these issues are being controlled.
- Past exercises and Tabletops to ensure that someone is addressing issues and concerns that were raised during the exercise or tabletop.
- Potential law-enforcement and other state agencies uses for UAVs.

Follow up

- The UAV Committee will present a report at the next HSAC meeting outlining points discussed.

Next Steps

- Creation of a UAV document by the HSAC as to where we should go and recommendations that we could take to the State Legislature to obtain insight on the direction they would like to proceed.
- Ray and Dwayne will work to invite new UAV Committee members and Dwayne will reach out as a committee to the Mid-Atlantic Partnership to begin to get more involved and see what they are doing.
- Secretary Kee will introduce Dwayne to key people within the Department of Agriculture.
- Ray Holcomb on behalf of the UAV Committee should reach out to Mike Barlow to obtain suggestions for a Privacy Advocate representative.

Recommendations

- The UAV Committee should provide written reports to HSAC members during regular meetings. This report should contain bullet point information on what the committee recommends doing and how they would like the HSAC to proceed including:
 - specific recommendations;
 - provide a specific breakdown of information on what other states' are doing and their progress with UAV testing, regulations, and legislation;
 - provide recommendations of what specifically we should do here in Delaware

- Obtain legal advice from our DAG on how to move forward with the UAV Committee.
- The UAV Committee should define how we are going to keep the public interest foremost in their mission statement and adopt and address the public's concern with public safety and privacy concerns.
- Include privacy issues and limits written in to any recommendations and future legislation.
- Include privacy advocates and someone from the Chamber of Commerce as members of the UAV Committee.
- The UAV Committee should initially focus on the public safety and privacy issues
- Develop plans for how we will deal with UAVs at large public venues like Firefly, NASCAR, and Punkin' Chunkin'.
- Include someone from a hobbyist organization on the UAV Committee.
- Include representatives from the DOJ (DAG Morris) and DSP Aviation Section on the UAV Committee.

6. Old Business

- None

7. New Business

- None

With no further business to attend to Director Turner made a motion to adjourn that was seconded by Lt. Col. Monroe Hudson and unanimously approved by voting members in attendance.

Next Meeting: Wednesday September 17, 2014

9:00 am – 11:00 am

Location: Public Safety Building

Large 2nd Floor Conference Room