NCC LEPC

Meeting Minutes of November 18, 2013.

Printpack Inc.

The meeting was called to order at 2:30 by Chairman Dave Irwin.

Attendees list attached.

Chairman Irwin thanked Printpack for hosting the meeting.

Alex DeDeaux, Human Resource Manager thanked us for coming and

Dan Blume, Plant Manager welcomed us and also thanked us for coming

Introductions were held.

The meeting agenda was approved.

Minutes were approved in written form motion by George Giles, 2nd by

Bob Barrish.

Committee Reports:

Finance – Chair Irwin said we are in good shape. Started the budget

July 1st and will end June 30, 2014. Balance as of this date is $66,408.18.

IT – December 4, 2013 is the next meeting at DSFS. Report attached.

Training – Mark Dolan’s report attached.

Transportation - Al Stein report attached.

Staff Report- Staff reports from Dave Irwin and Jake Morente are attached.

SERC/DEMA Activities – Kevin Kille reports HMEP FY13 Packets have been

Sent out and returned with the exception of a couple. There was a 6 ½ % cut due to sequestration.

Chairman Irwin asked how that’s possible since the funds used for HMEP is based on a fee based system and there was not a 6 ½ % reduction in fees? Kevin stated he asked that same question and was informed that the 6 ½ % reductions was across the board. Kevin also reported that if you don’t spend it the Fed’s say don’t ask for it next year. Chairman Irwin reported that all of the LEPC’s approved planning and training projects were completed.

SERC meeting Thursday @ DEMA Planning & Training, quarterly meeting

December 11th at DSFS.

Hazmat Study – Not able to distribute at this time but Kevin will come to

do a briefing.

It was reported at the water supply meeting that Delaware has reported arsenic

more than any other state.

Tier II Report – Kris Gontkovsky -Report attached.

Old Business:

Chairman Irwin reported that the 2014 Hazmat Training Workshop program is almost finalized.

The Hazmat Training Workshop is scheduled for Friday April 25th (pre-workshop training sessions & team building dinner) and Saturday April 26th (workshop training sessions). All sessions are 3 hours in duration. Chairman Irwin provided an overview of the planned sessions. A save the date notice will be sent out by December. The registration process will be rolled during the week of January 6, 2014. He reminded the group that this workshop and dinner is free to all attendees thanks to the generosity of sponsors and grants. For the 2014 event there will three levels of sponsorship, Silver - $500.00, Gold- $750.00, and Platinum - $1000.00. Exhibitor tables are once again available at $250/table with space outside to display large pieces of apparatus. Chairman Irwin requested that LEPC members consider becoming a sponsor or exhibitor. Attendance will be limited to 300 and for the 2013 event we had 247 attendees. To ensure your choice of session’s early registration is recommended. Margie will send out the save the date information as soon as it is available.

Director George Giles reported that the cause of Wilsmere CSX Fire has not been determined yet.

Chairman Irwin requested 2014 meeting hosts. If you are willing to host one of the six meetings please sign up today. The 2014 meeting dates are:

1. January (2nd Monday) 1/13/14
2. March (2nd Monday) 3/10/14
3. May (2nd Monday) 5/12/14
4. July (2nd Monday) 7/14/14
5. September (2nd Monday) 9/8/14
6. November (2nd Monday) 11/10/14

Chairman Irwin discussed the U. S. Department of Homeland Security’s “Active Shooter, How To Respond” booklet. Information on active shooter preparedness can be found at

[www.dhs.gov/active-shooter-preparedness](http://www.dhs.gov/active-shooter-preparedness) , where you can also download a copy of the booklet.

New Business:

LEPC Reports-

Wilmington – George Giles reported Wilmington is doing ok. WFD

Hazmat team up and running SOP’s in line.

Sussex – Chip Stevenson reported that their next meeting will

be January 9th.

New Castle County – Joe Cochran reported that the CERT Advanced

Training was well attended and well received.

Vice Chairman Morente reported on his attendance to the Emergency Preparedness & Hazmat Response Conference in Baltimore, MD. He provided an overview of the sessions he attended and discussed his participation in a Baltimore LEPC meeting.

Chairman Irwin reported on his attendance to the NASTTPO meeting and HOT ZONE Conference in Houston, TX. He commented that based on his observations of other state programs Delaware has good emergency preparedness planning processes in place, excellent training opportunities and is fortunate to enjoy a high level of support from industry and the community and excellent guidance and over site from local and state government agencies including the state legislature.

Al Stein reported that a baby got hit by a train in Philadelphia. The report was

that the father was over the yellow line holding the child. He reported that

there has been a 25% increase in pedestrian death’s this year.

A presentation was given on the role, responsibilities and capabilities of the Maritime Exchange for the Delaware River and Bay by Paul Myhre, Director of Operations.

Bernadene Wasserleben of AstraZeneca asked if anyone besides AZ had received a letter from the New Castle County Special Services informing them that the sewers may be shut down in 2016 and they should develop contingency plans to contain their waste on site. John Verdi, BASF stated his company received the same letter. Apparently DELDOT will be building a new bridge in Newport (Rt. 141) across the Christiana River and they may have to relocate a 72” sewer line which would necessitate the shut down. Bernadine suggested that perhaps industry should form a committee to develop contingency plans. Joe Cochran, NCC OEM said he wasn’t aware of the letter and will look into it and report his findings at the next meeting.

Next meeting on January 13, 2014 at the Wilmington Emergency Operations Center.

Adjournment was at 3:30.

Respectfully submitted,

Margie Williams, Secretary