



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL  
**DIVISION OF WATER**  
89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

Board of  
Certification

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## MEETING MINUTES

**Date:** Wednesday, May 14, 2014

**Location:** R&R Building, Conference Room B136

**Attendance:**

BOC Brian Blackburn, Glenn Davis & Gerald Esposito  
DWR Bryan Ashby, Nicole Smith & Jennifer Zambri  
Public Mark Kondelis

### Call to Order

- **Determination of Quorum:** A quorum is present
- **Approval of Agenda:** Agenda approved
- **Minutes of the Previous Meeting:** Approved as submitted

### Old Business

- **Regulatory Review**
  - The Start Action notice is currently pending.

### New Business

- **Next Meeting and Operator Examination**
  - The next meeting will be held during the next operator exam on June 13, 2014. There are currently 5 people registered for the exam and the deadline to sign up is May 30, 2014.
- **Request from Invista about a Level IV license for Kevin Mastaw**
  - Kevin Mastaw is the current Environmental Engineer of Water Focus at Invista. EHS Manager Mike Terry has requested that Mr. Mastaw be allowed to take the Level IV operators exam to become a licensed level IV operator.
  - The documentation provided with the request shows that Mr. Mastaw has fulfilled all educational requirements, including a Bachelor's degree in Chemical Engineering from Michigan Technological University.
  - Also based on the provided documentation, the Board has decided to give Mr. Mastaw 2 years of operating experience towards his license requirements.
  - Using the above mentioned experience and the state regulations, the board has determined that Mr. Mastaw qualifies only for a Level III OIT

license, if he passes the Level III exam. He would then need an additional 2 years of operating experience as a DRC before qualifying for a full Level III license or a Level IV license, if he passes the Level IV exam.

- **Operator License Renewals/Certifications/Expirations (April)**
  - 1 person with an expired license is no longer operating.
  - Glenn will call several others on the expired list to check their status.
  
- **Continuing Education Training**
  - The board discussed and approved several Continuing Education Classes submitted by Delaware Technical and Community College as follows:
    - 64 direct hours: Water and Wastewater Process Design – The curriculum for this course has been redesigned to meet Mid-Atlantic accreditation standards.
    - 7 direct hours: Collection System Impacts on Treatment Plant Operations
    - 4 Indirect hours: Advanced Excel

#### **Open Forum for Public Comments**

- Mark Kondelis advised the group that the Delaware Board of Electrical Examiners is in the process of revising their regulations. The revisions may include limited exemption for Water and wastewater utility companies ~~are now to be exempt from needing~~ that now require a licensed electrician to perform almost any electrical function. The exemption may allow properly trained water and wastewater operators to perform certain functions, such as in an emergency situation where the environment or community is at immediate risk.
- With board approval, Mark is going to arrange a day for an Open Mic session where both the BOC and the On-Site Systems Advisory Board will attend and hold their meetings. Operators in attendance will have the opportunity to attend either meeting. An update on this will be given at the next BOC meeting on 6/13/14.

#### **Executive Session**

- No Executive Session

#### **Adjournment**

**Note: The next Board of Certification Meeting will be held on Friday, June 13, 2014. The meeting will be held at the DTCC Terry Campus, Corporate Training Center, and will commence at 9:00 AM.**