**Delaware Developmental Disabilities Council (DDC)**

**Adult Issues Committee**

**Minutes of Meeting, September 18, 2015**

**DDDS Fox Run, 2nd floor training room**

**2540 Wrangle Hill Road, Bear, DE**

**And**

**Teleconference**

**302-526-5475**

**Conference ID 6940783#**

**9:30 AM to 12:00 PM**

**Members present at meeting location: Larry Henderson**, Executive Director- Independent Resources, Inc., Self-Advocate, Committee Chair; **Bill Monaghan**, Advocate, Delaware People First; **Barbie Monaghan**, DDC Chair, Advocate, Delaware People First; **Terri Hancharick**, Parent Advocate; **Vivian Turner**, Director- Collaborative Efforts to Reinforce Transition Success (CERTS); **HarrietAnn Litwin**, Division of Vocational Rehabilitation (DVR)

**Guests Present:** **Blair Hains**, Managing Partner, The Marketing Department Worldwide (contractor for Oral Health Public Awareness Campaign);

**Members and guests attending via teleconference: Beth MacDonald**, Parent Advocate, SNAP Program (guest); **Gary Mears**, Parent Advocate

**Members Absent:** **Alvin Emory**, Self-Advocate**; Debra Veenema**, MS Delaware, **Tina Fields**, Advocate, Delaware People First; **Laura Strmel**, St. John’s Community Services; **Karen Gallagher,** Self-Advocate, Committee Vice-Chair; **Carol Barnett**, Division of Services for Aging Adults and Persons with Physical Disabilities (DSAAPD)

**Staff: Kristin Cosden**, Delaware Developmental Disabilities Council (DDC)

**I. Call to Order:** The meeting was called to order at 9:43 AM

**II. Approval of Minutes:** The August, 2015 meeting minutes were approved.

**III. Approval of Agenda:** The August, 2015 meeting agenda was approved as written.

**IV**. **Chair’s Report:** Larry Henderson provided a report on Independent Resources, Inc.’s (IRI) Emergency Preparedness Workshop. Larry shared that the workshop, held on September 3, 2015 from 8:30 AM to 12:30 PM, was a success. Larry shared that this was the fourth year that IRI has held the workshop. The planning committee made some changes to the format that made the workshop much more interactive this year. Feedback from the workshop evaluations was overwhelmingly positive. All participants left with a preparedness plan and an understanding of what needs to be in their personal emergency preparedness kit. Larry stated that IRI plans to structure future community workshops in the same manner as this one.

V. **Staff Report:** Kristin Cosden shared that the DDC will be holding a series of Public Forums to collect community feedback for the DDC’s upcoming Five Year State Plan (2017-2021). The forum dates and times are as follows:

* **Tuesday, October 13, 2015 from 4:00 PM to 6:00 PM** at DDDS Fox Run located at 2540 Wrangle Hill Rd., Bear, DE in the second floor training room.
* **Wednesday, October 14, 2015 from 4:00 PM to 6:00 PM** at the Department of Public Health Training Center, which is located in Dover at 43 South DuPont Hwy. (in the Edgehill Shopping Center)
* **Thursday, October 15, 2015 from 4:00 PM to 6:00 PM** at the Georgetown Public Library, Second floor large conference room. The library’s address is 123 West Pine Street, Georgetown, DE.

She asked that anyone planning to attend the forums please RSVP to Stefanie Lancaster at the DDC office ([Stefanie.lancaster@state.de.us/302-739-3333](mailto:Stefanie.lancaster@state.de.us/302-739-3333)) so that the staff may make arrangements for any special accommodations necessary.

Kristin requested that the committee share information regarding the forums with as many people as possible. She also passed out flyers with the dates and times noted, as well as a link to the DDC’s public input survey online.

Another way to provide feedback would be to register for one of the upcoming BlogNog (online invitation-only chat room) sessions. The BlogNog Sessions will be held on the following dates/times:

* **Thursday, October 22, 2015 from 1:30 PM to 3:30 PM**
* **Friday, October 23, 2015 from 10:00 AM to Noon**

For those who would like to register to participate in the BlogNog sessions, Kristin asked that those individuals please contact the DDC office (302-739-3333) so the staff may put them in contact with the BlogNog organizer.

**VI.**

1. **Request from the Executive Director to Consider Funding an Environmental Scan-** Kristin Cosden, DDC

Kristin shared a request for the committee from DDC Executive Director Pat Maichle to fund an environmental scan. The data from the scan would include currently un-served and under-served sub-populations in the State of Delaware. Pat requested the scan, “… for us to gather information regarding recreation, the arts, victim services, and/or opportunities for higher education for people in Delaware with developmental disabilities. This should include a function on diverse sub-populations.”

The committee embraced the idea, and suggested that the survey include individuals birth to 22, which is the federally-defined age for a developmental disability to manifest. Since the survey would cover such a wide range of ages, it was suggested that the Children and Families (CF) Committee and the Adult Issues (AI) Committee join together on this effort. Since this would be a large undertaking, the AI Committee proposed a data sub-committee comprised of members from both AI and CF. From the AI Committee, Bill Monaghan, Barb Monaghan, Terri Hancharick and Gary Mears stated an interest in joining the sub-committee, should the CF Committee agree to join with the AI Committee on this endeavor.

Kristin stated that she will approach the CF Committee with the AI Committee’s request and report back at the October AI Committee meeting.

1. **Oral Health Public Awareness Campaign Update**- Blair Hains, The Marketing Department

Blair Hains provided the committee with an update on the progress being made with the Oral Health Public Awareness Campaign. Blair shared the script for the short animated video intended for sharing with dental and other medical offices to be played in the waiting room, at conferences, and shared in the Partner Kits being developed. The committee provided feedback on the script and requested a few edits. Blair stated that he will incorporate the committee’s edits and will send a revised copy to Kristin for approval. Blair shared that he anticipates sharing draft copies of the rack card, brochure and press release with the committee within the next week. These materials will be shared with the committee via group email, and will also be posted on the Adult Issues Wiggio site.

1. **2017-2021 State Plan- Kristin Cosden, DDC**

DDC staff again referenced the information in item V.A, and asked the committee to share. There were no suggestions for focus areas or objectives at this AI meeting.

**VII. New Business:**

The meeting was adjourned at 12:30 PM.