

State Emergency Response Commission (SERC)
Planning & Training Committee Meeting
Meeting Minutes for February 19, 2015
Prepared on February 24, 2015

The SERC Planning & Training Committee meeting was held on February 19, 2015 at the DEMA Emergency Operations Center Planning Room.

Planning and Training Committee Chairman Jamie Turner opened the meeting at 9:00 a.m.

Present were the following:

Jamie Turner (DEMA, Committee Chair), Avery Dalton (DEMA, Interim SERC Executive Director), Mark Dolan (DNREC), David Irwin (New Castle County LEPC, Hazmat Workshop Committee Co-Chair), Robert Newnam (DE State Fire School), Charles Stevenson (Sussex County LEPC), COL Dallas Wingate (DE National Guard), Dr. Har Ming Lau (Division of Public Health), Patty Smerkowski (DEMA).

Chairman Turner asked if all had the opportunity to review the minutes of the previous Committee meeting (held at DEMA on November 20, 2014).

David Irwin raised three objections concerning the meeting minutes. On page 2, it was noted that "Lisa Morris said she would available" rather than the content presented. Chairman Turner confirmed that the minutes would be adjusted on page 2. Mark Dolan pointed out several misspellings and noted he was missed from the roster.

David Irwin discussed the HAZMAT Conference. Mr. Irwin provided the latest version of the program showing the courses to be provided.

Mr. Irwin discussed the problem of having an 8 page contract for instructors that are not charging fees to the State for their presentations. Mr. Irwin asked for a 1 page contract. Chair Turner said that everyone in the industry signs a contract. Have individuals with concerns contact Glenn Gillespie. Both parties sign the contract (the State and the instructor).

Registration for the HAZMAT Conference began on February 4th. Mill Creek Fire Company has contacted 46 organizations to request donations.

Mr. Irwin said there had been a concern with Secretary Schiliro signing the course certificates, however a review by DAG Lisa Morris determined that he could sign the certificates. Mill Creek is taking requests from exhibitors. Delaware City will have a static display of equipment including a 6,000 gallon pumper.

Purchases for the conference were discussed. The committee is looking at a 2 inch challenge coin, which has proved to be popular. Ink pens are to be ordered and there are remaining lanyards and name tags from last year. Expense requests will be required and Avery Dalton and David Irwin will work through these documents to process.

Dr. Lau asked about the SERC DEOP plan and when it revised and reviewed. Committee Chairman Turner said that the process of going through the plan takes about one year. Once the review of the plan occurs the Fire Companies will review it.

COL Wingate offered to have the CST Teams support the HAZMAT conference by putting out an equipment display of their HMMWVs.

Mr. Newnam said that all LEPC reports are in. They need the information from Bob Pritchett. They will have something for the SERC to vote on. The Decon Trailer is in. Mark Dolan noted two drivers are required to get the two trucks on the street. Joe Leonetti is working on a new location for the trailer.

The meeting adjourned at 9:31 a.m.

Meeting Minutes:

These minutes were prepared for the record by Avery Dalton, and posted to the Statewide Calendar on February 24, 2015.

Next Meeting:

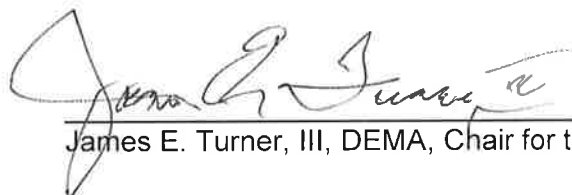
The next meeting will be held for the SERC Planning & Training Committee, on May 28, 2015, at the DEMA Emergency Operations Center Planning Room.

Meeting Minutes Approved:

Minutes were taken by Patty Smenkowski, and were transcribed to this document by Avery Dalton, Interim SERC Executive Director on February 19, 2015.

Minutes, approved by James E. Turner, III, DEMA, Chair for the SERC Planning and Training Committee.

Signed:



James E. Turner, III, DEMA, Chair for the SERC Planning and Training