**Training and Exercise Subcommittee Meeting Minutes**

**October 8, 2015**

**Delaware Fire School**

On October 8, 2015, the Training and Exercise Subcommittee meeting was held at the Delaware State Fire School in Dover with representatives from the Training and Exercise Subcommittee and the Delaware Emergency Management Agency (DEMA).

Attendees:

Robert Newnam, DE State Fire School, Chairman

Gerald Brennan, DE State Fire School

Anita Broadnax, DEMA

Dwayne Day, DE Department of Transportation

Betty Decker, PHPS

Mike Fields, DE National Guard

Paige Fitzgerald, DEMA

Arnold Maas, DEMA

Claudette Martin-Wus, Department of Technology and Information

Allen Metheny, DE Volunteer Firefighters Association

John Morris, DEMA

Tom Nesbella, DEMA

Bob Pflaumer, DEMA

Lisa Tanielian, Dept of Ag

Harvey Velott, DE State Police, DE Information and Analysis Center

The meeting was called to order at 8:30 a.m. by Chairman Robert Newnam who welcomed everyone and introductions were made.

A quorum of members is present and we will go on with the business session.

A motion was carried for the minutes of the September 2, 2015 meeting to be approved. (Motion by Harvey Velott, Second by Allen Metheny)

**Exercise Programs** – Tom Nesbella reports:

* DEMA, FE, 15-17 Sept 2015
* Kent, TTX 29 Sept 2015
* DTI, WS, 29 Sept 2015
* DEMA, FSE, 27 Oct 2015
* DTI, FE, 27 Oct 2015
* DE, TTX/WS, date TBD

Other Delaware exercises – Tom Nesbella reports:

* AI DuPont Hospital for Children, community Decon exercise
* Christiana Care 4 small scale pediatric drill and system wide IT outage in Sept 15
* Bayhealth, Ebola exercise
* State-wide TTX’s for school shooting/shelter-in-place, ongoing this year
* Beebe: HazMAT Sept 15 & TTX with the prison late 2015
* VA, TTX active shooter Sept and FE in Nov 15
* St. Francis, rail accident Oct 15, Ebola Nov 15 and exercise pediatric MCI plan
* Public Health Symposium is Oct 21, 2015

If you know of any other drills or exercises, please send them to Tom Nesbella.

**Training Programs** – Tom Nesbella reports:

* AWR-209 Dealing with the Media, 22 Sept, 21 attended
* MGT-331 COOP, 25 attended
* AWR-153 Principles of Detection and Diagnosis - Strategies and Technologies, 6 Oct, cancelled
* AWR-154 Principles of NIMS, Team Building, and Risk Communication, 7 Oct, cancelled
* AWR-155 Principles of Frontline Response to Agro- Terrorism & Food System Disasters, 13 Oct, cancelled
* AWR-156 Principles of Planning and Implementing Recovery, 14 Oct, cancelled
* AWR-160 WMD Awareness Level Training, 15 Oct, 2 enrolled
* PER-320 Personal Protective Measures for Biological Events, 20 Oct, 40 enrolled
* PER-230 IRTB & PER-231 PRSBI, 22 Oct, 17 enrolled

In-residence courses;

* Center for Domestic Preparedness (CDP), 1
* New Mexico Tech (NMT), 0
* Counter Terrorism Operations Support (CTOS), 0

**After Action Report Improvement Plan**

* None

**Financial Statements**

* FY14 statement reviewed

**Old Business**

Any expenses over $25,000 GSS will need to approve the amount before the T&E subcommittee approves the funding, reviewed

State-Wide School exercise series project for the OSEC was discussed and tabled. Chairman Newnam is requesting that Wendy Hudson or a representative from the OSEC office attend the November meeting, to present their ideas on the State-wide exercise template series. Arnold Mass will be getting in touch via e-mail to coordinate her attendance with the November meeting.

**New Business**

* None

**Request for training**

Harvey Velott is requesting for seventy-five law enforcement from DSP, NCCPD, Dover PD, Seaford PD, Milford PD and DNREC to be trained in explosive/drug lab response. This training will be $10,875. APPROVED (Motioned by Dwayne Day, Second by Allen Metheny)

Harvey Velott is requesting for one member of Newark PD Crisis Negotiations Team to Attend the NTOA Crisis Negotiations Conference. This training will be $1,994.50. APPROVED (Motion by Dwayne Day, Second by Allen Metheny)

NIMS – John Morris has been traveling statewide to review and update NIMS compliance issues with local and state municipalities. The meetings have been going well throughout the state. Out of all 33 jurisdictions that have to comply with NIMS John has been in contact with all. John has held meetings with at least 22 of the 33 jurisdictions. John is only waiting on 2 reports and all meetings have been scheduled to wrap things up.

**CERT/Citizen Corps – Marny McLee reports**:

* None

**Committee Member Comments**

Chairman Newnam would like to reiterate that promptly after the training and exercise subcommittee meeting there will be the annual T&EPW in rooms five and six. The T&EPW will be from 9:00 a.m. – 3:00 p.m.

Next meeting is November 7, 2015.

Meeting adjourned at 8:45 a.m.

Respectfully Submitted,

Anita Broadnax