

Child Protection Accountability Commission

Training Committee

July 14, 2015

DSCYF, 1825 Faulkland Road, Room 198

Meeting Minutes

In Attendance:

Jessica Begley	Office of the Child Advocate
Nicole Byers	Department of Justice
Bob Challenger	Division of Family Services
Megan Caudell	Family Court/CASA
Mary Lou Edgar	A Better Chance for Our Children
Diane Klecan	Children's Advocacy Center of Delaware
Patricia Kwetkaskie	Domestic Violence Coordinating Council
Rosie Morales	Office of the Child Advocate
Rachael Neff	Family Court
Kellie Turner	Prevent Child Abuse Delaware
Ashlee Starratt	Office of the Secretary - DSCYF

I. Welcome and Introductions

Rosie Morales opened the meeting and welcomed attendees.

II. Approval of Minutes

The March 9, 2015 meeting minutes were approved.

III. Protecting Delaware's Children Fund

a. Revenues Received

As of July 9, 2015, the balance of the fund is \$2,619.00, and the funds are primarily from the income tax check off donations. The license plate sales generated \$70.00 in income. The group discussed sponsoring the license plates on Facebook to increase sales.

b. Governance Form

Rosie Morales reported that the CPAC Training Committee will act as the governance body for the fundraising efforts and the expenditure of funds held in the Protecting Delaware's Children Fund. Each agency must appoint a representative and a designee that will attend committee meetings. The Committee agreed that the agency representative must send

an email to the Chair in advance of the meeting if a designee will be attending the meeting.

Next, Ms. Morales provided a draft form that will be used to approve any expenditure of funds. After reviewing the draft the Committee decided to include the following stipulations for approval of funding:

- Funds must be used for child abuse prevention and awareness activities.
- Agencies may be approved for an amount less than the amount requested.
- Agencies must certify that the funds were used for their intended purposes.

c. Audit Process

Finally, the group concluded that an audit of the funding requests and the deliverables would be appropriate. Ms. Morales will create a form to track this information. The audit will be conducted annually and the results will be shared with CPAC.

IV. Workgroup Reports

a. Cross Education

Jessica Begley reported that the group continues to work on putting together a collection of agency 101 trainings that will be housed on OCA's Learning Management System (LMS). Voiceovers for several of the trainings (CAC, YRS, PBH, and CPRB) were recorded by students from Delcastle Technical High School. Ms. Begley is currently editing the voice recordings and adding them to the PowerPoint presentations.

Pat Kwetkauskie agreed to send slides on domestic violence and teen dating violence.

b. MDT/ChildFirst™

Diane Klecan reported the *Multidisciplinary Child Abuse Investigative Team Training* will be held on October 23-26. The new contract with Gundersen has not yet been received. However, the save-the-date has been distributed and online registration will open on September 1, 2015.

c. Joint Conference

Ms. Morales stated that April of 2017 is the tentative date for the next conference. Ms. Morales indicated that the budget for the 2015 conference was exceeded. Therefore, additional funding sources will be explored. A workgroup meeting will be scheduled to discuss the next steps.

d. Mandatory Reporting

Bob Challenger reviewed the numbers from the last quarter of mandatory reporting training noting that 190 professionals received the general training onsite, while 129 individuals completed the general training online. In addition, there was one onsite medical training and 41 physicians were trained; approximately 1,900 medical professionals completed the online training. There were no onsite school trainings, however; 13 educators completed the training online on OCA's learning management system. Also, during the 2014-2015 school year, approximately 7,000 educators completed the online training via the Department of Education's professional development management system.

Mr. Challenger stated that survey results were about the same as before with the vast majority of users getting the message that all reports must be made to the Child Abuse and Neglect Report Line. The group is currently working on next year's school training. Finally, Mr. Challenger shared that a vendor was selected to provide Spanish translation for the general mandatory reporting training.

e. CAN Best Practices

Ashlee Starratt stated that a smaller working group met on June 21st and is scheduled to meet again on July 23rd. The group is currently working on the draft protocol for physical injury cases. The projected date for the draft MOU is January of 2017.

V. Other Training Updates

a. Stewards of Children/Personal Safety

Kellie Turner announced that to date 15,500 Delawareans have received in-person training in the Stewards of Children program. Christiana Care is the organization with the most people trained. Ms. Turner will report out on the online training data at the next meeting.

b. CASA

Megan Caudell announced that 14 new CASAs were trained in New Castle County. All of the new CASAs are assigned cases. The next training is scheduled for October.

c. Domestic Violence Coordinating Council

Pat Kwetkauskie shared that the agency recently held a poster give-away, which was successful. Posters were given to local organizations, such as the YWCA, public library and the Boys & Girls Club of Delaware. In addition, posters were distributed to schools and behavior health consultants.

d. Family Court

Rachael Neff announced that the Family Court is organizing a statewide, stakeholder training on P.L. 113-183, the Preventing Sex Trafficking and Strengthening Families Act. The training is scheduled for September 10, 2015, and it will include information about runaway youth and youth with a permanency goal of APPLA. A Save the Date will be disseminated later in the week.

VI. Training Calendar

Mary Lou Edgar will forward information on all post adoptive trainings to Jessica.

VII. Next Meeting Date

- Monday, October 19, 2015