

Domestic Violence Coordinating Council  
New Castle County Domestic Violence Prevention Forum Planning Committee Meeting  
Minutes from August 26, 2015

The New Castle County Domestic Violence Prevention Forum Planning Committee met on Wednesday, August 26, 2015 at 3:00 p.m. at the Springer Building – Room 401, Department of Health and Social Services - Herman Holloway Campus, 1901 N. DuPont Highway, New Castle.

Present: Kim Buiano, Adult Protective Services, Janet Coston, Department of Public Health; Beth Hughes, *safe + respectful* Program, CHILD Inc.; Alana Wilder Wilmington Police Department Victim Services Unit; Det. Mary Quinn, Wilmington Police Department; Regina Johnson, Division of Prevention and Behavioral Health Services – DSCYF; Nancy McGee, Sexual Assault Network of Delaware; Lanae Ampersand, Christiana Care School Based Health Centers; Pat Kwetkauskie, Domestic Violence Coordinating Council; and by telephone: Katrina Banks, Beautiful Gate Outreach Center.

1. Introductions: Attendees introduced themselves.
2. Minutes: There were no corrections. The Minutes were approved by consensus.
3. Updates:
  - a. Response from William Penn High School

Lanae and Pat noted the Planning Committee is waiting for a response from administration at William Penn High School (WPHS) concerning their willingness to host the 2015 NCC Domestic Violence (DV) Prevention Forum at the school. There was discussion about the need to have a response as soon as possible. There was also discussion about alternate locations should WPHS decline the opportunity. Lanae and DVCC staff will follow up with WPHS administration.

*NOTE:* Following the Committee meeting, Lanae received an affirmative response from Dr. Erskine, the principal at WPHS, to host the 2015 NCC DV Prevention Forum at the school. Lanae will coordinate with WPHS faculty to obtain tentative dates to submit to ARTFusion.

- b. Giveaway items
      - i. There was discussion about a giveaway strategy and the types of items to offer students, i.e., water bottles, notepads, pens, etc.
        - The Committee agreed not to provide a specific item to each student. Instead, agencies represented on the Committee will provide a supply of pens, pencils, Post it pads, etc. which will be available to those who visit the Resource Tables.

- There was consensus that offering items which include various agencies' contact information won't be problematic.
  - The Committee will also provide a limited number of "gift bags" to students who actively participate in the Forum planning and facilitation (publicity, panelists, greeters, etc.).
- ii. Beth Hughes noted she can supply 15 "cell chargers" and lanyards. Nancy McGee has 15 journals with pens to include in the students' gift bags. Janet Coston noted she has a web address that offers free sun screen product. Janet will send the link to Pat.
- c. Resource materials/tables
- i. Nancy McGee shared the suicide prevention cards she obtained from DSAMH. Pat shared a sample of the "Hanging Out or Hooking Up?" card developed by Futures Without Violence. Alana Wilder indicated the Child Development Community Policing Program will provide materials for the resource tables. Beth indicated she will supply informational materials about the *safe + respectful* Program.
4. Next Steps: Lanae and Pat will continue to collaborate to ensure that planning moves forward. This includes establishing tentative dates with William Penn High School and coordinating a date and time with ARTFusion. In addition, DVCC will schedule a statewide dress rehearsal. Pat noted that panelists, moderators and Committee members from all three DV Prevention Forums are encouraged to attend the dress rehearsal.
5. Next Meeting: The next meeting of the New Castle County Domestic Violence Prevention Forum Planning Committee will be on Wednesday, September 23, 2015, beginning at 3:00 p.m. The location will be the Springer Building - Room 401, Department of Health and Social Services' Herman Holloway Campus, 1901 N. DuPont Highway, New Castle.
6. Future Meeting: The New Castle County Domestic Violence Prevention Forum Planning Committee will also meet on Wednesday, October 14, 2015 beginning at 3:00 p.m. The location will be the Springer Building - Room 401, Department of Health and Social Services' Herman Holloway Campus, 1901 N. DuPont Highway, New Castle.

Respectfully submitted,  
 Pat Kwetkauskie  
 August 28, 2015