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**9th Annual State of Delaware Hazardous Materials Training Workshop**

**Planning Committee Meeting #4**

**Mill Creek Fire Station 21**

**Tuesday, November 10, 2015**

**2:30 PM – 4:30 PM**

**Agenda**

1. Call to Order
2. Meeting agenda approval
3. Previous meeting minutes approval
4. Status of Sponsor/Exhibitor survey launch
5. Review of action items from 10/06/2015 meeting
6. 2016 Program Update
7. Workshop promotional item(s) selection and approval
8. Any other business
9. Next meeting date
10. Adjournment