**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEM**

**BOARD OF MANAGERS**

**PUBLIC SESSION MEETING MINUTES**

**August 25, 2016**

**OPENING AND ATTENDANCE**

The Board of Managers meeting was held at the Veteran’s Affairs office located in Dover, Delaware. Mr. McDonald called the meeting to order at approximately 10:07 a.m.

Those in attendance included:

**BOM MEMBERS**

Lt. Frederick Calhoun NCCPD

Robert Denton JIC

Leann Summa Family Court

Marianne Kennedy JP Court

Michael McDonald DSP

Gregory Patterson DOJ

Marian Bhate ODS

Secretary James Collins DTI

Chief William Bryson Camden PD

Nancy Dietz DYRS

**STAFF**

Peggy Bell DELJIS

Kelly Knutkowski DELJIS

**PUBLIC AND NON-VOTING PARTIES**

Capt. Benjamin Parsons

Jennifer Noel

Isabella Kaplan

Anthony Spiezio

1. **REVIEW AND APPROVAL OF JULY MEETING MINUTES**

A motion was made to approve the July BOM Public Session Meeting Minutes by Ms. Summa and seconded by Ms. Bhate. All approved. Motion carried.

A motion was made to approve the July BOM Executive Session Meeting Minutes by Ms. Summa with the correction of the year to 2016 and seconded by Secretary Collins. All approved. Motion carried.

1. **NETWORK MANAGEMENT**

There was nothing new to report. The deadline for users to upgrade to the new QWS3270 is 8/31/16.

1. **STRATEGIC ISSUES**

IT Consolidation- The Board recommended to change the IT Consolidation agenda item to the DELJIS Modernization Plan as it pertains to the technology changes at DELJIS. Secretary Collins recommended that there should be a modernization plan to move off of the mainframe. The Board discussed about the plan to move off the mainframe with OIS in 2001, and the estimated cost at that time was $14 million and lack of funding was an issue, so nothing moved forward.

The Board recommended that DELJIS and DTI should have a discussion with the Office of Management and Budget and legislatures to explain the magnitude of the amount of money needed for this transition. There were concerns that if the mainframe was converted to the database that DELJIS and other criminal justice partnering agencies would have to change every interface program and existing modules.

Secretary Collins stated that he has had discussions with Elections, DMV, Revenue, and GIC about the need to migrate off of the mainframe. Corporations, DNREC, and DHSS were moved off the mainframe in December. Each agency has their own modernization plan so it wouldn’t necessarily be a community discussion for the transition.

The Board discussed the process for the modernization which would include funding, hiring a consultant, and developing a business case. The funding for this transition would need to be considered for FY18. The Board also mentioned CJC may have grant opportunities available for funding.

1. **COMMITTEE REPORTS**

There were no committee reports.

1. **OLD BUSINESS**

Automated Usage Statistics- Ms. Bell reviewed the automated usage statistics with the attendees. (See attached).

Project Status Report- Ms. Bell reviewed the project status report with the attendees. (See attached).

Questions/Comments

Ms. Bell commented that DELJIS is making some modifications to e-ticket. Marijuana is not a traffic offense but the quantity of marijuana will be available in E-ticket because it is a charging document. This will help DOJ, CCP, and JP for court of jurisdiction to handle the case.

Mr. McDonald wanted to clarify that the project CHIEF is not for the FBI, but it’s for each state to have a similar schema so when a state gets a criminal history it’s easier to interpret.

1. **NEW BUSINESS**

There was no new business. If new business is brought up for discussion it will need to be tabled until the next meeting.

1. **PUBLIC COMMENT**

There was no public comment.

1. **ADJOURNMENT**

A motion to adjourn was made by Secretary Collins and seconded by Lt. Calhoun at approximately 11:05 a.m.