**Delaware Developmental Disabilities Council (DDC)**

**Adult Issues Committee**

**Minutes of Meeting, Friday, June 24, 2016**

**DDDS Fox Run, 2nd floor training room**

**2540 Wrangle Hill Road, Bear, DE**

**And**

**Teleconference**

**302-526-5475**

**Conference ID 6940783#**

**9:30 AM to 12:00 PM**

**Members present at meeting location: Terri Hancharick**, Interim Committee Chair, Parent Advocate; **Karen Gallagher,** Self-Advocate, Committee Vice-Chair; **Bill Monaghan**, Advocate, Delaware People First; **Barbie Monaghan**, DDC Chair, Advocate, Delaware People First **Alvin Emory**, Self-Advocate**; HarrietAnn Litwin**, Division of Vocational Rehabilitation (DVR)

**Members Absent: Laura Strmel**, St. John’s Community Services

**Members Attending Via Teleconference:** **Vivian Turner**, Director- Collaborative Efforts to Reinforce Transition Success (CERTS) **Carol Barnett**, Division of Services for Aging Adults and Persons with Physical Disabilities (DSAAPD)

**Staff Present: Kristin Cosden**, Social Services Administrator, DDC

**Guests Present: Libby Cusack**, parent advocate; **Hattie Kirton**, attendant services

**I. Call to Order:** The meeting was called to order at 9:31 AM. Interim Chairperson Terri Hancharick noted that a quorum was present. Introductions were made around the room as well as by the members attending via teleconference.

**II. Approval of Minutes:** The committee voted to approve the May 20, 2016 minutes as written.

**III. Approval of Agenda:** The committee voted to approve the agenda as written.

**IV**. **Chair’s Report:** Terri Hancharick stated that she plans to run for permanent Chair of the Adult Issues Committee in the fall.

**V. Staff Report:**  Kristin Cosden did not provide a staff report, due to the large amount of items on the agenda.

**VI.**

1. **Environmental Scan Request for Proposals (RFP) - Committee Discussion and Vote.**

The committee voted to accept the revised draft of the Environmental Scan RFP, with one minor change. Everywhere “age 60” was found, it was to be edited to “age 50” in order to remain consistent with a change in the Alzheimer’s Disease/Down Syndrome correlation objective in the new 2017-2021 State Plan.

1. **Review of Draft 2017-2021 State Plan Work Plan- AI Committee:**

Kristin provided copies of the draft 2017-2021 DDC State Plan Work Plan, with the objectives assigned to the Adult Issues Committee highlighted in green. The committee reviewed the strategies which corresponded to the objectives. The committee requested the addition of clarifying wording for a few of the objectives. Kristin stated that she would make the committee’s requested edits prior to the DDC meeting on July 13th.

1. **Legislative Update:**

Terri provided a brief overview of the remaining bills which will be heard this month prior to the conclusion of the legislative session. Terri asked that the committee consider adding their voice to testimony for bills relevant to our constituency.

1. **Mission Statement:**

Kristin noted that the Disabilities Law Program (DLP) submitted comments proposing changes to the DDC’s Mission Statement along with their comments on the rest of the 2017-2021 State Plan. Kristin stated that the Policy and Law Committee will review the DLP’s proposed changes. Terri asked that Kristin share the DLP’s proposed changes with the Adult Issues Committee. Kristin stated that she would send the changes to the committee.

**VII. New Business:**

There being no other new business, the meeting was adjourned at 11:30 AM.