

**STATE HUMAN RELATIONS COMMISSION
FULL COMMITTEE MEETING MINUTES
DOVER, DELAWARE**

WEDNESDAY, DECEMBER 7, 2016

The December monthly meeting of the Delaware State Human Relations Commission was held at The Outlook at the Duncan Center, 500 West Lookerman Street Dover, Delaware.

Attendance:

Commission Members Present: Acting Chairperson Bernice Edwards. Commissioners Jamaal Bivens, Diaz Bonville, Whittona Burrell, Erika Caesar, Chok-Fun Chui, Earnest Gulab, Michael J. Harpe, Kerri Harris, Rose Mary Hendrix, Prameela Kaza, Nancy Maihoff, Lorenzo Murdaugh, Olga Ramirez, Walter Smith Jr., Roy Sudler Jr., Robert Watson Jr., Rosemarie Williams and Dolores Finger Wright.

Commission Members not present: Chair Christopher. Commissioners Mashoor Awad (excused), Stephen Elkins (excused), Jordan Hines, (unexcused), Gail Launay-Tarlecki (excused) and Janet Maull-Martin (excused).

Staff from Division of Human Relations Office: Romona Fullman, Vincent Petroff, Ines Hungria, Nicole Alston-Jackson, Claudia Sosa-Ducote, Kelly Fox, Annette Fletcher and Natalie Fountain.

Members of the public present: Jamila Gulab, Alice Watson, and JC Teague.

I Call to Order

The meeting was called to order by Commissioner Edwards 5:52 p.m., followed by a period of silent meditation.

II Approval of Minutes

The minutes for the November SHRC meeting were submitted. A motion was made and seconded. A vote was taken. Motion carried unanimously.

III Members of the Public Present

No expressions from the public.

IV Chair's Report

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leaders</i>	<i>Due Date</i>
Commissioner Edwards advised there was no Chair's report this evening.			

V Director's Report

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leaders</i>	<i>Due Date</i>
Director Fullman thanked Commissioners who attended the recent budget hearing. She also encouraged Commissioners to attend the upcoming Joint Finance Committee budget hearing.			
Director Fullman reported that in connection to the Sunset Review process Chair Christopher established an ad hoc Committee of Commissioners to consider changes to the SHRC enabling statute for the consideration by the full body (who the SHRC is now, who it needs to be going forward). The Committee should begin meeting in January.			

VI Committee Reports

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<u>Public Awareness Committee (PAW)</u> – Director Fullman advised the Committee met on November 29 th to discuss the Human Relations Awareness Month activity. Multiple locations and formats were discussed and considered. The tentative date for the event is Tuesday, January 10, 2016 from 10 a.m. to 12 p.m.. More details to be provided once finalized.			
<u>Legislative Committee (LEG)</u> – No formal report. Commissioner Kaza made a motion that			

Commissioner Caesar serve as an Acting Chair until one is appointed. Commissioner Watson seconded the motion. Following discussion Commissioner Caesar agreed. A vote was taken, motion carries with no opposition.			
<u>Community Response Committee (CRC)</u> – Commissioner Maihoff reported the Committee began interviewing a prospective Commissioner this evening. The Committee plans to schedule a second interview with the candidate. Currently there are 2 vacancies on the Commission.			
<u>Governor’s Council on Equal Employment Opportunity Committee (GCEEO)</u> – Director Fullman reported that the Ivy Planning Group is in the process of finalizing its report to Governor Markell. Once the report is finalized it will be sent to the Governor.			

VII Old Business

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
None.			

VIII New Business

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
Commissioner Watson advised the envelope for the Sunshine Fund will be passed during the meeting. He advised that he and Commissioner Hendrix will be contacting Commissioners on how to use the fund. Kelly Brown reported the current balance in the fund is \$58.06.			

IX Good News

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
Commissioner Sudler thanked former Commissioner Teague for joining us this evening. Commissioner Chui shared that she will be traveling in Canada in January. Commissioner Gulab shared that he and his wife are celebrating 42 years of marriage. Commissioner Kaza shared that she and her husband are celebrating 48 years of marriage.			

XI Meeting Adjourned

The Commission meeting was adjourned at approximately 6:15 p.m. by Acting Chair Edwards.