**Training and Exercise Subcommittee Meeting Minutes**

**Wednesday, January 6, 2016**

**Delaware Fire School**

On January 6, 2016, the Training and Exercise Subcommittee meeting was held at the Delaware State Fire School in Dover with representatives from the Training and Exercise Subcommittee and the Delaware Emergency Management Agency (DEMA).

**Attendees:**

Robert Newnam, DE State Fire School, Chairman

Wiley Blevins, DENG

Gerald Brennan, DSFS

Anita Broadnax, DEMA

Dwayne Day, DelDOT

Betty Decker, PHPS

Matthew Higgins, DNREC

Arnie Maas- DEMA

Claudette Martin-Wus, DTI

Marny McLee, DEMA

Allen Metheny, DVFA

David Mick, Kent County

Tom Nesbella, DEMA

Suzanne Raab-Long, DE HC Assoc.

Lisa Tanielian, Dept of Ag

Harvey Velott, DSP, DE Information and Analysis Center

The meeting was called to order at 8:30 a.m. by Chairman Robert Newnam who welcomed everyone and introductions were made.

A quorum of members is present and we will go on with the business session.

A motion was carried for the minutes of the December 3, 2015 meeting to be approved. APPROVED (Motion by Harvey Velott, Second by Dwayne Day)

**Exercise Programs** – Tom Nesbella reported on the following exercises:

* NCC, NTSB, WS 10 Feb 2016
* NCC, WS, 11 Feb 2015
* Kent, Drill TBD
* Sussex TTX, TBD
* Wilmington, FSE, TBD
* DTI, FE Oct 2016
* DEMA, FSE, Oct 2016

Other Delaware exercises – Tom Nesbella reports:

- NCC Airport, FSC Apr 2016

- AI DuPont Hospital for Children, community Decon exercise

 -Bayhealth, Ebola exercise

- State-wide TTX’s for school shooting/shelter-in-place, ongoing this year

 - Beebe: HazMAT Sept 15 & TTX with the prison late 2015

If you know of any other drills or exercises, please send them to Tom Nesbella.

**Training Programs** – Tom Nesbella reported on the following training sessions:

* AWR-209 Dealing with the Media, TBD
* AWR-160 WMD Awareness Level Training, TBD
* AWR 147 Rail Car Incident Response, TBD
* PER-320 Personal Protective Measures for Biological Events, TBD
* AWR-327 REP Exercise Controller Course (RECC), 11 Apr 2016
* PER-314 REP Exercise Evaluator Course (REEC), 12-15 Apr 2016
* In-residence courses;

 Center for Domestic Preparedness (CDP), 2

 New Mexico Tech (NMT), 0

 Counter Terrorism Operations Support (CTOS), 0

**After Action Report Improvement Plan**

* Chairman Newnam requested for all AAR’s to be complete for the committee to review in the March meeting.

**Financial Statements**

* Financial Statements, FY14 & FY15 were reviewed. FY15 money is not available to start spending yet. Chairman Newnam would like everyone to take a look at the budget and make a plan to spend.

**Old Business**

* 1. None

**New Business**

* None

**Request for training**

Harvey Velott is requesting $1, 213.50 to send a new DIAC Analyst to the National Network of Fusion Centers Introduction to Risk Analysis. The training will be 6 day training in Argonne National Lab, Lemont, IL. APPROVED (Motion by Matthew Higgins, Second by David Mick)

Harvey Velott is requesting $13, 070.00 for 24 members from DSP, Dover PD, NCCPD, Newark PD, University of Delaware PD, and Wilmington PD to attend the 37th Annual Hostage Negotiation Seminar in Hunt Valley, MD. APPROVED (Motion by Matthew Higgins, Second by David Mick)

Claudette Martin-Wus requested $3, 000.00 to take all training for State Employees and connect with the Learning Management System. All training will be tracked and monitored by all state employees and their managers. (Motion by Matthew Higgins, Second by Wiley Blevins)

 The request was DENIED on a vote of 10 to 1 because the committee does not believe the request fits within the FY14 grant funding guidelines of the project demonstrating a nexus to terrorism.

Dwayne Day is requesting $24,990.00 to send 20 individuals to attend the IED Response on Mass Transit and Passenger Rail course. These 20 members will be from LE, FS, EMS, PW, and HZ. APPROVED (Motion by Wiley Blevins, Second by Allen Metheny)

**NIMS** – No Update

**Citizen Corps/CERT– Marny McLee reports**:

* Citizen Corps held its end of year CERT course at Del Tech Community College December 11 – 12 with more than 40 participants. They look forward to their next class scheduled for March.
* On January 20, the quarterly Citizen Corps meeting will be held at DEMA.
* Citizen Corps is co-sponsoring the Delaware 87ers (D-League affiliate of the Philadelphia 76ers) Preparedness Night with Wilmington and New Castle EOC / Citizen Corps Councils on January 29th at the Bob Carpenter Center at the University of Delaware. Partner organizations will have tables throughout the arena, and there will be a silent auction for players’ jerseys with proceeds going to the American Red Cross.

**Committee Member Comments**

* None

Next meeting is February 3, 2016

Meeting adjourned at 9:35 a.m.

Respectfully Submitted,

Anita Broadnax