## **Joint Strategic Planning Committee**

## Agenda: Work Meeting – January 13, 2016 1:30 – 3:30 pm

Developmental Disabilities Council Offices - Conference Room
Margaret M. O'Neill Building, Suite 2
410 Federal Street, 2nd Floor ◼ Dover, Delaware 19901

**Topic/Task Lead Time**

Opening remarks Pat Maichle 5 min.

Review data sets summaries (PowerPoint) Karen Bell 20 min.

 Focus Groups, including on-line “Blog Nog”

 Surveys

 Public Forums

Review process and proposed structure
of April 7 Joint Retreat (PowerPoint) Karen Bell 5 min

Work Tasks – Discuss to define: All 40 min.

Present top 3-5 topics (from data summaries)

 Drill down process to gain goals & objectives

Provide directives and questions for developing
 goals & objectives
 Purpose: keep participants focused

Opportunities to collaborate across topics

Follow-up?

Retreat report structure : requirements, All 15 min

Format for April 29 meeting - tactics Pat 20 min

Wrap Up – set Next Planning Committee meeting All 10 min