



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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Board of Certification for Wastewater Operators
Friday, June 10, 2016
Delaware Technical and Community College – Terry Campus
Corporate Training Center
10:00 a.m.

MEETING MINUTES

In Attendance:

Board: Brian Blackburn, Glenn Davis
DW: Faye Wheeler
Public: Sarah Smith and Jeff Deats

Chairman Blackburn called the meeting to order at 10:16 a.m.

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the May 3, 2016 meeting are approved as submitted.

Old Business

- **Start Action Notice (SAN)**
 - SAN approved by Secretary Small on June 9, 2016.
 - After Public Notice, an evening workshop will be set up towards the end of August to be held at the R&R Building auditorium. Reg changes, updates, other changes and definitions will be presented. Biggest change is proposal of five member board: Small System, Large System, At Large DNREC staff and Licenses.
 - Those who desire redlined copies of Reg changes may request them from Glenn.
- **RME Documentation**
 - Submitted with 1st Quarter.
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - No updates. Jeff is open to start meeting. Now is a good time to meet as there are no classes.

New Business

- **Continuing Education Course Approvals/Denials May**
 - None for May.
 - Tri Association Conference in Ocean City, Maryland
- **Operator License Renewals/Certifications/Expirations for May**
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for May**
 - Four folders were randomly pulled and reviewed by the Board – no issues were found.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, July 5, 2016 at 9:00 a.m. in DNREC, Richardson & Robbins Building, Conference Room B172.

Meeting was adjourned at 10:43 a.m.

Respectfully Submitted,
Faye Wheeler, CAP