

State of Delaware Child Protection Accountability Commission
Abuse Intervention Committee
Tuesday, September 13, 2016
2:00 p.m. – 3:30 p.m.
Department of Justice
820 N. French Street, Wilmington, DE 19801

Minutes

In attendance:

Patricia Kwetkauskie	Domestic Violence Coordinating Council
Rosalie Morales	Office of the Child Advocate
LaKresha Roberts, Esq., Chair	Department of Justice
Ashlee Starratt	Office of the Investigation Coordinator
Janice Tigani, Esq.	Department of Justice

By phone:

Jen Macaulay	Nemours/Alfred I. duPont Hospital for Children
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I. Welcome and Introductions

LaKresha Roberts, Esq. opened the meeting and welcomed attendees.

II. Review/Approval of Minutes – 4/12/16

The April 12, 2016 meeting minutes were approved.

III. CJA Grant Oversight

a. Training Coordinator Report

Ashlee Starratt provided a report on behalf of the Training Coordinator, Jessica Begley, who was unable to attend the meeting. During the past quarter, Ms. Begley was responsible for updating the school training and working with the Department of Education to make the training available on the DOE Professional Development Management System. She conducted a train-the-trainer session to increase the number of available trainers and meet the high demand for training requests. In addition, the mandatory reporting training for general professional audiences was updated. Ms. Begley also provided 19 onsite mandatory reporting training sessions.

Ms. Begley is currently working with the Christiana Hospital to make the medical mandatory reporting training available on their internal system so that all staff can receive the training. Additionally, Ms. Begley is consulting with hospital staff to seek updates and/or revisions to the medical training for physicians. The license renewal period for physicians begins in January 2017.

After coordinating the 2016 Child Abuse Prevention Month awareness campaign, Ms. Begley contacted WJBR/99.5 FM to review the results of the digital media campaign and plan for April 2017.

Lastly, Ms. Begley attended the 20th National Conference on Child Abuse and Neglect in DC in August 2016.

b. Funding Activities for Last Quarter

Rosalie Morales presented the funding activities from the last quarter (April 1, 2016 through June 30, 2016). During the quarter, \$18,843.20 was spent on grant related activities (Contractual: \$13,335.00, Travel: \$3,977.20, and Other: \$1,531.00). The contractual expenses were for the Training Coordinator position. In addition, the travel was related to expenses from the CJA Grantee Meeting and Delaware Panel Presentation at the 13th Hawaii International Training Summit. Finally, the other expenses related to OCA's learning management system (LMS) and videographer services. In total, \$70,654.16 has been spent, and \$18,436.84 of the grant award remains.

c. CJA Grant Application

Ms. Morales reported the CJA Grant Application was approved by the federal Administration for Children and Families (ACF) on July 8, 2016.

In October, Ms. Morales must submit a grant application to the Criminal Justice Council, the agency responsible for the fiscal management of the funds. As part of the grant application, the proposed funding activities must be delineated along with a budget for each. Ms. Morales presented the following funding activities: Training Coordinator position (budget: \$48,360), Protecting Delaware's Children Conference (budget: \$20,000-\$30,000), MDT Scholarships (budget: \$5,000-\$10,000), Online Training System, Surveys and Videography Services (budget: \$6,000) and the CJA Grantee Meeting (budget: \$2,500). These funding activities were also included in the grant application to the ACF. All Committee members were in favor of moving forward with the above activities.

IV. Agency Announcements & Updates

a) Nemours/Alfred I. duPont Hospital

Jen Macaulay shared that Dr. Stephanie Deutsch has started at Nemours as the new child abuse pediatrician. She will be working with Dr. De Jong.

b) Domestic Violence Coordinating Council

Pat Kwetkauskie announced the position for DVCC Director will be posted later this week.

c) Office of the Child Advocate

Ms. Morales reported the CASA program will be transitioning to OCA in 2017.

V. Future Meeting Dates:

Tuesday, May 2, 2017

VI. Public Comment

No public comment.

VII. Adjournment

The meeting adjourned at 3:30 p.m.