

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
1. James Boston
- L. Review of Applications for Certification as an Assessor*
1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW

Posted:01/25/17 JW



CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500

FAX: (302) 739-2711

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
1. James Boston
- L. Review of Applications for Certification as an Assessor*
1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
861 Silver Lake Blvd., Cannon Building
Second Floor Conference Room A
Dover, DE 19904

Posted:01/19/17 JW

Posted:01/25/17 JW



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE
203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500

FAX: (302) 739-2711

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
1. James Boston
- L. Review of Applications for Certification as an Assessor*
1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

**Real Estate Appraisers
01/26/2017 09:30 AM**

861 Silver Lake Blvd., Cannon Building
Second Floor Conference Room A
Dover, DE 19904

Posted:01/19/17 JW

Posted:01/25/17 JW



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE
203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500

FAX: (302) 739-2711

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
1. James Boston
- L. Review of Applications for Certification as an Assessor*
1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW

Posted:01/25/17 JW



CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500

FAX: (302) 739-2711

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
1. James Boston
- L. Review of Applications for Certification as an Assessor*
1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW

Posted:01/25/17 JW



CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500

FAX: (302) 739-2711

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
861 Silver Lake Blvd., Cannon Building
Second Floor Conference Room A
Dover, DE 19904

Posted:01/19/17 JW

Posted:01/25/17 JW



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE
203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500

FAX: (302) 739-2711

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
1. James Boston
- L. Review of Applications for Certification as an Assessor*
1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
1. James Boston
- L. Review of Applications for Certification as an Assessor*
1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW

Posted:01/25/17 JW



CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500

FAX: (302) 739-2711

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMR, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.

Printed : 1/25/2017 2:36 PM EST

Real Estate Appraisers
01/26/2017 09:30 AM
 861 Silver Lake Blvd., Cannon Building
 Second Floor Conference Room A
 Dover, DE 19904

Posted:01/19/17 JW


Posted:01/25/17 JW




CANNON BUILDING
 861 SILVER LAKE BLVD., SUITE
 203
 DOVER, DELAWARE 19904-2467

STATE OF DELAWARE

**COUNCIL ON REAL
 ESTATE APPRAISERS**

TELEPHONE: (302) 744-4500 

FAX: (302) 739-2711 

WEBSITE: DPR.DELAWARE.GOV

EMAIL: customerservice.dpr@state.de.us

AMENDED AGENDA

**(Amended items are noted with an
 asterisk*)**

I. Call to Order

II. Review and Approval of Minutes

- A. Meeting Minutes – November 15, 2016

III. Unfinished Business

- A. Sign Final Orders

IV. New Business

- A. Review Temporary Permit Applications
 - 1. David Hopkins
- B. Review of Continuing Education Activities
 - 1. McKissock, LLC., "Understanding Owner Occupied Properties – A Guide for Commercial Appraisers", 7 hours CE (classroom)
 - 2. McKissock, LLC., "Self-Storage Appraisal: Understanding the Valuation Process", 7 hours CE (classroom)

3. Dynasty School, "Advanced Residential Applications & Case Studies", 15QE/14CE (online)
4. Dynasty School, "Residential Market Analysis & Highest and Best Use", 15QE/14CE (online)
5. Dynasty School, "Real Estate Appraisal – Basic Principles & Procedures", 60QE (online)
6. Dynasty School, "General Appraiser Site Valuation and Cost Approach", 30QE/28CE (online)
7. Appraisal Institute, "Valuation of Conservation Easements", 30/28 CE (classroom)
8. McKissock, LLC., " Appraisal of Assisted Living Facilities", 7 hours CE (classroom)
9. McKissock, LLC., "Danger Ahead: Appraiser Disciplinary Cases", 3 hours CE (classroom)
10. McKissock, LLC., "Documenting the Appraiser's Workfile", 3 hours CE (classroom)
11. McKissock, LLC., "Supporting Your Adjustments – Techniques for Residential Appraisers", 4 hours CE (classroom)
12. McKissock, LLC., "Understanding Limited Service Hotels – The Basics of Hotel Appraising", 7 hours CE (classroom)
13. Delaware Chapter of the Appraisal Institute, "The Art of Comparable Selection and Verification", 2 hours CE (classroom)
14. International Right of Way Association, "Eminent Domain Law Basics for the Right of Way Professional, C-803", 16 hours CE (classroom)
15. International Right of Way Association, "United States Land Titles, C-801", 16 hours CE (classroom)
16. International Right of Way Association, "Legal Aspects of Easements, C-802", 8 hours CE (classroom)
17. Hondros College of Business, "Advanced Residential Applications and Case Studies", 15 hours QE (online)
18. Hondros College of Business, "Basic Residential Appraisal Procedures", 30 hours QE (online)
19. Hondros College of Business, "Basic Residential Appraisal Principles", 30 hours QE (online)
20. Hondros College of Business, "2016-2017 15-Hour National USPAP Course, 15 hours QE (online)

21. Hondros College of Business, "Market Analysis and Highest & Best Use", 15 hours QE (online)
 22. Hondros College of Business, "Appraiser Site Valuation and Cost Approach", 15 hours QE (online)
 23. Hondros College of Business, "Specialized Residential Appraisal Topics", 20 hours QE (online)
 24. Hondros College of Business, "Residential Sales Comparison and Income Approach", 30 hours QE (online)
 25. Hondros College of Business, "Statistics, Modeling and Finance", 15 hours QE (online)
 26. Hondros College of Business, "Residential Report Writing and Case Studies", 15 hours QE (online)
 27. Allterra Group, LLC., "2017 Making Appraising Great Again", 7 hours CE (classroom)
 28. Allterra Group, LLC., "2017 Emerging Issues", 7 hours CE (classroom)
 29. International Right of Way Association, "Practical Negotiations for US Federal Funded Land Acquisition, C-207", 16 CE (classroom)
 30. International Right of Way Association, "The Valuation of Partial Acquisitions, C421", 32 hours CE (classroom)*
 31. International Right of Way Association, "Problems in the Valuation of Partial Acquisitions, C431", 8 hours CE (classroom)*
 32. ASFMRA, "Highest & Best Use Seminar", 8 hours CE (classroom)*
 33. McKissock, LLC., "Valuing Vacant Land and Sites", 4 hours CE (classroom)*
 34. McKissock, LLC., "Guidelines for Fannie Mae Appraisals", 5 hours CE (classroom)*
- C. Review and Consider Recommendations of the Chief Hearing Officer
1. Jamie Trainor, #X2-0000374
 2. Michael Avara, #X2-0000507
 3. Daniel Carlson, #X1-0000560
 4. Steven Parker, #X3-0000202
- D. Review of Appraiser Trainee Applications
1. Phillip Capotrio

2. Charles Birch
- E. Review of Certified Residential Real Property Appraiser Applications
 1. Andrew Lengyel
- F. Ratify Temporary Practice Permits
 1. Joseph Anderson
 2. Luzette Eaves
 3. Jerry Gisclair
 4. Thomas Sapontzis
 5. Jonathan Jaeger
- G. Ratify Certified Residential Real Estate Appraiser Applications
 1. Nichole Darley
 2. Jason Radtke
 3. Harry Thomas
- H. Ratify Appraisal Management Companies
 1. Applied Valuation Services
 2. Financial Dimensions, Inc.
- I. Review of Certified General Real Property Applications
 1. Jennifer Phillips
- J. Appraisal Subcommittee Compliance Review
- K. Review of Supervised Appraisals by Appraiser Trainee*
 1. James Boston
- L. Review of Applications for Certification as an Assessor*
 1. Wendy Carmean
- M. Review of Discipline and Compliance to Final Board Order - David May, #X2-0000052*
- N. Review of Supervised Appraisals by Appraiser Trainee and Request for Supervisor Change*
 1. Walton Johnson III

V. Correspondence

VI. Other Business before the Council (For Discussion Only)

VII. Public Comment

VIII. Next Meeting Date - February 21, 2017 at 9:30 a.m. in Conference Room A

IX. Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500  OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.