Delaware Cyber Security Advisory Council

State of Delaware
Delaware Cyber Security Advisory Council
Meeting Minutes
August 31, 2016

Cyber Security Advisory Council Attendees

Name	Organization	Attendance	Designee in Attendance
Joshua Brechbuehl	IT Manager City of Newark	Present	
Jason Christman	Lt. Colonel Delaware National Guard	Present	
James Collins	State CIO DE Dept. of Technology & Information	Present	
Richard Gowen	Network Security Principal Engineer Verizon	Present	
Mike Maksymow	CIO Beebe Healthcare	Present	
Daniel Meadows	Captain Delaware State Police	Present	
Doug Myers	CIO Exelon Holdings	Present	
Bruce Patrick	VP & General Manager Tidewater Utilities	Excused	
Marwan Rasamny	Department Chair Delaware State University	Present	
Diane Rogerson	Technology Managing Director JP Morgan Chase	Present	
A.J. Schall	Director DEMA	Present	
Elayne Starkey	Chief Security Officer DE Dept. of Technology & Information	Present	

Attendance

In addition to the above Council member attendees Aleine Porterfield, Deputy Attorney General (DAG)for the Department of Justice and the administrative staff for the council from the Department of Technology and Information (DTI) Ronda Ramsburg, Claudette Martin-Wus, Kathy Stott. Guest speakers from the University of Delaware (UD), Dr. David Weir and Daniel Eliot. There were additional attendees from subcommittees in attendance including Lori Gorman, Sandra Alexander, and Heather Volkomer for DTI; Glenn Stover from Beebe Healthcare, Eric Smith, Kristen Schindler, and Anthony Karnavas from JP Morgan Chase; Jeremy Kalmbacher from Tidewater Utilities; James "Tim" Hulings from Delaware State Police (DSP); and Tim Collins from Delaware Emergency Management (DEMA) agency.

Call to Order

The Delaware Cyber Security Advisory Council meeting was called to order at the Delaware Emergency Management Agency at approximately 9:07 a.m. on August 31, 2016, by DTI's Chief Security Officer, Elayne Starkey.

I. **Review and Approval of Last Meeting's Minutes**

James Collins opened the floor to approve the minutes from the June 29, 2016 meeting. Diane Rogerson made the motion to accept the minutes, and Mike Maksymow seconded. The motion to approve the minutes carried unanimous.

II. **Welcome and Introductions**

James Collins welcomed everyone in attendance. He asked each person in the room to state their name, agency and company position.

III. **Old Business**

1. Aleine Porterfield, DAG, gave a brief overview of the Freedom of Information Act (FOIA). She encourages anyone who has questions or concerns to please contact her or Lisa Morris. She also stated that they would be available for briefings on FOIA.

2. Updates on Subcommittees

   A. Claudette Martin-Wus provided an update on the subcommittees including a handout on the best practices and templates for use by the subcommittees. There was a discussion about the best times to have the subcommittees.

   B. The September 28th meeting will be held at PolyTech Conference Center and devoted to just the subcommittee meetings.

   C. There was a motion made to combine two subcommittees into one. Mechanism for Evaluating and Sharing Threat Information and Classified Cyber Intelligence to Cleared Individuals. The combined subcommittee is being co-led by Director A.J. Schall and Captain Daniel Meadows. All committee members in attendance voted yea, the motion carried unanimously.

   D. There was a motion made to combine two other subcommittees into one. SCADA and Best practices, co-led by Bruce Patrick and Director A.J. Schall. All committee members in attendance voted yea, the motion carried unanimously.

   The four revised subcommittees are as follows:

   1. **Leader- Daniel Meadows & AJ Schall:** Develop a mechanism within the state designated fusion center (DIAC, DE-ISAC) for evaluating and sharing threat information, especially cyber threats to identified consumers. Develop the capacity to share classified cyber intelligence to a cleared group of individuals.

   2. **Leader - Elayne Starkey/Heather Volkomer:** Collaboration on improved and integrated Cyber awareness training for Delaware residents.

   3. **Leader – Elayne Starkey/Sandee Alexander:** Conduct more cyber security exercises across industries.

   4. **Leader – Bruce Patrick & AJ Schall:** Separate Networks SCADA vs. Business for stronger security. Share best practices in preparedness, prevention, response, and recovery. Promote cyber security for small businesses.

IV. **University of Delaware Small Business Development Center (SBDC) Initiative Update**
1. The SBDC launched the DatAssured ™ program in 2016.
    i. Industry-specific training
    ii. 1-1 advising
    iii. Fostering innovation
    iv. Custom small business resources
    v. Student involvement
2. State, small business community, universities, and tech sector have all supported the program.
3. Key partners
    i. Delaware Department of Technology & Information, University of Delaware, PCI, Small Business Administration, Artemis, Chambers of Commerce, Banks, Law Firms, Insurance Agents
4. UD Cybersecurity program
    i. Educational programs
    ii. Partnerships
    iii. Research
    iv. Outreach
5. Recommendation:
    i. Broaden the DatAssured program
    ii. SBDC presenters were recommended to join the Best Practices/SCADA subcommittee to bridge the gap between DCSAC and SBDC efforts.
    iii. Formalize an Communication
    iv. Prepare and Operate Roadmap

V. **Member Sharing - Executive session MAY be necessary pursuant to 29 Del. C. §10002(l)(2); 10002(l)(5); 10002(17) a. (7)**
Because of the concern that public disclosure of this information would constitute an endangerment to state and national security, a motion to move to an Executive Session per 29 Del. C. §§ 10002(l)(5) was called. Daniel Meadows moved. AJ Schall seconded. The motion to proceed to Executive Session carried. Unanimous.

VI. **New Business**
- The National Governor's Association (NGA) Chair, Governor of Virginia Terry McAuliffe, has made his platform a priority to have regional meetings designed around cybersecurity as the focus of his chair's initiative. *Meet the Threat: States Confront the Cyber Challenge* places states at the center of finding solutions to the growing cyber threats facing our country. Regional meetings are tentatively scheduled for early October 2016 and January 2017. Discussions to be held on this topic at future meetings.

  A.J. Schall passed on feedback from a recent meeting where they complimented Delaware's wallet card on cyber security incident reporting.

VII. **Public Comment**
There was no public comment.

VIII. <u>**Adjournment**</u>
      With no further business Joshua Brechbuehl made the motion to adjourn, AJ Shall seconded the motion. With no opposition, the motion was carried, unanimous. The meeting was adjourned at approximately 10:50 a.m.

Respectfully submitted,
Kathy Stott & Ronda Ramsburg