

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
JULY 13, 2017**

There were 16 members/guests in attendance.

Chip Stevenson	Chairman, Sussex County LEPC
Ken Cenci	DNREC
David Irwin	LEPC for New Castle County
Sonia Williamson	Mountaire
Marc Evans	National Guard
Bill Davis	DNREC
David Mick	LEPC for Kent County
Shroittii Lamadieue	Bayhealth
Nicole Littleton	Delmarva Two-Way Radio
Phil Reynolds	MEG
Scott Bossert	DBRC
Bob Shinholt	ALOFT
Avery Dalton	DEMA
Mark Dolan	DNREC
Lisa Dunaway	DHS
Sharon Jefferson	Red Cross

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the May 11, 2017, meeting was approved.

All attendees introduced themselves.

REPORTS-

[DNREC- Bill Davis-](#)

EPCRA Reporting Program LEPC Report – July 2017

- **Reporting Status:**

EPCRA 312 (Tier II) Reports Submitted As of July 6th, 2017

(LEPC designations as reported by the Facility)

RY2016 current	5/3/17	3/7/17	RY2015 ~final	
2172	2159	2019	2112	State Total
749	743	702	724	Sussex
467	463	435	448	Kent
822	820	763	806	New Castle
134	133	119	134	Wilmington

- 200 more reports have been submitted for RY2016 versus RY2015 by this time last year.
- **312 Missing/Unknown Status** (Business)

Facilities in database who have not reported in 2016 and cannot be reached:

# Facilities	LEPC
5	Sussex
3	Kent
12	New Castle
2	Wilmington

DEMA UPDATES- Avery Dalton –

SERC Meetings

SERC Quarterly Meeting 6/14/17

The SERC was briefed on Tier II Manager training by Vinnie Miller of the DSFS representing the SERC IT Committee. The brief outlined the Tier II Manager database, the information available (chemical, inventories by facility, SDS, links to chemical information, site plot maps, etc.), data validity, and an overview of the EPCRA program. Fire Company and other agencies staff will be trained how to use the database for emergency management and planning. That training will occur this summer and fall.

The SERC was briefed on the 10th Annual Hazmat Training Workshop by David Irwin. The SERC voted to approve the 11th Annual Hazmat Workshop for the spring of 2018.

Next SERC quarterly meeting is on September 13th.

Planning & Training (P&T) Meeting

The next P&T meeting will be on August 17th.

Topics:

- Status of the SERT Plan, RIR Annex D, will be discussed.
- SERC Annual Report will be reviewed for approval.
- LEPC Plans will be reviewed prior to the meeting for approval. A biennial review is required in odd numbered years per SERC Bylaws.

DEMA – Past & Upcoming Events & News

June 19, 2017 - Tornado Confirmed

Greenwood – Damage in northwestern Sussex County during Monday evening was caused by a tornado. Meteorologists from the National Weather Service office in Mount Holly, New Jersey along with personnel from the Delaware Emergency Management Agency and Sussex County Emergency Operations conducted a site assessment on June 20th and confirmed that a tornado touched down Monday evening in the Greenwood area.

There were no reports of injury, however some damage was reported. A storage building at the Delaware Electric Cooperative site on U.S. 13 in Greenwood sustained some damage. Four structures on the northwest side of the intersection of Sugar Hill and St. Johnstown Roads were also damaged. Most of the damage affected farm buildings; however, one nearby home received damage to its porch. (Source – Sussex County Post)

June 20-22, 2017 - Graded Ingestion Exercise

Rehearsal for the September Graded Ingestion Exercise was held from June 20-22nd. Command and Control, and communications with Maryland were tested. Kent and Sussex Counties Emergency Operations Center staff participated in the coordination of operational tasks. Emergency Services Coordinators such as; DSP, Public Health, and DeIDOT participated to coordinate traffic control and other actions that would be implemented during a radiological emergency.

From a DEMA perspective, the emergency planning and management functions completed by all participants during the exercise were successful. Some processes may be refined prior to the September exercise.

Hazardous Materials Emergency Preparedness Grant Status

HMEP - 3-year grant

Current balance of the grant is; \$48,300.00 (42 %) out of \$114,975.00 (2016-2017) has been spent as of June 15th.

SCEMS-Glenn Marshall-

No report

DECON Trailer Updates-

No Report

31st CST-Marc Evans- Captain Marc Evans reported on a recent exercise with multiple CST's held in the Cape region.

DHS-Lisa Dunaway- Lisa Dunaway, Department of Homeland Security, reported on the upcoming Chemical Security Summit at Del Tech, Terry Campus on November 1st, 2017.

Kent County LEPC-David Mick/Brandon Olenick-

Dave Mick reported on the upcoming air show at DAFB in August.

New Castle County LEPC-Dave Irwin-

The most recent New Castle County LEPC meeting was Monday, July 10th with a presentation by Chairman Irwin on the success of the HazMat workshop including course and instructor information.

Wilmington LEPC- George Giles
No Report

Sussex County LEPC-Chip Stevenson

Chairman Stevenson reported on the following activities:

- Attended the NASTTPO Conference from May 8-11
- Attended the SERC Planning & Training Committee meeting on May 18
- Attended the SERC Information & Technology Committee meeting on May 30
- Attended the SERC meeting on June 14
- Attended the New Castle County LEPC meeting on July 10
- Attended the Kent County LEPC meeting on July 11

PRESENTATIONS:

David Irwin, Chairman of the New Castle County LEPC, provided an informative 15-minute power point presentation on the success of the workshop including course and instructor information.

**NEXT MEETING- THURSDAY, SEPTEMBER 14, 2017 AT 10 A.M. AT THE
SUSSEX COUNTY EMERGENCY OPERATIONS CENTER.**