

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
SEPTEMBER 14,2017**

There were 24 members/guests in attendance.

Michael Kaupa	Mountaire
Bill Davis	DNREC
Sharon Jefferson	Red Cross
Sonia Williamson	Mountaire
Peter Uhey	Bay Health
Shroittii Lamadieu	BayHealth
Nicole Littleton	DTW
Sand Hoffman	Chesapeake Utilities
Robert Doughty	State of Delaware Stockley Center
Kelly Kruger	Secretary, Sussex EOC
Milt Warren	Delmarva Two Way
Bob Shinholt	ALOFT
Bill Duveneck	Amateur Radio ARES
Glenn Marshall	SCEMS
Mark Dolan	DNREC
David Irwin	New Castle County, LEPC
Chris Martinez	Nanticoke Memorial Hospital
David Mick	Kent County, LEPC
Chip Stevenson	Sussex County, LEPC

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the July 13, 2017, meeting was approved.

All attendees introduced themselves.

REPORTS-

[DNREC- Bill Davis-](#)

EPCRA Reporting Program LEPC Report – September 2017

- **TierIIManager™ Update-71 went on-line August 24th to allow facilities a 4-month head-start in updating hazard classifications from the previous 5 categories to the new 24 that EPA adopted effective January 1st, 2018. 311 hazard classifications will remain at 5 until 1/1/18. Facilities are encouraged to review their Safety Data Sheets and submit updated Tier II reports now so that the 8-week reporting window after January 1st (due March 1st) is not overwhelming. Over 60 facilities have already either initiated or submitted Updated Tier II Reports.**
- **DNREC's Emergency Prevention and Response Section is relocating to Enterprise commercial park on Dover's West site (across from Kraft Foods at 155B Commerce Way). The new location will allow emergency response assets to be kept inside, out of the weather and provide office space for all EPRS staff (other than ARP at Grantham Lane, New Castle).**
- **On 8/30/17 Governor Carney signed SB 68 to increase the fees (from \$40 to \$60 for hazardous chemicals, and \$80 to \$100 for extremely hazardous substances) in reporting year 2017. Prior reporting years will continue to be billed at the previous rate if new reports are submitted.**
- **Annual newspaper advertisement: News Journal, Sunday 9/10; Delaware State News, Monday 9/11**

□ Reporting Status:

**EPCRA 312 (Tier II) Reports Submitted as of September 6th, 2017
(LEPC designations as reported by the Facility)**

RY2016 current	7/6/17	5/3/17	3/7/17	RY2015 ~final	
2175	2172	2159	2019	2112	State Total
749	749	743	702	724	Sussex
470	467	463	435	448	Kent
822	822	820	763	806	New Castle
134	134	133	119	134	Wilmington

[DEMA UPDATES- Avery Dalton –](#)

Delaware Emergency Management Agency (DEMA)

DEMA along with the Kent and Sussex Emergency Operations Centers, and several State agencies are participating in a graded state-wide radiological exercise September 12-14, 2017. This exercise is for the Calvert Cliffs Nuclear Power Plant in Maryland. This Ingestion Exercise is conducted for areas within a 50-mile radius to test offsite response organization’s capabilities to keep radionuclides out of the ingestion pathways (i.e. water, milk, food), as well as to monitor the deposition of such materials onto receiving sources (i.e. soil, vegetation, etc.), and to relocate persons out of the impacted areas.

HMEP Grant – Mr. Dalton

Current balance of the grant is; \$47,444.32 out of \$114,975.00 (2016-2017) remaining as of September 11th. Spent –percent of the funds or \$67,530.68

Incur your expenses and spend your grant funds by September 30th.

SCEMS-Glenn Marshall-
No Incidents Reported.

Glenn Marshall and Dace Mick discussed updated ALHS Training Protocols

DECON Trailer Updates-

Sussex County DECON Trailer will be moved to Georgetown instead of Millsboro when the Building is done.

Kent County LEPC-David Mick/Brandon Olenick-

Recent events that took place and getting ready for NASCAR race that will take place from September 29-October 1, 2017 in Dover.

New Castle County LEPC-Dave Irwin-

The last New Castle County LEPC meeting was held on September 11th.

The workshop will take place on May 11th & May 12th, 2018 at the Delaware State Fire School in Dover. Registration will go out in January. Next planning meeting will be on 9/18/17 for the workshop.

Wilmington LEPC- George Giles

No Report

DECON Team-

Mark Dolan reported on the use of the NCCHHIMRA team for DECON incidents in New Castle County.

Red Cross-Sharon Jefferson

Sharon reported that leadership volunteers had been sent to Texas to assist with Hurricane Harvey and to Florida to assist with Hurricane Irma. A lot of shelters are still open.

Chesapeake Utilities –

Sand Hoffman spoke on new Natural Gas training trailer.

Workshop –

Chemical Safety, Security and Transportation Workshop will be held on 11/1/17 from 8:30-5:00 at Del Tech Community College, Terry Campus in Dover.

Sussex County LEPC- Chip Stevenson

Chairman Stevenson reported on the following activities:

- Attended the NASTTPO Conference on May 8-11
- Attended the SERC Planning & Training Committee meeting on May 18
- Attended the SERC Information & Technology Committee meeting on May 30
- Attended the SERC meeting on June 14
- Attended the New Castle County LEPC meeting on July 10
- Attended the Kent County LEPC meeting on July 11

PRESENTATIONS:

None

NEXT MEETING- THURSDAY, NOVEMBER 9, 2017 AT 10 A.M. AT THE SUSSEX COUNTY EMERGENCY OPERATIONS CENTER.