

**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEM  
BOARD OF MANAGERS  
PUBLIC SESSION MEETING MINUTES  
APRIL 27, 2017**

**OPENING AND ATTENDANCE**

The Board of Managers meeting was held at the Veteran's Affairs office located in Dover, Delaware. Ms. Bhate called the meeting to order at approximately 10:03 a.m. The Board had a moment of silence to honor Cpl. Stephen Ballard with the Delaware State Police.

**BOM MEMBERS**

Lt. Frederick Calhoun III	NCCPD
Nancy Dietz	DYRS
Phillip Winder	DOC
Secretary James Collins	DTI
Gregory Patterson	DOJ
Marian Bhate	ODS
Leann Summa	Family Court
Marianne Kennedy	JP Court

Lisa Morris	DAG
Lynn Gedney	DELJIS
Michael Kelly	DELJIS
Kelly Knutkowski	DELJIS

**PUBLIC AND NON-VOTING PARTIES**

Kaitlyn Slavish  
Joanne Pugh  
Louis Pettigrew  
Theodore Mermigos  
Danielle Gibbs  
Terri Stoneburner  
Aaron Stoneburner  
Isabella Kaplan  
Captain Benjamin Parsons  
Kecia Blackston

**ALTERNATES**

Jeffrey Horvath	DE Police Chief's Council
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**STAFF**

Peggy Bell	DELJIS
Mary Hansen	DELJIS

**I. REVIEW AND APPROVAL OF MARCH MEETING MINUTES**

A motion was made by Ms. Kennedy to approve the BOM March 2017 Meeting Minutes and seconded by Ms. Dietz. All approved. Motion carried.

**II. HEARINGS**

A motion was made by Ms. Dietz to enter Executive Session pursuant to 29 Delaware Code §10004 to discuss criminal files and criminal records, the disclosure of which would constitute an invasion of personal privacy, and/or to discuss documents excluded from definition of public record where such discussion may disclose the contents of such documents, including pursuant to §10002 (l)(3)(5)(6)(9) and seconded by Ms. Summa.

- Case#20160765A –A motion was made by Ms. Dietz to revoke DELJIS access from the Appellant in Case#20160765A and seconded by Mr. Patterson. All approved. Motion carried.

A motion was made by Mr. Patterson to enter Executive Session pursuant to 29 Delaware Code §10004 to discuss criminal files and criminal records, the disclosure of which would constitute an invasion of personal privacy, and/or to discuss documents excluded from definition of public record where such discussion may disclose the contents of such documents, including pursuant to §10002 (l)(3)(5)(6)(9) and seconded by Ms. Summa.

- Case#201602- A motion was made by Ms. Dietz to grant the Appellant in Case#201602 DELJIS access and seconded by Secretary Collins. Eight approved. One absent. Motion carried.

### **III. NETWORK MANAGEMENT**

- Child Placement Review Board- Ms. Blackston was requesting DELJIS access to review cases of children who have been in foster placement and children who have aged out of foster care to evaluate if specific services can be amended or changed to prevent criminal action. They currently review cases of children who are involved in YRS and the need to know the current criminal record and criminal history while in their care. Ms. Blackston mentioned that they have no way of verifying criminal histories for independent living programs for children who are 18-21 years old who have aged out of foster care to audit if those children are still eligible to receive ASSIST funds which is from a federal program.

There was concern from the Board that the purpose of DELJIS access wasn't in the agency's scope or purview.

DAG Morris said there is a section that allows data to be used for research but has to go through an application which this process would not be the correct approach for a research base. DAG Morris suggested Ms. Blackston contact her agency's AG about the process if Ms. Blackston wants data for research purposes.

A motion was made Ms. Summa to deny access to the Child Placement Review Board and seconded by Secretary Collins. All approved. Motion carried.

- Governor's Office- Ms. Slavish was requesting DELJIS access to review individuals who were requesting pardons. There are backlogs of pardons and the office doesn't want to pardon an individual who may have new pending charges.

A motion was made by Secretary Collins to grant DELJIS access and seconded by Ms. Summa. All approved. Motion carried.

### **IV. STRATEGIC ISSUES**

- DELJIS Modernization Plan-Secretary Collins stated that there were no new updates and going forward the program manager will be providing updates. They are conducting an analysis to get a scope of what needs to happen and will be a slow process.

### **V. COMMITTEE REPORTS**

There were no committee reports.

## **VI. OLD BUSINESS**

- Automated Usage Statistics-Ms. Bell reviewed the automated usage statistics with the attendees.
- Project Status Report-Ms. Bell reviewed the project status reports with the attendees (See attached).

## **VII. NEW BUSINESS**

Ms. Bell stated there is a request to have the DELJIS \$1 increased to \$3 to pay for local law enforcement connectivity. Ms. Bell will continue to work with Legislative Hall and OMB on this matter.

## **VIII. PUBLIC COMMENT**

There was no public comment.

## **IX. ADJOURNMENT**

A motion was made by Lt. Calhoun to adjourn the meeting and seconded by Secretary Collins at approximately 11:15 a.m.