



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, June 19, 2017 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	August 21, 2017

MEMBERS PRESENT

John Mucha, Professional Member, **President**, Presiding
Kyla Gleockler, Public Member **Vice President**
Linda Brittingham, Professional Member
Rochelle Mason, Professional Member
Daphne Warner, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Patty Davis, Deputy Attorney General
Nicole Williams, Administrative Specialist III
David Mangler, Division Director

MEMBERS ABSENT

Dajoun Sewell, Public Member, **Secretary**

ALSO PRESENT

Dr. Marlene Saunders, National Association of Social Work, Delaware Chapter
Holly Vaughn Wagner, Joint Legislative Oversight & Sunset Committee
Julie Fedele, Division of Research, Joint Legislative Oversight & Sunset Committee

CALL TO ORDER

Mr. Mucha called the meeting to order at 9:15 a.m. Mr. Mucha advised that today's meeting will be Ms. Mason's last meeting.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes for the May 15, 2017 meeting. Ms. Davis noted that on page 2 of the minutes in the last sentence of the section review of consent agreement for Gail Levinson to amend to add two additional words. Mr. Mucha noted that in the section for the request waiver for Shawn Gianforte the word "request" was misspelled and that in the section for the upcoming meeting date, the date should be amended to June 19 instead of July 17. The Board found no other needed amendments. Ms. Mason moved, seconded by Ms. Gleockler, to approve the May minutes as amended. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Review and Consider Executed Consent Agreement (as revised) and Proposed Order for Gail Levinson, Case No. 31-02-16

The Board reviewed and discussed the revised executed consent agreement and proposed order for Gail Levinson. Ms. Warner moved, seconded by Ms. Mason, to accept the revised consent agreement as submitted. By unanimous vote, the motion carried.

Review of Request to lift suspension for Michelle Ropeter, Case No.: 31-07-13

Ms. Davis advised that she discussed with Ms. Kelly the situation for Ms. Ropeter and it appears that she has met the required conditions to lift her suspension. The Board reviewed Ms. Ropeter's request letter to lift her suspension. Ms. Brittingham moved, seconded by Ms. Gleockler, to lift Ms. Ropeter's suspension. By unanimous vote, the motion carried.

Review of Updated Professional Development Plan for Pamela Davis

The Board reviewed the updated plan submitted by Pamela Davis showing that she has obtained a private third party financial professional to oversee billing practices to audit all financial books and daily activities through the company of Marydel Corporation. The Board had no further discussion regarding Ms. Davis's updated plan as she is on track with the requirements of her consent agreement.

Tentative scheduled hearing date for Diana Galaris, Case No.: 31-03-15, set for 9/18/2017 at 9:00 a.m.

Mr. Mucha advised the Board that a disciplinary hearing has been tentatively scheduled for Diana Galaris's case for September 18, 2017 and that the Board should be prepared to be present. There was no further discussion.

JSC Legislative bill update

Mr. Mucha advised that Holly Vaughn Wagner was present to provide the Board with an update regarding the current drafted bill. Ms. Vaughn Wagner advised that the bill needed further amendments due to the Board's comments from the last meeting therefore the bill will not make this legislative session. Ms. Vaughn Wagner and Ms. Kelly will be working closely together to get the bill revised so that it will be ready for submission for the next legislative session.

Ms. Vaughn Wagner advised that she will attend the next Board meeting for further updates to the bill. At this point the Board will not be released from Sunset until a bill has been enacted.

The Board decided to add to the July agenda the discussion of the bill update with Holly Vaughn Wagner.

NEW BUSINESS

Ratification of Application(s) to Sit for ASWB Clinical Exam

Mr. Mucha moved, seconded by Ms. Mason to amend the agenda to add Chelsey Vest to the list. By unanimous vote, the motion carried. Mr. Mucha moved, seconded Ms. Mason by to ratify the below applications to sit for the ASWB Clinical Exam. By unanimous vote, the motion carried.

Maynard Caulk	Alicia Fields	Kimberly Gray	Berkeley Harbour
Walter Homsey	Tiffany Kresl	Andrea Nelson	Christine Kirkbride
Stephanie Windisch			

Ratification of Application(s) by Reciprocity

Mr. Mucha moved, seconded by Ms. Gleockler, to ratify the below application for licensure by reciprocity. By unanimous vote, the motion carried.

Keegan Evans

Review of Application(s) by Reapplication

There were no reapplications for the Board to review.

Status of Complaints

There were no updated statuses on complaints.

Review of 2017 audits received

The Board reviewed audits received for approval, denial, or deficiencies.

CORRESPONDENCE

There was no correspondence for the Board to review or discuss.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board for discussion.

PUBLIC COMMENT

Dr. Saunders thanked Ms. Mason for all of her work with the Board and her assistance with the bill.

Mr. Mucha and Dr. Saunders awarded Ms. Mason her certificate of Board member service for her years of dedicated service from 2011 to 2017. The Board congratulated Ms. Mason.

NEXT MEETING

The next meeting is scheduled for July 24, 2017 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Mason moved, seconded by Ms. Warner to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 10:35 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole M. Williams". The signature is written in black ink and includes a long horizontal flourish at the end.

Nicole M. Williams
Administrative Specialist III
Delaware Board of Clinical Social Work Examiners

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.