



STATE OF DELAWARE  
**STATE FIRE PREVENTION COMMISSION**  
DELAWARE FIRE SERVICE CENTER

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DOVER, DELAWARE 19904

## **STATE FIRE PREVENTION COMMISSION**

Monthly Meeting

April 18, 2017

### **MEMBERS PRESENT**

David J. Roberts, Chairman  
Alan Robinson, Jr., Vice Chairman  
Tom DiCristofaro  
Ron Marvel  
Lynn Truitt - Absent  
Marvin C. Sharp  
Joseph M. Zeroles

### **ALSO PRESENT**

Patricia Davis, Deputy Attorney General  
Patrick Matthews M.D., BLS Medical Director  
Sherry Lambertson, Executive Specialist  
David J. Truax, Investigator/Compliance Officer  
Grover P. Ingle, State Fire Marshal  
Robert P. Newnam, Director, State Fire School

### **GUESTS**

Ted Walius, DVFA  
Richard Perillo, Brandywine Hundred Fire Co.  
W. Mike McMichael, DSEMSA  
Lou Amabili, Hockessin Fire Company  
Richard Toulson, Seaford Fire Company  
Anthony Guzzo, Hockessin Fire Company  
Kevin Leiber, University of Delaware

**CALL TO ORDER**

Chairman Roberts called the meeting to order at 9:00 a.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MARCH 21, 2017 COMMISSION MEETING MINUTES**

It was moved by Commissioner Dicristofaro, and seconded by Commissioner Zeroles that the minutes of the March 21, 2017 Commission meeting be approved. Motion carried by unanimous vote.

**REPORT OF THE STATE FIRE MARSHAL**

**INFORMATIONAL ITEMS**

Personnel Items

Fire Marshal Ingle reported that the vacant Administrative Specialist I position in New Castle County will not be able to be filled due to the current hiring freeze.

Donna Burnett, Administrative Specialist I of Kent County will be out on extended medical leave for approximately one month.

Fire Marshal Ingle had the honor and privilege to attend, as an invited guest, the Anti-Defamation League Beau Biden Shield Awards at the Chase Center Riverfront in Wilmington, DE on March 29, 2017. This was the inaugural year of the Beau Biden Shield Awards for the Anti-Defamation League's Eastern Pennsylvania, Southern New Jersey and Delaware Region. The Award recognizes law enforcement professionals for major success in the fight against hate crimes, extremism, terrorism and for protecting civil rights. The honorees from Delaware Law Enforcement were personnel from the Delaware Office of the State Fire Marshal, Delaware State Police and Federal Bureau of Investigations, for the investigation and community response to a rash of arsons targeting churches in Delaware. These fire were the incidents in the Felton area that occurred in the early morning hours of December 2, 2014. The individuals were nominated for this award by Colonel Nathaniel McQueen, Delaware State Police. I congratulated each of them for receiving this award. Fire Marshal Ingle is especially proud of his staff for a job well done. Vice President Joseph R. Biden provided the opening remarks and met with all of the honorees prior to the awards presentations.

Personnel Items cont.

Delaware Office of the State Fire Marshal Honoree's:

Assistant State Fire Marshal Michael Chionchio  
Assistant State Fire Marshal Alan Brown  
Deputy Fire Marshal III Brian Schad  
Deputy Fire Marshal III Robert Brode  
Former Deputy Fire Marshal II Joshua Coulbourne

Delaware State Police Honoree's:

Detective Matthew Addonizio  
Detective Robert Daddio  
Detective Todd Ritchey  
Detective Scott Weaver  
Trooper Duane Freeman, Jr.

Federal Bureau of Investigation Honoree:

Special Agent Victoria Richtol

State Fire Marshal – Out of State

Fire Marshal Ingle will be out of state attending the FDIC from April 25<sup>th</sup> – 29<sup>th</sup>. Assistant State Fire Marshal Michael Chionchio will be in charge during the Fire Marshal's absence. Fire Marshal Ingle will be available if needed during the absence.

Sussex County Roadway Ordinance

Fire Marshal Ingle attended Sussex County Council on March 28, 2017. It was a hearing regarding Storm Water Management and other matters such as roadways. The proposal that was made by the Sussex County Fire Chief's was accepted by the Sussex County Council. They included mobile home parks, which was not part of that ordinance. They will now have a minimum road width of 24 feet and 12 feet for alleyways. This will be a huge improvement from what they currently have. The committee did a good job and Fire Marshal Ingle was glad they were able to assist them.

### Meeting with Plumbing Board

John Rudd and Duane Fox met with the Plumbing Board on April 11, 2017 to be a part of the discussion regarding plumbers being authorized to install sprinkler systems. It was an informative meeting. Some minor changes are anticipated such as the requirement of a Master Plumber being authorized for sprinkler installation. The Fire Marshal will continue to work with the Plumbing Board and is appreciative of the productive meetings.

### DTI Update

Fire Marshal Ingle has a meeting on April 25<sup>th</sup> to discuss the new program development.

### Fire Report

Fire Marshal Ingle updated the Commission on several statewide fires of interest.

April 11, 2017 in the afternoon Dover Fire Department was alerted for a fire at Alder Park. Upon arrival there was light smoke that quickly turned to thick heavy smoke coming from the rear of the structure. There was one victim who managed to get out of the building on his own. There were other victims that needed assistance from some balconies to escape without any further injury. The victim was later transferred to Crozer Hospital where he remains in critical condition today. This incident remains under investigation and is in the early stages.

The victim in the Delmarva Petroleum incident that occurred on March 28, 2017 remains in Johns Hopkins Hospital recovering from the burns. That incident occurred when the individual was using a chop saw to cut open a waste oil pan. The sparks from that ignited and caused some severe burns to the individual. He's being treated and it will probably be a long recovery.

April 10, 2017 there was a large loss fire in the Seaford fire district, just prior to 7 a.m. A workshop at Dukes Lumber caught fire when sparks from a welder ignited a waste oil pan. The fire caused extensive damage to the building and there were no injuries at this incident.

DFIRS Incidents Received

<b>TOTAL STATE PARTICIPATION IN COMPLIANCE</b>
75 %

DELINQUENT DEPARTMENTS

<b>New Castle County</b>	
Cranston Heights	January – February
Belvedere	November – December 2016 & January – February 2017
Holloway Terrace	February
Odessa	February
Townsend	February
Wilmington Manor	January - February
<b>Kent County</b>	
Bowers	January – February
Cheswold	November – December 2016 & January – February 2017
Hartly	February
Houston	January – February
South Bowers	January – February
<b>Sussex County</b>	
Greenwood	February
Laurel	February
Memorial	January – February
Roxana	January - February

OVERDUE REPORTS BY DAYS

<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	<b>90+ Days</b>
6	7	0	2

Source: DFIRS Incidents received as of 4/10/17.

## **REPORT OF THE STATE FIRE SCHOOL DIRECTOR**

### **Director**

- Student Injury – knee, SCBA maze – transported, treated and released
- Student Injury – back, ladders – treated and returned
- Government funded by a Continuing Resolution through April 28, 2017. Currently no appropriation for the state fire training grants at this time.
- New Castle Division building status – Windows are being installed and construction should be completed within 3 weeks.
- Haz. Mat. Awareness certification (Basic F.F. Skills) 105 tested – 85% pass rate
- Excellent work by Office Staff and SFPC Staff on processing EMT Recertification applications
  - Current Delaware EMTs 1397 (*net change [+47] EMTs*)
    - Total EMTs – in 2015-1315, 2016-1350
- Craig Stephens 20 Years of DSFS State service. It was moved by Commissioner Dicristofaro, seconded by Commissioner Zeroles to send a letter of appreciation to Craig Stephens for his 20 years of service. Motion carried by a unanimous vote.
- Kent County – submitted site plan for Dover Center with future additions included, front and rear.

### **Staff Activities**

- Assisted Station 49 in pre-planning tour of LIC – Baker
- Attended flight training for UAV operations – Miller
- FDIC – Dempsey, Wilson
- CFSI Dinner – Ingram, O’Malley
- Attend Fire Police Meeting to present training updates – Miller
- IFSAC – April 4-09, Oklahoma City – Lowe
- Phase 5 Training Prop – Instructor Training - Staff

### **Programs/Courses**

Figures in red are reference to last year’s comparison of class attendance.

- Current Month
  - Advanced Vehicle Rescue – 23 students (30)
  - National Fire Academy – Incident Safety Officer – 6 students
  - Auxiliary Seminar – 33 attendees (84) – 13 Auxiliaries represented
  - Brigade – Advance Exterior – *cancelled* 5 students registered (15)
  - Haz. Mat. Conference – 286 attendees (196)
  - Vehicle Rescue Seminar – 28 attendees (31)
  - RIT Leader class – 5 students (*cancelled*)

- Residential Reading Smoke class – 3 students (29) (*cancelled*)
- EVO class – KCD – 15 students (24)
- Custodial Fire Safety Class – 59 students
- Industrial Confined Space Rescue – 9 students (17)
- Structural Firefighting Skill – 98 students (89)
- Vehicle Rescue – 8 students (17)
- Brigade – Advance Interior – 11 students
- Divisions Usage
  - New Castle – 18 classes scheduled (11)
  - Kent – 9 classes scheduled (8)
  - Sussex – 4 classes scheduled (3)
- Additions – Revisions
  - HMRS quizzes converted to Turning Point students can use response clickers.
  - Training conducted for Fire prop with Instructors – 14 Instructors attended

### **EMS**

- Current Month
  - CEU programs – 3 scheduled (13)
  - EMR Refresher – 10 students (12)
  - EMR course – NCD, 3 students – KCD, 4 students – SCD, 1 student
  - EMT practical testing scheduled for Divisions – 60+ students scheduled
  - EMT Refresher – 6 student (5)

### **Public Education and Injury Prevention - Activity Report**

- Current Month
  - Fire Safety Programs – 5 (5)
  - DSFS Tours – 2 (1)
  - Fire Safety Displays – 1 (4)
  - Life Safety Programs – 4 (5)
  - Life Safety Displays – 2 (3)

### **Maintenance – Building and Grounds**

- Training Prop received and installed week of April 3<sup>rd</sup>
  - Instructor training week of April 10<sup>th</sup>
- Water pressure issue New Castle Division – effects sprinkler system and grounds operations - facilities working with Artesian

### **Financial**

- Past Due Billings
  - 30 days – 3,880.00
  - 60 days – 1,175.00
- 20678 Tuition Fund – 843,840.00
- Accounts receivable – 66,665.00
- Revenue Comparison
  - Tuition – 2017 – 59,915.00, 2016 – 38,711.00
  
- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – The Expenditure report was submitted to the Commissioners for review.

### **Staff and Office Staff Meeting Minutes**

Staff and office staff meeting minutes were submitted for Commission review.

### **REPORT OF BLS MEDICAL DIRECTOR**

Influenza activity remains “widespread” throughout DE with over 4,400 confirmed cases as of week 13 of 2017. A total of 14 influenza related deaths have been reported. Last year there were a total of 6 influenza related deaths. Most strains are Influenza A with Influenza B infection increasing as well. Only 2,250 Influenza cases were confirmed at this time last season. Providers are urged to receive the flu vaccine and continue to follow proper infection control policies when dealing with patients with illness.

A manuscript regarding the success of the BLS CPAP pilot program has been accepted for publication in the journal Prehospital and Disaster Medicine. Although many states throughout the US utilize CPAP for BLS, there has been a paucity of research regarding the safety and efficiency of CPAP use by BLS. Dr. Matthews thanked all of the BLS agencies, trainers, and providers who made this program such a success throughout Delaware.

EMS response to MAUs and Physician Office Document - This document is being distributed to MAUs and offices throughout the State as of February. The document contains several definitions and aims to establish and describe a statewide policy and procedures when patients are being transported from MAUs or outpatient offices.



**REPORT OF BLS MEDICAL DIRECTOR cont.**

Dr. Matthews stated that although trauma is moving away from the long board, it is still important to be careful with the C-Collar. Trauma still sees ground level falls in the elderly that may not look like significant injuries, that turn out to have clavicle injury. Not only fractures are a concern, but sometimes vascular and ligament injuries are found in the neck. Any patient with injuries above the clavicle should have a C-Collar.

Commissioner Marvel asked if OEMS has made any progress in adding EMT check in and check out to the DMERS system. Dr. Matthews stated that he knew it was discussed, but unaware if it is part of the current upgrade. Commissioner Marvel receives calls of concern for EMTs that are working too many hours in a row without rest between jobs. Commissioner Dicristofaro commented that New Castle County is the busiest and largest county in the state and does not have this concern.

It was moved by Commissioner Marvel, seconded by Commissioner Sharp to send a letter to OEMS requesting that EMT hour check in and out be an addition within the DMERS system. Motion carried by a roll call vote.

Commissioner Zeroles -	Yes
Commissioner Dicristofaro -	No
Commissioner Marvel -	Yes
Commissioner Sharp -	Yes
Commissioner Truitt -	Absent
Vice Chairman Robinson -	Yes
Chairman Roberts -	Yes

**REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER**

12 Annual Ambulance Unit Inspections  
0 New Unit Inspections  
5 Complaints Received  
3 Arrest Notifications were received.  
1 Offensive Touching  
1 DUI

**Case #1607 and 1703 – Case Closure**

Investigator Truax reviewed Case 1607 and 1703 with the Commission. Case closure was recommended due to the Department of Justice dismissing the cases. It was moved by Commissioner Marvel, seconded by Commissioner Zeroles to dismiss cases 1607 and 1703. Motion carried by a unanimous vote.

Case 1706 – Hearing Date

It was moved by Commissioner Marvel, seconded by Commissioner Zeroles to set a hearing date of May 16, 2017 for Case No. 1706. Motion carried by a unanimous vote.

Case No. 1614

Deputy Attorney General Davis presented a Consent Agreement for Case No. 1614. It was moved by Commissioner Dicristofaro, seconded by Commissioner Marvel to accept the consent agreement. Motion was carried by a roll call vote.

Commissioner Zeroles -	Yes
Commissioner Dicristofaro -	Yes
Commissioner Marvel -	Yes
Commissioner Sharp -	Yes
Commissioner Truitt -	Absent
Vice Chairman Robinson -	Yes
Chairman Roberts -	Yes

**REGULAR BUSINESS**

**ACTION ITEMS**

DEMSOC Recommendation – Review

Vice Chairman Robinson will suggest the cleanup and removal of old information pertaining to the Fire Prevention Commission in the DEMSOC recommendations.

Fire Prevention Matching Funds

It was moved by Commissioner Dicristofaro, seconded by Commissioner Marvel to distribute the Fire Prevention Matching Funds as presented by the DVFA Life Safety Committee. Motion carried by a unanimous vote.

Scratch Report – Commissioner Dicristofaro

Commissioner Dicristofaro reviewed the first quarter scratch report. One fire company in Kent County has a 13.3% scratch rate. It was moved by Vice Chairman Robinson, seconded by Commissioner Dicristofaro to send Marydel Fire Company a letter informing them of the excessive scratch rate. Motion carried by a unanimous vote.

Case No. 1612 – EMT Hearing

A hearing was held for Case No. 1612 involving an EMTs failure to submit patient care reports. The hearing proceeded in abstention due to the EMT not appearing. Deputy Attorney General Kogut prosecuted the case on behalf of the state. Witnesses called were Justin Ayres, David Truax and Sherry Lambertson. After deliberation, the Commission returned to regular session for a motion. It was moved by Commissioner Dicristofaro, seconded by Vice Chairman Robinson to permanently revoke Mr. Murphy's EMT certification. If he comes back to reapply for his certification, he will have to appear before the Commission to request returning for EMT Training. Motion carried by a roll call vote.

Commissioner Zeroles -	Yes
Commissioner Dicristofaro -	Yes
Commissioner Marvel -	Yes
Commissioner Sharp -	Yes
Commissioner Truitt -	Absent
Vice Chairman Robinson -	Yes
Chairman Roberts -	Yes

**NEW BUSINESS**

SB35

Interstate Compact Act – Chairman Roberts stated that some conversation has taken place with Senator Ennis who is sponsoring Senate Bill 35. Deputy Attorney General Davis stated there needs to be some clarification in the bill wording to better understand what is affecting EMTs verses paramedics. Mike McMichael is going to do some research into this subject and report his findings to the commission.

**REGULAR BUSINESS**

No report at this time.

**GENERAL INFORMATION**

No report at this time.

**CORRESPONDENCE**

No report at this time.

**MISCELLANEOUS INFORMATION**

No report at this time.

**REPORT OF THE COMMISSIONERS**

Vice Chairman Alan Robinson

Commissioner Marvel reported that he attended the Monthly Fire Prevention Commission Meeting, Citizens Hose Fire Company Meeting, CFSI Conference and Citizens Hose Fire Company Board of Directors' Meeting.

Commissioner Ron Marvel

Commissioner Marvel reported that he attended the Monthly Fire Prevention Commission Meeting, Joint Finance Hearing, Road Width Meeting, Bond Bill Hearing, DVFA Symposium, Rehoboth Banquet, and Fire Safety Banquet.

Commissioner Joseph Zeroles

Commissioner Zeroles reported that he attended the Monthly Fire Prevention Commission Meeting.

**DATE OF NEXT MEETING**

May 16, 2017 – 9:00 AM  
Commission Chamber  
Delaware Fire Service Center  
1463 Chestnut Grove Road  
Dover, DE 19904

**ADJOURNMENT**

It was moved by Commissioner Dicristofaro, and seconded by Vice Chairman Robinson that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 10:43 a.m.

Respectfully submitted,

*Sherry R. Lambertson*

Sherry R. Lambertson  
Executive Specialist

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