



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL

**DIVISION OF WATER**

89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

PHONE: (302) 739-9946  
FAX: (302) 739-8369

**Board of Certification for Wastewater Operators  
Friday, June 8, 2018  
DTCC, Terry Campus  
Conference Room  
MEETING MINUTES**

**In Attendance:**

Board: Bryan Ashby, Brian Blackburn, Ira Kaiser and Mark Kondelis  
DW: Nicole Smith and Faye Wheeler  
Public: Glenn Davis

**Chairman Brian Blackburn called the meeting to order at 9:52 a.m.**

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the May 1, 2018 meeting are approved as submitted.

**Old Business**

- **Start Action Notice (SAN)**
  - The amended regulations was effective May 11, 2018.
  - The Board requests Faye Wheeler email current operators with the updates to the regulations news and highlight: two board member, temporary license, can't use same classes as two years before also send an email to permittee emphasizing all new employees must get temporary license.
- **Chesapeake Bay Grant Funds for Training Upgrades**
  - Mark Kondelis reports the team is continuing to move forward. He has given each board member a copy of the revised objectives for approval. Currently 18 chapters.
  - Once there is board approval there will be finalized.
  - Glenn Davis reports power points, class quizzes and state tests are predominately done. Once there is Board approval,
  - Board will approval or deny the objectives by June 22<sup>nd</sup> (let Jerry know).
  - Bryan Ashby reports Hilary Valentine gave an estimate for Level IV updates and he will move that forward.

**New Business**

- **RME Form**
  - Mark requested this item. Not addressed in new regulations. Any input?

- **Continuing Education Course Approvals/Denials May**
  - No courses submitted in May. The Board reviewed classes submitted in June.
- **Operator License Renewals/Certifications/Expirations May**
  - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for May**
  - Three files were randomly pulled and reviewed by the Board – no issues were found.
- Mark Kondelis expressed concern regarding various regulations affecting operators. Specifically he is concerned about communication between the onsite group (groundwater) and the BOC; and suggested additional legal and onsite involvement in the BOC to resolve issues of unlicensed individuals operating wastewater systems. He suggested joint meeting between the BOC and the On-site Board to discuss the conflict and consistency in regulation definitions.
- The updated regulations do not give stipulation to the selection or term of the Board chairman other than it cannot be the Department Representative. We will revisit at the end of Chairman Blackburn's term.

**Meeting was adjourned 10:54 a.m.**

Respectfully Submitted,  
Faye Wheeler, CAP