



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL
DIVISION OF WATER
89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Monday, February 5, 2019
DNREC, Richardson & Robbins Building**

MEETING MINUTES

In Attendance:

Board: Bryan Ashby, Brian Blackburn, Jeff Deats, Ira Kaiser and Mark Kondelis (via telephone)
DW: Jena Saxton, Nicole Smith and Faye Wheeler
Public: Hilary Valentine

Chairman Brian Blackburn called the meeting to order at 9:01 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved with corrections.
- Minutes of the January 11, 2019 meeting are approved as corrected.

Old Business

- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Hilary Valentine reports the scores were pretty decent. Team should meet (open meeting at DNREC staff) to review questions missed by 50% of the exam takers. Faye Wheeler will pull last five year examination summary reports.
- **Board of Certification File Security**
 - New file cabinets were purchased and are in place, Social Security Number redaction is happening.
 - Application for Certification was updated. Board approves changes.
- **DRWA 29th Annual Technical Conference & Exhibition**
 - Wednesday, February 27th (Blackburn and Smith) and Thursday, February 28th (Kondelis and Wheeler) at the Delaware State Fairgrounds in Harrington. Set up Tuesday, February 26th.

New Business

- **January 11, 2019 Exam Results**
 - Reviewed exam results and breakdown
- **M. Calhoun Continuing Education Training Hours request**
 - After discussion the Board has denied this request.
- **Continuing Education Course Approvals/Denials January**
 - No new classes submitted for approval
- **Reciprocity Request R. Stockl**
 - Formosa
 - After discussion the Board has decided to approve him for a full level III, but he cannot operate as a DRC only working two days per week.
- **Operator License Renewals/Certifications/Expirations January**
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for January**
 - Six files were pulled.
- Bryan Ashby reports, the Department is going through an e-permitting phase. Within two years we should have an electronic application system.
- Jeff Deats reports, the Direct Responsible Charge (DRC) can designate someone according to the current regulation.
 - The Board had discussion about the interpretation of the regulations (page 18) and the possibility of the regulations being changed.
 - Some of the questions to further discuss: As a Board, what do we want this to say? What is the goal of this section of the regulation?
 - Please proceed with legal review. Specifically define “DRC” and “daily”.

Meeting was adjourned 10:45 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, March 5, 2019 at DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP, OM