



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL

DIVISION OF WATER

89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
Tuesday, October 1, 2019
DNREC, Richardson & Robbins Building
Conference Room B172
MEETING MINUTES**

In Attendance:

Board: Bryan Ashby, Brian Blackburn, Jeff Deats, Ira Kaiser and Mark Kondelis
DW: Jena Saxton, Nicole Smith and Faye Wheeler
Public: Regan Cummings

Chairman Brian Blackburn called the meeting to order at 9:03 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the September 3, 2019 meeting are approved as submitted.

Old Business

- **SunCoast Learning Systems**
 - After discussion the Board has agreed to make all the SunCoast Learning courses eight hours with 75% completion rate.
 - Operators caught up in the denial of the courses will be awarded eight hours.

New Business

- **Board Member**
 - Brian Blackburn's term will expire on December 31, 2019. An advertisement will be posted in both newspapers on Sunday, an email will be sent out to all operators, interviews will be held using the approved Ad Hoc Committee format and a recommendation will be made to the Secretary.
- **Application for Certification, D. Heimbach**
 - Board agrees she would qualify for a Level IV if she operates a facility in Delaware.
- **Continuing Education Course Approvals/Denials September**
 - The Board reviewed classes submitted in September

- **Operator License Renewals/Certifications/Expirations September**
 - The Board reviewed renewals, certifications and expirations.

- **License certifications and renewals audit for September**
 - Four files were randomly pulled and reviewed by the Board – no issues were found.

Meeting was adjourned 9:45 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, November 5, 2019 at 9:00 a.m. at DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP