



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL
DIVISION OF WATER
89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators
November 5, 2019
DNREC, Richardson & Robbins Building**

MEETING MINUTES

In Attendance:

Board: Bryan Ashby, Brian Blackburn, Jeff Deats, Ira Kaiser and Mark Kondelis
DW: Jena Saxton and Faye Wheeler
Public: Shelly Grabel and Hilary Valentine

Chairman Brian Blackburn called the meeting to order at 9:01 a.m.

A quorum of the board is present.

- The agenda for the current meeting is approved.
- Minutes of the October 1, 2019 meeting are approved.

Old Business

- **SunCoast Learning System**
 - Board will address.
- **Board Member Term expiration**
 - Two applications received and one inquiry

New Business

- **Continuing Education**
 - Hilary Valentine of Delaware Technical Community College asked the Board to reevaluate three course:
 - 80 hour Programmable Logic Controllers (PLC) class previously approved for indirect hours. After discussion, the Board decided to approve 20 direct hours and 60 indirect hours.
 - 55 hour Thermal Process Control previously approved for indirect hours. After discussion, the Board decided to approve 20 direct hours and 35 indirect hours
 - 95 hour Process Control Systems class previously approved for indirect hours. After discussion, the Board decided to approve 20 direct hours and 75 indirect hours.

- The Board reviewed the definitions in the regulations. Going forward. All courses will be sent to the entire Board for review.
- The Board reviewed courses submitted in September and October.
- **Operator License Renewals/Certifications/Expirations October**
 - The Board reviewed renewals, certifications and expirations.
- **License certifications and renewals audit for October**
 - No files were pulled.

An executive session was held

Meeting was adjourned 10:43 a.m.

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, December 3, 2019 at DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,
Faye Wheeler, CAP, OM