



Delaware Cyber Security Advisory Council



State of Delaware Delaware Cyber Security Advisory Council Meeting Minutes January 25, 2017

Cyber Security Advisory Council Attendees

Name	Organization	Attendance	Designee in Attendance
Joshua Brechbuehl	IT Manager City of Newark	Excused	
Jason Christman	Lt. Colonel Delaware National Guard	Excused	Trevor Fulmer
James Collins	State CIO DE Dept. of Technology & Information	Present	
Richard Gowen	Network Security Principal Engineer Verizon	Present	
Mike Maksymow	CIO Beebe Healthcare	Present	
Daniel Meadows	Major Delaware State Police	Present	
Doug Myers	CIO Exelon Holdings	Present	
Bruce Patrick	VP & General Manager Tidewater Utilities	Excused	Jeremy Kalmbacher
Marwan Rasamny	Department Chair Delaware State University	Present	
Diane Rogerson	Technology Managing Director JP Morgan Chase	Present	
A.J. Schall	Director, Delaware Emergency Management Agency (DEMA)	Excused	Renee Hupp
Elayne Starkey	Chief Security Officer DE Dept. of Technology & Information	Present	

Attendance

In addition to the Council members above, staff in attendance from the Department of Technology and Information (DTI) were Kathy Stott, Lori Gorman, Sandra Alexander, Claudette Martin-Wus, and Heather Volkomer. Others in attendance were Lisa Morris from the State Dept. of Justice, Kristen Schindler from JP Morgan Chase, Kathy Wyatt from Conner & Strong, Kevin Violette from Ryan Turner Specialty and Deb Lawhead from the State of Delaware Insurance Coverage Office.

Call to Order

The Governor's Cyber Security Advisory Council (CSAC) meeting was called to order at approximately 9:03 AM on January 25, 2017 by DTI's Chief Information Officer James Collins.

I. Welcome and Introductions

James Collins welcomed everyone in attendance.

II. Review and Approval of Last Meeting's Minutes

- A. James Collins opened the floor to approve the minutes from the October 26, 2016 meeting. Daniel Meadows made the motion to accept the minutes and Marwan Rasamny seconded. The motion to approve carried unanimously.
- B. James Collins made a motion to approve the Executive Session minutes from the October 26, 2016 Executive Session. Richard Gowen made the motion and Diane Rogerson seconded. The motion to approve the minutes carried unanimously.

III. Cyber Insurance 101

Deb Lawhead and Kevin Violette gave a Cyber insurance briefing. Mr. Collins stated that the decision to purchase cyber security insurance acknowledges that cyber threats are real and can be very costly and the likelihood of a breach is high. Kevin Violette gave a power point presentation on Network Security and Privacy Liability Insurance. (Please see the presentation posted on the eBoard site.)

IV. Old Business

A. Subcommittee Meeting and Schedules

There is a challenge in meeting quorums in the four DCSAC subcommittees. The Council discussed various options: reduce the amount of subcommittees, increase the members so quorum can be met, combine subcommittees, ask all Council members to serve on only one subcommittee, designate others as attendees, reduce the subcommittees from four to two or revise Executive order 55 to restructure the DCSAC. A survey will be sent out to Council members to re-identify subcommittee member selections.

Renee Hupp of DEMA makes use of internal work groups. They work with private companies and convene a public meeting to finalize the outcome. There will be a follow up with DEMA on how the work group format could be used for DCSAC.

The Council decided to leave the four subcommittees intact for now. Council members will select only one subcommittee. The restructuring will be up for discussion at the next DCSAC meeting. James Collins thanked the Council members for their patience as we work to overcome these challenges.

B. Electronic Meeting tool

Claudette Martin-Wus informed the Council that we are ready to go live with our electronic meeting tool, eBoard. The members can bring their own electronic device and log onto eBoard during the meetings. She will send out login instructions. The agenda and only general session minutes will post onto eBoard. The executive session minutes will continue to be distributed via encrypted email.

V. Council Chair Updates

Governor McAuliffe from Virginia is hosting the National Governors' Association (NGA) cyber security summit. Meet the Threat: States Confront the Cyber Challenge places states at the center of finding solutions to the growing cyber threats facing our country. A primary goal of the NGA initiative is for states to develop strategies for strengthening cybersecurity practices as they relate to state IT networks, health care, education, safety, energy, transportation, critical infrastructure, economic development and workforce. The Delaware Team will be Elayne Starkey of DTI, Major Meadows of DSP Renee Hupp of DNREC and Major Stuart Solomon of Delaware National Guard.

VI. DCSAC Cyber Security Exercise

The subcommittee “Cyber Security Exercises Across Industries” prepared a tabletop practice scenario for the Council members to respond to a simulated cyber-attack on their organization. Mr. Collins thanked the subcommittee and the work they put into it. He also commented on the depth of the discussions and the exchange of information. The Council members requested the Exercise Subcommittee to come to the next meeting prepared to discuss the exercise findings and recommendations. They also provided positive feedback and expressed interest in doing another exercise soon. (See attached exercise presentation.)

VII. New Business

None

VIII. Public Comment

There was no public comment.

IX. Adjournment

With no further business Daniel Meadows made the motion to adjourn, Marwan Rasamny seconded the motion. With no opposition, the motion was carried unanimously. The meeting was adjourned at approximately 11:21 AM.

Respectfully submitted,
Kathy Stott