NEIGHBORHOOD BUILDING BLOCK INITIATIVE

April 25, 2017
-DRAFT-

BOARD MEMBERS PRESENT
Acting Cabinet Secretary, Cerron Cade, DEDO, Chair NBBF
Mr. Anas Ben Addi, DSHA
Ms. Connie Holland, Director, OSPC
Mr. Matthew Lintner, DOJ
Mr. Gregory Patterson, DOJ
Ms. LaKresha Roberts, DOJ
Hon. Jim Sills

STAFF PRESENT
Emily Baird, DEDO
David Edgell, OSPC
Diane Laird, DEDO
Lawrence Lewis, DOJ
AJ Roop, DOJ

ALSO PRESENT
Paul Barry, Director, New Horizons Community Center
George Krupanski, CEO, Boys & Girls Club of Delaware
Jim Kelly, COO, YMCA Delaware
Justin Downen, Agent, Federal Bureau of Investigation, Representative for Dover Housing Authority

LOCATION: Delaware Economic Development Office, Carvel State Office, 820 North French Street, 10th Floor, DEDO Conference Room, Wilmington, Delaware.

CALL TO ORDER:
The meeting was called to order 1:30 p.m., Tuesday, April 25, 2017, by Cerron Cade. A quorum was present.

OLD BUSINESS:

Review of April 6, 2017 meeting minutes. No comments or corrections were presented.

Upon motion duly made by Ms. Roberts and seconded by Mr. Patterson, the Board unanimously agreed to accept April 6, 2017 meeting minutes.

Ms. Laird presented updates on several of the applicants whose conditional approvals at the March 9 and April 6, 2017, NBBF meetings required responses to conditions. Board discussion followed each:

1. **(NHCC-12-16-Barry) New Horizons Community Center:**

DRAFT

Update from DOJ, April 6, 2017: New Horizons Community Center (NHCC) made changes to its original proposal, which significantly altered the proposal set forth in the original application. The recommendation from DOJ is to provide funding as outlined in the original application, and not to extend funding to the additions made since the previous meeting review.

Motion: Made by Mr. Patterson, to approve application in the reduced amount of $34,500, based on conditions and quantifiable metrics.
Motion seconded by: Ms. Holland
Unanimous agreement by the board.

2. **(CCDC-12-16-Nix) Canaan Community Business Center:**
Canaan Community Business Center (CCDC) was asked to return before the board after DEDO provides a recommendation. Dr. Nix of CCDC is scheduled to meet with the DEDO Small Business Director on May 1, 2017. A follow up of the project will be presented at the next scheduled NBBF meeting.

NEW BUSINESS:

Initial review of the following applications by the board of directors:

1. **(BGCD-12-16-Krupanski) Boys and Girls Club of Delaware:**
Department of Justice (DOJ) reviewing agency: The Boys and Girls Club of Delaware proposes offering after-school programs in five different locations, spanning New Castle, Kent, and Sussex Counties. The project will work with high-risk youth after school to address crime and violence prevention, bullying prevention, offer a safe haven, tutoring assistance, dropout prevention, health and physical education, drug and alcohol prevention, and building relationships with law enforcement. DOJ recommends approval with conditions.

Program Metrics:
- ✓ 70% of youth participating will not engage in delinquent activities;
- ✓ 65% of youth participating will improve math and reading scores, to be tracked pre-program and post-program;
- ✓ 70% of youth participants will pass their current grade or graduate from school;
- ✓ 80% of youth participants will meet required school attendance rates as tracked by school records;
- ✓ 65% reduction in school-related behavioral problems, as reported by teachers/parents; And
- ✓ 65% of youth will acquire skills for addressing conflicts in non-aggressive ways, evidenced by pre- and post-incident report filings.

Board Discussion:
There were questions regarding the total number of locations to be served, as well as personnel and metrics tracking issues. All of these questions were resolved by Mr. Krupanski, who clarified that there is a total of five locations, that new staff would be added only if funding was available, and that metrics would be tracked by current staff.

Public Comment:
Mr. Krupanski, CEO of Boys & Girls Club of Delaware, stated that the purpose of the program is to reduce crime and improve youth development, including fostering relationships with local law enforcement, drug and alcohol prevention, and violence prevention.

Condition: Reduction of payment to $250,000 ($50,000 per location), with submission of the following information prior to fund disbursement – 1) the projected numbers of children to be served at each location, and 2) numbers and description (classification) of staff to be hired at each location. Also, confirm intention status of proposed project match of $200,000.

Motion: Made by Mr. Patterson, to approve application in the amount of $250,000, based on conditions and quantifiable metrics.
Motion seconded by: Mr. Ben Addi
Unanimous agreement by the board.
NOTE: Mr. Krupanski confirmed that a $200,000 match would be applied toward the project.

2. **(POD-12-16-Harris) Pathways of Delaware:**
Department of Justice (DOJ) reviewing agency: The organization intends to promote a youth ambassador program to combat drug addiction and youth delinquency through peer and community engagement. The connection with at-risk youth has previously proven that youth are effective ambassadors for the program. Goals of the pilot program include development of marketable skills for the healthcare industry and to address community health problems. A stipend of $75 per week over a fifty-two week period is included for participants, with a total number of 10 ambassadors providing 120 mentoring hours by April 2018. DOJ recommends approval with conditions.

Program Metrics:
- ✓ 75% increase and knowledge of substance abuse and nonviolent conflict resolution, as measured pre- and post-testing;
- ✓ 75% increase of peer engagement strategies, as measured pre- and post-testing;
- ✓ 50% decrease in police contact resulting in arrest, as measured by arrest records;
- ✓ 75% increase in at-risk youth knowledge of health and nutrition;
- ✓ 70% decrease in delinquent problem behaviors;
- ✓ 50% increase in protection factors, as measured in the IM40 Assessment; And
- ✓ 100 group sessions provided over a 12-month period.

Board Discussion:
Program ambassadors are required to pass an application process, and be available for seminars and outreach to kids in school. It was noted that the applicant is taking on some risk, as the targeted youth are considered at-risk, but the screening process is sufficient for qualified applicants. There were some concerns as to whether the stipend might be a deterrent for the students to attend school, but it was determined that the amount is not be significant.

Condition: Exclusion of $8,200 profit margin outlined in the grant request, with an opportunity for the applicant to discuss at a later meeting.

Motion: Made by Ms. Roberts, to approve application in the amount of $81,986, based on conditions and quantifiable metrics.
Motion seconded by: Mr. Ben Addi
Unanimous agreement by the board.

3. **(ICHDE-12-16-Alvarez) Interfaith Community Housing:**
Department of Justice (DOJ) reviewing agency: The program will be a resident engagement program designed to cultivate and support self-identifying young adult community leaders, with an opportunity for a $1,500 grant to lead improvement projects. The main area of focus is the West Center City/Quaker Hill section of Wilmington, in an effort to provide opportunities to work and improve the community. It would enable individuals who are not typical grant recipients to benefit from the award. DOJ recommends approval with conditions.

Program Metrics:
- ✓ Number of students enrolled;
- ✓ Number of RLDA graduates;
- ✓ Number of grants awarded to graduates;
- ✓ Total dollar amount awarded;
- ✓ Number of initiated and completed projects;
- ✓ Number of volunteers engaged;
  And
- ✓ Completion dates of graduate projects.

Board Discussion:
It was agreed that the renovation efforts would complement the work in the city's artist's district, as well as provide community ownership through combined efforts. There was a clarification that the $1,500 grant awarded to graduates of the program would be completed through volunteers coordinated by the graduate, with the intention to create community involvement.

Condition: A correction was made to the project match amount, per a typographical error on the first page of the application, from $38,000 to the correct amount of $20,840. Confirm intention to provide proposed project match of $20,840, as well as status of match funds at present.

Motion: Made by Hon. Sills, to approve application in the amount of $50,000, based on conditions and quantifiable metrics.
Motion seconded by: Ms. Holland
Unanimous agreement by the board.

4. **(YMCAD-12-16-Bunting) Central YMCA:**
Department of Justice (DOJ) reviewing agency: The project will provide affordable, safe housing and supportive services for men, including those with mental health and substance abuse issues, and physical disabilities, with the additional goal to provide financial stability, mental health resources, and independence for residents who complete probation conditions.

DOJ recommends approval with conditions, and a reduction of half the amount allocated for the program director, to a total of $47,210.

Program Metrics:

- ✓ 270 men served in 2017;
- ✓ 72 individuals provided with rental assistance and/or security deposit;
- ✓ 16,900 individual meals provided in 2017;
- ✓ 85% maintain safe and stable housing environment;
- ✓ 85% living at the facility who are currently on probation will successfully complete the conditions of his probation;
  And
- ✓ 95% maintain or increase income levels.

Board Discussion:
There was some concern regarding the intended use of the funds, permanency of the living conditions for the residents, and if DSHA funding was available for the needs.

Public Comments:
Mr. Kelly, COO of YMCA Delaware, clarified that the funds would partially be used to hire more social workers. He added that residents that qualify for Section 8 Housing assistance are encouraged to pursue it, but that there are many residents who are not mentally capable to live on their own. He stated that the YMCA must request funding assistance each year in order to maintain its programs, which is the purpose of this application.

Condition: Reduction of $2,790, half the amount allocated for the program director as outlined in the application, with all funding going toward rent subsidy, for a total of $47,210. Confirm intention to provide proposed project match of $65,000, and status thereof.

Motion: Made by Mr. Ben Addi, to approve application in the reduced amount of $47,210, based on conditions and quantifiable metrics.
Motion seconded by: Ms. Holland
Unanimous agreement by the board, with 1 abstention, Ms. Roberts.

5. **(YMCAD-12-16-Woznicki) YMCA of Delaware:**
Department of Justice (DOJ) reviewing agency: The Walnut Street YMCA will provide facility access and programs to grade students, cultivating a group of team leaders to organize monthly community events to get local children involved, which is especially needed in neighborhoods with a high concentration of poverty and crime. Teens participating in the program will receive free access to the YMCA facilities, a meal, and programming six days a week. Interaction with staff and teen leadership programs will encourage the promotion of healthy lifestyles and avoid crime involvement. DOJ recommends approval with conditions, and a reduction of half the amount allocated for the program director, to a total of $45,315.

Program Metrics:

- ✓ 4,380 safe haven hours provide;
- ✓ 60 teens attending at least 1 day during the week;

- ✓ 8 or more teens involved in the Teen Leader Program;
- ✓ 4,500 individual meals provided;
- ✓ 12+ community events engaging 50+ teens, including when/where they are held;
- ✓ Total # of teens attending during the school year and during the summer specifically;
- ✓ Provide description of the types of proposed community events and where/when they are held.

Board Discussion:
The question regarding the stipend included in the application was clarified to be a free membership incentive for team leaders of the program, and would not equate cash.

Public Comments:
Mr. Kelly, COO for YMCA Delaware, stated that the Walnut Street YMCA serves a lot of kids by providing programs for infants through high school age children, particularly during after school hours.

Condition: Reduction of $4,685, half the amount allocated for the program director as outlined in the application, for a total of $45,315, and submission of the following information – 1) total number of children attending during the school year and summer months, and 2) a description of the types of proposed community events and where/when they are to be held. Also, confirm intention to provide proposed project match of $74,000 and status thereof.

Motion: Made by Mr. Patterson, to approve application in the reduced amount of $45,315, based on conditions and quantifiable metrics.
Motion seconded by: Hon. Sills
Unanimous agreement by the board, with 1 abstention, Ms. Roberts.

6. **(YMCAD-12-16-Kennedy) YMCA of Delaware:**
Department of Justice (DOJ) reviewing agency: The Western Family YMCA will expand its current after school programs to accommodate up to 30 teens, doubling the current number of teens serviced, providing access to quality afterschool care and hosting monthly community events. Similar to the programs hosted at the Walnut Street YMCA, the Western Family YMCA events would engage teens from the community, enabling them to develop relationships with staff and volunteers in order to target area crime reduction and prevention within the juvenile population. DOJ recommends approval with conditions, and a reduction of half the amount allocated for the program director, to a total of $30,470.

Program Metrics:
- ✓ 30 teens, ages 13 to 17, enrolled in the after school program;
- ✓ 4,300 individual meals provided;
- ✓ 10+ community events engaging 50+ teens;
- ✓ Implementation of the sport program;
  And
- ✓ 50% of participants will improve wellness, as indicated by post-program behavior.

Board Discussion:

A concern regarding allocation of the funds was clarified to be outlined in the grant agreement upon approval by the board.

Public Comments:
Mr. Kelly, COO of YMCA Delaware, clarified that teens targeted for the program will be recruited through guidance counselors and school districts, and that transportation to the Western Family YMCA may be the biggest challenge.

Condition: Reduction of $19,530, half the amount allocated for the program director as outlined in the application, for a total of $30,470. Also, confirm intention to provide proposed project match of $53,492, and status thereof.

Motion: Made by Ms. Holland, to approve application in the reduced amount of $30,470, based on conditions and quantifiable metrics.
Motion seconded by: Mr. Patterson
Unanimous agreement by the board, with 1 abstention, Ms. Roberts.

7. **(YMCAD-12-16-Herr) YMCA of Delaware:**
Department of Justice (DOJ) reviewing agency: The Dover YMCA's Young Men's Mentoring Program will provide year-round mentoring assistance to young men ages 10 to 15, focusing on the promotion of healthy lifestyles and employment skills through participation with peers and positive male role models. After school and summer month's training will take place at the Dover YMCA's Kent Outdoor Complex, and will target participants in the Back On Track Program, as referred by guidance counselors, area schools, and local physicians. Similar to the Bear and Glasgow programs, the Kent County program would engage teens in activities to combat juvenile crime and drug abuse by spending time in a positive and supportive environment. DOJ recommends approval with conditions, and a reduction of half the amount allocated for the program director, to a total of $42,275.

Program Metrics:
- ✓ 15 males, ages 10 to 15, enrolled in the mentoring program during Spring, Summer, and Fall sessions;
- ✓ 3 or more mentors will participate in Spring and Fall sessions
- ✓ 25 program sessions that are 2+ hours in duration during Spring and Fall sessions;
- ✓ 100% of teens enrolled will establish fitness goals;
- ✓ 100% of teens enrolled will report an increased in self-esteem;
- ✓ Attendance records for teens enrolled;
  And
- ✓ Number of enrollees to successfully complete the sessions.

Board Discussion:
The board confirmed that, for consistency with the other YMCA applicants, the amount allocated for the program director as outlined in the application would be reduced by half, as detailed in the conditions.

Public Comments:

Mr. Kelly, COO of YMCA Delaware, stated that the program is similar to one currently in place for girls at the Dover YMCA.

Condition: Reduction of $7,725, half the amount allocated for the program director as outlined in the application, for a total of $42,275, and submission of the following information – 1) attendance records for teens enrolled, 2) an estimated cost of sessions, and 3) the total number of teens enrolled successfully completing the program. Also, confirm intention to provide proposed project match of $39,000, and status thereof.

Motion: Made by Mr. Lintner, to approve application in the reduced amount of $42,275, based on conditions and quantifiable metrics.
Motion seconded by: Hon. Sills
Unanimous agreement by the board, with 1 abstention, Ms. Roberts.

8. **(YMCAD-12-16-Shiring) YMCA of Delaware:**
Department of Justice (DOJ) reviewing agency: The Central YMCA "Take On Summer" program targets 75 teens for enrollment during a full-day, structured summer camp experience to include development of life skills, job readiness workshops, career mentoring, and enrichment programs offered by members of the community. The program is similar to the Bear-Glasgow YMCA "Take on Summer" program, targeting teens that typically do not have the resources for a typical summer camp experience, and providing opportunities to develop entry-level job skills. The program will provide free access to the Central YMCA during the summer. DOJ recommends approval with conditions, and a reduction of half the amount allocated for the program director, to a total of $43,025.

Program Metrics:
- ✓ 75 teens, ages 15 to 17, enrolled;
- ✓ 11 weeks free membership for teens enrolled;
- ✓ 50 youth will attend weekly;
- ✓ 45 youth will average 3+ visits a week;
- ✓ 4 field trips to local universities, businesses, or community organizations;
- ✓ 15 youth attend 8 professional development workshops;
- ✓ 15 youth will be matched with a mentor;
- ✓ Number of participants enrolled;
- ✓ Grade monitoring: grades at the beginning of the program and grades after six months, twelve months, 18 months, and 24 months;
  And
- ✓ Curfew checks: number of curfew checks and number of curfew violations

Board Discussion:
None.

Condition: Reduction of $6,975, half the amount allocated for the program director as outlined in the application, for a total of $43,025. Also, confirm intention to provide proposed project match of $20,000, and status thereof.

Motion: Made by Mr. Patterson, to approve application in the reduced amount of $43,025, based on conditions and quantifiable metrics.
Motion seconded by: Hon. Sills
Unanimous agreement by the board, with 1 abstention, Ms. Roberts.

9. **(DHA-12-16-Downen) Dover Housing Authority:**
Department of Justice (DOJ) reviewing agency: The Dover Housing Authority program, the Green Beret Project, will serve as a youth training center for 500 students in grades 5 through 12, including 200 children on probation. Partners for the project include the Dover Police Department, Federal Bureau of Investigation, Dover Housing Authority, Delaware Department of Corrections, Capital School District Employees, Youth Rehabilitative Services, Dover Air Force Base, and local businesses, nonprofits, and community volunteers. The program will focus on crime reduction and prevention within the juvenile and adolescent population, and neighborhood revitalization within high crime areas. The goals of the program are preventing crime, providing economic opportunities, and changing the lives of children born into challenging situations by creating a system to provide at-risk youth with discipline, education, and supportive mentors over a sustained period of time by building relationships and imposing a set of standards with the mentors. The scope of instruction will include student leader training, computer skill training, and health and fitness programs. DOJ recommends approval with conditions, and a reduced amount for half the cost of the Crossfit equipment, for a total of $132,000.

Program Metrics:
- ✓ Number of program participants;
- ✓ grade monitoring for improvement;
  And
- ✓ curfew monitoring and violations.

Board Discussion:
There were questions regarding who would run the program, due to the lack of information in the application regarding salaries. It was also determined that provided funding cannot be used for physical structures.

Public Comments:
Mr. Downen, Agent with the FBI, clarified that the program is entirely run by volunteers, which includes partial funding, transportation, and other services, and would be led by Sergeant Major Mark Eubanks of the Green Beret Project, contracted by the Dover Housing Authority.

Condition: Reduction of $45,500, for a total of $136,500, and submission of the following information – 1) total number of program participants, 2) assessment of grade monitoring over set time periods, 3) the total number of curfew checks, and 4) the total number of curfew violations. Also, confirm intention to provide proposed project match of $161,600, and status thereof.

Motion: Made by Mr. Lintner, to approve application in the reduced amount of $136,500, based on conditions and quantifiable metrics.

Motion seconded by: Ms. Holland
Unanimous agreement by the board.

Motion: Made by Mr. Patterson, to adjourn meeting
Motion seconded by: Ms. Roberts
Unanimous agreement by the board.

ADJOURNMENT: Meeting adjourned 4:25 p.m.

NEXT MEETING: Tuesday, May 23, 2017, 1:30 p.m., Delaware Economic Development Office, Carvel State Office, 820 North French Street, 10th Floor, DEDO Conference Room, Wilmington, Delaware.

Respectfully submitted,
Emily Baird
Delaware Economic Development Office

cc: Board Members of Neighborhood Building Blocks Fund