

Domestic Violence Coordinating Council
Training Committee: Special Meeting to plan Emerge Training
June 5, 2017, 10:00 AM
Middletown Police Department

Committee Members Present: Ellie Torres (Designee Chair), Terica Jones (CJC), Rosemary Martinez (DVTF), Melissa Pennachi (VRTF), Nancy McGee (SAND), Courtney Winkler (DCADV). **Members Participating Via Phone:** Cara Sawyer (VCAP)

DVCC Staff: Aimee String, Natasha Smith, Maureen Monagle (via phone)

Public Attendees: No public present

The agenda items were discussed in the following order:

- I. Introductions
 - a. All those participating introduced themselves and the agencies/groups they represent.

- II. New Business
 - a. This was a special meeting with a focus on planning the Emerge Training

- III. Old Business
 - a. Discussion of Emerge Training and Agenda
 - i. The committee reviewed the updated agenda provided by David Adams and discussed previous recommended changes
 1. The committee noted that it would be better to start both days at 8:45 to allow for travel time statewide.
 2. Mr. Adams said that “open discussion” previously discussed by the committee could be worked into the Day One, 1:00-2:30 session with Judge Roberto Canas, Jr.
 3. At our previous committee meeting, the committee proposed the idea of doing a second workshop during the 1:00-2:30 session so that Judge Canas’s session could be open only for Judges and Commissioner. Mr. Adams informed Aimee in a telephone conversation that due to some funding changes, he would be unable to do a second breakout session during that time.
 - a. After some discussion the committee suggested that we utilize a panel of Delaware experts for the secondary session. This session would be geared towards court personnel with topic

being Civil vs. Criminal Domestic Violence proceedings and how we can make the process clearer for those in the system.

4. The committee noted a need to add a registration time for Day 2 (September 21st) as we would have a new audience.
5. Lunches need to be extended by at least 15 minutes if participants need to go off site.
6. We need to add breaks into the agenda on the second day. The committee recommends taking out the session titled "Civil Protection Orders and Collaborating with Victims on Safety Planning" in an effort to free up the schedule a bit.
7. The committee reviewed a possible food vendor for the training. We still need to try to find a food sponsor.
8. Mr. Adams explained to Aimee that in lieu of providing hard copies of training materials, a link will be sent out prior to the training with the materials. The expectation will be that individuals print the material ahead of time and bring them with them.
9. Emerge has a standard evaluation form that they use but will provide the form to us so that we can add questions of our own. The committee will work on those questions at the next meeting. The registration process will need to capture e-mails.

b. Law Enforcement Training Update

- i. The LET workgroup will continue to work as a separate workgroup but our committee may provide support and input.
- ii. The LET workgroup had their first planning meeting. The tentative date is November 6th at Polytech Adult Education Center with the focus of the training being technology. It has been several years since we have provided training on this topic.

c. Future Meetings

- i. The next meeting will be held on June 28th at 10:00 AM at Middletown Police Department.