

Business Enterprise Policy Meeting

June 6, 2017

Attendees: Wayne Marsh, Chair; Blind Vendors Committee, Chair; Gary Pizzolo, Blind Vendors Committee; Rob A. Schmidlkofer, Business Enterprise Program Director; Dava Newnam, Deputy Director, Division for the Visually Impaired; Jill Morrison, Director of Constituent Relations, Division for the Visually Impaired; Elisha Jenkins, Director, Division for the Visually Impaired; Terry Smith, National Federation of the Blind Entrepreneurs Initiative.

Mr. Terry Smith provided an overview of his observations during his initial strategic planning session.

Next steps:

- 1). Rewriting Committee By-Laws
- 2). Official Rules Development
 - a) Rules are needed for program 1990 Rules (basis of operation) previously sent to DC
- 3). State Regulations- Need to be developed

On-The Job Training:

OJT modules are concurrent; Details may need to be added to specify ex:

Ability to type - # of words per minute

Excel – Ability to set up worksheets; formulas

Word – document setup;

Email – ability to send and respond

All agreed the minimum qualifications for BEP Candidates are reasonable

To affirm that all pre-requisites have been met, a checklist needs to be developed.

Additionally, if there are concerns that a candidate didn't meet the pre-requisites, the issue will be sent to the Director's Office for review.

Vending Machines:

There were concerns raised with the identification of the BEP on vending machines. Vending machines should clearly state that using this machine supports blind operators/entrepreneurs. Call (302) 255-9800.

Terry Smith's Strategic Plan will be available in July. The report will include:

- Observation
- Recommendations

- Strategic plan (establish Vision, priorities, SWOT Analysis, goals, strategies)