



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF LANDSCAPE ARCHITECTURE**

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**PUBLIC MEETING MINUTES: BOARD OF LANDSCAPE ARCHITECTURE**  
**MEETING DATE AND TIME: Thursday, May 10, 2018 at 9:00 a.m.**  
**PLACE: Conference Room B, Cannon Bldg,**  
**861 Silver Lake Blvd Dover, DE 19904**  
**MINUTES APPROVED:**

**MEMBERS PRESENT**

Jeff Clark, Professional Member, President  
Timothy Metzner, Professional Member, Secretary  
Julie Bruck, Professional Member

**MEMBERS ABSENT**

Katherine Artigliere, Public Member  
Mary Ann Whidby, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Kevin Maloney, Deputy Attorney General  
Lisa Smith, Administrative Specialist II

**OTHERS PRESENT**

There we no others present.

**CALL TO ORDER**

Mr. Clark called the meeting to order 9:02 a.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes of the February 8, 2018 meeting. Ms. Bruck made a motion, seconded by Mr. Metzner to approve the minutes as presented. By unanimous vote, the motion carried.

**New Business**

**Ratification of Application(s) by Reciprocity**

Ms. Bruck made a motion, seconded by Mr. Metzner to ratify the applications for licensure by reciprocity for the following applications:

Noel Aveton  
Matthew Clark  
Christophe Garrity  
Kristen Gedeon  
Melissa Miklus

By unanimous vote, the motion carried.

**Unfinished Business**

The discussions concerning Monitoring Landscape Architects affiliated with Certificate of Authorizations and Landscape Architect Eligibility Requirements were touched upon briefly. Mr. Metzner made a motion, seconded by Ms. Bruck to table the discussion until the August 2018 Board meeting. By unanimous vote, the motion carried. The Board members also discussed the instructions and requirements included with the current Landscape Architecture application. The Board requested that a draft change to the application be submitted for review at the August 2018 meeting.

**Other Business before the Board**

There was no other business before the Board for discussion.

**Public Comment**

There was no public comment.

**Next Meeting Date**

The Board will hold the next scheduled meeting on August 9, 2018 at 9:00 a.m., in Conference Room “B” of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

**Adjournment**

Ms. Bruck made a motion, seconded by Mr. Metzner to adjourn the meeting. The meeting was adjourned at 9:40 a.m.

Respectfully submitted,



Lisa Smith  
Administrative Specialist II  
Board of Landscape Architects