

**Kent County
LEPC Meeting Minutes**

March 13, 2018

Attendees

Colin Faulkner	KCDPS	Brandon Olenik	KCPS
Nicole Vautard	KCDPS	Terry Kauffman	Bayhealth
Mark Dolan	DNREC	David Irwin	NCC LEPC
Sand Hoffman	Chesapeake Utilities	Bill Davis	EPCRA
Patty Connors	Eastern Shore Nat'l Gas	Doug Covert	KCARC
Sharon Jefferson-Hawkins	Red Cross		

Brandon Olenik called the meeting to order at 9:00 am.

Welcome from Brandon and introduction of all the attendees.

Approval of minutes from last meeting.

Current Issues

Brandon Olenik – DECON –

- 5 responses
 - 2 cancelations
 - 1 propane tractor trailer accident
 - 2 meth labs

Bill Davis –Tier II – EPCRA Reporting Program LEPC Report – March 2018

- Annual Hazardous Chemical Inventory ("Tier II") reports for 2017 with fees were due March 1st.
 - Notified those still needing to report.
 - Numbers lower than previous years.
 - Will start data analysis in April/May.
- During the month of January, staff from the Emergency Planning and Community Right-to-know Act (EPCRA) Reporting Program hosted a series of six workshops across the State in support of Annual Hazardous Chemical Inventory (Tier II) Reports
- Out of a total of 1,069 state-wide users (responsible for over 2,300 facilities)
 - 81 attended one of the workshops.
 - Two of the workshops were conducted jointly with a Local Emergency Planning Committee (LEPC) meeting.
 - Two other sessions featured a bonus presentation by Erin Patterson, OSHA Area Director, to offer additional information to regulated facilities regarding Safety Data Sheets and new hazard categories as described by the Globally Harmonized Standard (GHS) of classification & labeling. *Hazardous Chemicals* under EPCRA are the same as those defined by the OSHA Hazard Communication Standard.

- **Reporting Status:**

EPCRA 312 (Tier II) Reports

(LEPC designations as reported by the Facility)

Current 3/5/18 RY 2017	Last Meeting 1/5/18 RY2016	1 Year Ago 3/7/17 RY2016	
1722 (+191 initiated)	2184	2112	State Total
459	754	724	Sussex
417	472	448	Kent
734	823	806	New Castle
112	135	134	Wilmington

Brandon Olenik– Delaware Emergency Agency Reports –

- SERC met Wednesday
 - LEPC budgets approved
 - Hazmat Training workshop discussed
 - HMEP funds spent (10/11%)

Old Business

Brandon Olenik – Facility Inspections –

- None conducted
- 5 scheduled
 - 3 at Heritage/Paradee sites
 - 2 at Suburban sites

Brandon Olenik – Sussex LEPC – Met Thursday

Dave Irwin – New Castle County LEPC –

- Al Stine from DuPont stepped down from LEPC

Wilmington LEPC –.No report

Brandon Olenik – Exercise Program –

- Radiological Drill
 - March 27th is dress rehearsal
 - May 22 is graded drill by FEMA
- National Exercise end of April into May

Dave Irwin – Annual Statewide Hazmat Training Workshop –

- Launched registration
- As of right now 75 signed up for Friday and 50 for Saturday
- Free event

- 6 ECU credits for each day

Visiting Agencies

Sharon Jefferson – Hawkins – Red Cross

- Training sessions
 - 4/7/18 shelter simulations (how to open a shelter)
 - 5/12/18 sound the alarm in Kent County

Sand Hoffman – Chesapeake Utilities

- Training trailer available

Doug Covert – Amateur Radio Club

- Group working on tying together repeaters
- Have capabilities to talk to Wilmington to Virginia Beach
- Preparing for field day in Smyrna to be held the last weekend in June

Brandon Olenik – KC LEPC

- Worked on budget
 - Submitted and approved
- Attended Sussex County LEPC meeting
- Facility visits scheduled

New Business

None

Next LEPC meeting will be **Tuesday, May 8, 2018 at 10:00 am at Kent County Department of Public Safety Building.**

Meeting adjourned.

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary