

**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEM
CRIMINAL JUSTICE USERS GROUP
MEETING MINUTES
MONDAY APRIL 9, 2018**

The DELJIS Criminal Justice Users Group was held at Dover Police Department located at the Dover Police Department Public Assembly Room 400 South Queen Street, Dover, DE. Mr. Abbott called the meeting to order at approximately 10:05 a.m.

Those in attendance included:

Earl McCloskey	DELJIS	Mark Justice	DSP Troop 5
Lynn Gedney	DELJIS	Robert Fox	State Fire Marshal
Nicole Wilson	DELJIS	Mark Little	DSP Troop 4
David Elwood	DELJIS	Marian Bhate	ODS
Nina Dietrich	DELJIS	Durk Lee	DTI
Lisa Hemphill	WPD	Karen Hudson	Dover PD
N. Carol Parton	DSP	Tim Hamlett	DNREC/ECU
Jeff Gates	UDPD	Chris Chandler	UDPD
Lisa Seymour	DSP/SBI	Andrew Rubin	Newark PD
Ava Carcirieri	Family Court	Gregg Shelton	Elsmere PD
Donna Massey	Seaford PD	Roy Bryant	DSP
Tracy Henderson	WPD	Mary Sheppard	SBI/DSP
Charlotte Walsh	JP Court	Benjamin Parson	DSP/SBI
Chris Menge	Dover PD	Robert Abbott	NCCPD

I. REVIEW OF MEETING MINUTES

A motion was made by Ms. Seymour to approve the February 12, 2018 DELJIS CJ Users Group meeting minutes and seconded by Ms. Bhate. All approved. Motion carried.

II. REVIEW OF AUTOMATED SYSTEM USAGE

Mr. McCloskey referenced Attachment B in the meeting handouts and reviewed the automated system usage statistics report with the attendees. Mr. McCloskey stated the numbers speak for themselves and asked if there were any comments or questions. No Comments or questions were asked.

III. DISCUSSION ITEMS

- a. Review of DELJIS Status Report – Mr. McCloskey reviewed the DELJIS Project Status Report with the attendees, referring to Attachment C in the meeting handouts. Mr. McCloskey noted that the first page of the Project Status Report gives a breakdown of data cleanup that DELJIS has been working on throughout the year. He provided detailed status updates on projects that have not yet been completed.

Mr. McCloskey continued on to discuss Accident Sale Portal stating there may be renewed interest from outside vendors this will impact agencies being able to make charges for accident reports.

Mr. McCloskey advised Body Cameras are on hold for now.

CCP Criminal Contempt is still being worked on by Ms. Gedney, no updates at this time.

The next item on the Project Status Report that Mr. McCloskey discussed was DMV Comments on License/ID cards is still being worked on by DTI.

Mr. McCloskey stated DSP Web Services are still on going.

Mr. Elwood is still working on Gun Bubbles, in LEISS they have added a homeless location option under the victim pedigree if you click on it will take away the address field and let you add the location. It was asked if this will also be available for the courts. They would like something added to let them know if they are homeless.

Mr. Elwood advised that the DNA kit information should be released this week. It will capture the serial number of the DNA kit and date sent for testing and the received date he also stated that only the original person who entered the information will be able to change or update information to the report.

Mr. McCloskey also stated they will be having a developers meeting today and discussing all of the ongoing projects. Mr. McCloskey explained that recent legislation regarding Legal Protection Orders, if passed, will impact all users and that DELJIS has provided a cost estimate as this project will be significant. (see also Old Business.)

To conclude discussion about the Project Status Report, Mr. McCloskey talked about LEISS records approval and being able to re-sequence in e-crash. He asked attendees to ask their agencies if this is something they would like and if you could please let us know.

- b. NIBRS – Ms. Seymour stated the NIBRS Submission was sent to FBI.
- c. LEISS – Mr. Elwood stated the testing in training for the body camera/taser field in LEISS but forgot to add them to the printed document so that will be fixed this week also the print all button will automatically print all attachments. Images will have a header number associated with it but PDF's will not allow this function.
- d. E-Ticket/E-Crash – Mr. McCloskey advised that there have not been many issues reported to DELJIS but they do have an address glitch they are working on.

- e. Follow up re Civil Dispositions – Mr. McCloskey talked about working on adding civil disposition codes. For example, Marijuana charges not being able to be expunged so we are receiving request for them to be reclassified. Ms. Gedney stated we are still working with the upper courts getting additional civil codes added so far we have a nolo prosc and a few other codes added.

IV. OLD BUSINESS

HB-222, 302 RE Lethal Protection Order – Mr. McCloskey stated we have a lot of programming needed to get this done it will take about 6 months to get this complete. We need to create a new file, get the SBI number, relinquish the order, and add/update for the petition then we will need to store the final version and be able to link the approved order to the system file. We will also need to be able to edit in LEISS.

V. NEW BUSINESS

Mr. McCloskey talked about the address problem we are seeing with the driver's license comments moving to the address field. We are currently working on correcting the problems on the ones we have now and also working on getting the issue resolved.

Mr. Elwood stated the Narcan® form field entered in the main frame in crime processing under medical intervention you will need to select the victim that you administered it to and check all the boxes that apply, this is about 50% complete.

VI. PUBLIC COMMENT

There was no public comment.

VII. ADJOURNMENT

A motion was made by Ms. Seymour to adjourn the meeting and seconded by Mr. Sheldon at approximately 10:36 a.m.