



CANNON BUILDING  
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STATE OF DELAWARE  
**POLYSOMNOGRAPHER ADVISORY COUNCIL OF  
THE DELAWARE BOARD OF MEDICAL LICENSURE  
AND DISCIPLINE**

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<b>PUBLIC MEETING MINUTES:</b>	<b>POLYSOMNOGRAPHER ADVISORY COUNCIL OF THE DELAWARE BOARD OF MEDICAL LICENSURE AND DISCIPLINE</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, November 21, 2017 at 9:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard Second Floor Conference Room C, Cannon Building Dover, Delaware
<b>MINUTES APPROVED:</b>	January 16, 2018

**MEMBERS PRESENT**

Grace Denault, Council Member, Presiding  
Theodore S. Kruppa III, Council Member  
Paul Walker, Council Member  
Kunal Agarwal, M.D., Council Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, Deputy Attorney General  
Devashree Singh, Executive Director

**CALL TO ORDER**

Ms. Denault called the meeting to order at 9:02 a.m.

**REVIEW OF MINUTES**

The Council reviewed the June 12, 2017 minutes for approval. Mr. Walker moved, seconded by Dr. Agarwal, to approve the minutes as presented. Motion passed unanimously.

**UNFINISHED BUSINESS**

Rules and Regulations Hearing- Regarding Regulation 6.0 Polysomnographic Students and Polysomnographic Trainees

At 9:03 a.m. the public hearing was called to order. Verbatim testimony was recorded. Ms. Kelly stated the purpose of the hearing. Ms. Kelly requested the council introduced themselves for the record. The following items were marked as exhibits for the record: Council Exhibit 1 – News Journal publication affidavit and Council Exhibit 2 – Delaware State News publication affidavit. Ms. Kelly confirmed no written public comment was received and no individuals appeared at the Council's meeting to provide public comment. The public comment period will remain open for 15 days and the Council will deliberate at their next scheduled meeting. At 9:05 a.m. the hearing concluded and the Council went off the record.

**NEW BUSINESS**

### **Discussion Regarding the Need for a Professional Member**

The Council members discussed potential individuals they would reach out to that they believe might be interested in serving on the Council. They will forward that information to the Executive Director.

### **Election of Chairperson and Vice-Chair**

Mr. Kruppa nominated Ms. Denault to remain in the Chair position. Ms. Denault accepted the nomination. Mr. Kruppa moved seconded by Mr. Walker. Motion passed unanimously.

Mr. Walker made a motion to nominate Mr. Kruppa as the Council's Vice- Chair, seconded by Ms. Denault. Motion passed unanimously.

### **Review Application for Kevin Horton**

Ms. Denault recused herself from reviewing Kevin Horton's application because she knows him personally as a student and co-worker.

Ms. Kelly reviewed the Mr. Horton's application and his criminal background that revealed charges substantially related to the practice of polysomnography. Ms. Kelly advised the Council of their options to propose to deny the application or ask him for additional information.

Mr. Walker made a motion to propose to deny the application, seconded by Mr. Kruppa. Motion passed unanimously. Ms. Singh will prepare the correspondence to Mr. Horton advising him of the Council's decision to propose to deny the application.

### **OTHER BUSINESS BEFORE THE COUNCIL**

No other business before

### **PUBLIC COMMENT**

There was no public comment.

### **SCHEDULE NEXT SCHEDULED MEETING**

The next meeting is to be determined. Ms. Singh will communicate with the Council to schedule a meeting in January 2018.

### **ADJOURNMENT**

There being no further business, Mr. Kruppa moved, seconded by Mr. Walker, to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 9:23a.m.

Respectfully submitted,



Devashree Singh, MBA  
Executive Director