

**Minutes of Meeting**

**Delaware Developmental Disabilities Council (DDC) Adult Issues Committee**  
**Friday, June 29, 2018 from 9:30 AM to 12:00 PM**  
**DDDS Fox Run, 2<sup>nd</sup> Floor Conference Room, 2540 Wrangle Hill Rd., Bear, DE**  
**Call-in information: 302-526-5475, Code: 6940783#**

\*note-phone participation does not count toward the committee's required quorum number

**Members Present:** Terri Hancharick, Andrew Braune, HarrietAnn Litwin, Bernadette DeAngelis, Karen Gallagher

**Guests Present:** Nancy Lemus (indicated that she would like to join the committee as a member at the next meeting), Ashley Seward, Gary Mears, Sue Brewster

**Staff Present:** Kristin Harvey, Pat Maichle

**I. Call to Order**

A quorum being present, Committee Chair Terri Hancharick called the meeting to order at 9:30 AM.

**II. Approval of Minutes**

The committee voted to approve the May, 2018 minutes as written.

**III. Approval of Agenda**

The committee voted to approve the agenda as written.

**IV. Chair's Report**

Terri Hancharick did not provide a report.

**V. Staff Report**

Kristin reported that the timeline for spending the Council's grant funds is likely to be cut by one year beginning with federal fiscal year (FFY) 2019. Pat suggested the following options for consideration by the full Council, and asked the committee to consider these options prior to the next Council meeting in July. These ideas were gleaned from other states and U.S. territories. 1.) Put out Requests for Proposals (RFP) written by the Council with their ideas for projects only once a year, at the beginning of the FFY 2.) Put out RFPs asking for outside entities to send the Council proposals for projects that the outside entities feel would fit our 2017-2021 State Plan or 3.) Put all of the Council's FFY funding into one large project per FFY.

**VI. Current Business:**

**A. Nominations for Chair**

The committee nominated Terri Hancharick to continue as Committee Chair, and for Karen Gallagher to continue as Committee Vice-Chair. Both Terri and Karen

accepted the Committee's nominations. The full Council will vote on the Committee's recommendation for Chair at their September meeting. Council approval for Vice-Chair is not required.

**B. Review/Questions/Vote on unsolicited proposal from Independent Resources concerning homelessness (assigned to the committee for review by the Director of the DDC)**

Following review and scoring of the unsolicited proposal, the committee determined that this project does not fit in with the 2017-2021 State Plan; therefore, the committee voted not to fund this proposal.

**C. Review/Questions/Vote on unsolicited proposal received from Delaware Statewide Programs for the Outside the Box Conference**

Following discussion and scoring of the proposal, the committee determined that the proposal met Objective SA4 in the 2017-2021 State Plan and voted to recommend funding this proposal. Terri will present the committee's motion to approve funding at the July Council meeting.

**D. Review of draft RFP discussed at the last meeting**

The committee reviewed the draft RFP prepared by staff, and voted to accept the draft RFP as written.

**E. Discussion with Sue Brewster of DVR**

The committee took part in a robust discussion with Sue Brewster of the Division of Vocational Rehabilitation (DVR) regarding DVR's current initiatives and outreach. Sue is in contact with a multitude of people with disabilities who receive core services in segregated settings. Kristin asked if Sue would be willing to allow a future contractor to follow along with her on some of her visits, to facilitate introductions and make inroads. Sue agreed that this would be a good idea. Pat raised the idea of developing a documentary film which would follow a cohort of individuals with disabilities over the course of their transition age years to full adulthood, documenting their experiences in gaining competitive employment.

**F. Future projects- develop ideas, allocate funding, input on RFP development:**

This discussion was interwoven with the previous agenda items, as well as with agenda item G.

**G. Cookoff idea (could address the objective RE: increasing social capital)**

Pat shared an idea for a cookoff competition. The competition would team individuals with disabilities with some of Delaware's top chefs. Initially, the idea was to host a "Master Chef" type event, with a one on one ratio of chef to novice and an unlimited pantry of foods to choose from. Citing logistics concerns and cost for a multitude of pantry items which may go to waste, the committee stated that they would prefer a "Chopped" style event. Participants would still pair one on one with a professional chef, but the scope of potential dishes would be much more limited (e.g. "create something with chocolate", etc.). The committee agreed to revisit this idea/conversation at a future date.