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**STATE OF DELAWARE
POLYSOMNOGRAPHER ADVISORY COUNCIL OF
THE DELAWARE BOARD OF MEDICAL LICENSURE
AND DISCIPLINE**

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PUBLIC MEETING MINUTES:	POLYSOMNOGRAPHER ADVISORY COUNCIL OF THE DELAWARE BOARD OF MEDICAL LICENSURE AND DISCIPLINE
MEETING DATE AND TIME:	Tuesday, January 16, 2018 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard Second Floor Conference Room C, Cannon Building Dover, Delaware
MINUTES APPROVED:	February 28, 2018

MEMBERS PRESENT

Grace Denault, Council Member, Presiding
Theodore S. Kruppa III, Council Member
Paul Walker, Council Member
Kunal Agarwal, M.D., Council Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Devashree Singh, Executive Director

CALL TO ORDER

Ms. Denault called the meeting to order at 9:05 a.m.

REVIEW OF MINUTES

The Council reviewed the November 21, 2017 minutes for approval. Mr. Walker moved, seconded by Mr. Kruppa, to approve the minutes as presented. Motion passed unanimously.

UNFINISHED BUSINESS

Deliberation of Rules and Regulations Hearing – Regarding Regulation 6.0 Polysomnographic Students and Polysomnographic Trainees

Hearing deliberations were called to order by Ms. Singh, DAG, who verified there were no written or public comments received. She also confirmed that the Council members had reviewed the proposed rules and regulations and asked if they had any questions, comments or further discussion. There being no further discussion, Mr. Kruppa moved, seconded by Mr. Walker, to approve the proposed regulations as written. Motion passed unanimously. Ms. Singh circulated the Order adopting the regulations for the Council members to sign. The Order will be presented to the Board of Medical Licensure and Discipline for their execution of the order at their February meeting.

Discussion Regarding the Need for a Professional Member

Ms. Singh, Ex. Director, informed the Council she received a letter of interest and a resume from a licensed Polysomnographer expressing interest in serving on the Council. The Council requested a meeting be scheduled to consider the letter of interest and resume of the individual to fill the vacancy. Ms. Singh will send out potential meeting dates for the Council to consider.

NEW BUSINESS

Proposal to Deny Hearing for Kevin Horton

At 9:08 a.m. Ms. Singh, DAG called the proposal to deny hearing to order for Kevin Horton. The Council introduced themselves for the record. Ms. Denault recused herself from the proceedings. Testimony was recorded. Mr. Horton presented without counsel. Ms. Singh stated the purpose of the hearing and the application packet and supporting documents were pre-marked as Council Exhibit 1 for the record. Mr. Horton was provided with a copy of Council Exhibit 1. He provided with Council with a number of supportive documents, letters and certificates. They were marked accordingly as Applicant Exhibits. Mr. Horton was sworn in, provided testimony and responded to questions asked by the Council members.

The Council began their deliberations which were recorded and at the conclusion of their deliberations, Mr. Walker made a motion, seconded by Mr. Kruppa to grant and recommend to the Board of Medical Licensure and Discipline to approve the application for licensure for Mr. Horton. Motion passed with Ms. Denault recusing herself.

OTHER BUSINESS BEFORE THE COUNCIL

No other business before

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The next meeting is to be determined. Ms. Singh will communicate with the Council to schedule a meeting in February 2018.

ADJOURNMENT

There being no further business, Mr. Kruppa moved, seconded by Mr. Walker, to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 9:37 p.m.

Respectfully submitted,



Devashree Singh, MBA
Executive Director