



STATE OF DELAWARE  
BOARD OF ELECTIONS

OFFICE OF THE STATE ELECTION COMMISSIONER  
905 S. Governors Avenue Suite 170  
Dover, DE 19904  
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<http://ivote.de.gov>

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M.M. OF ELECTIONS  
2017 DEC 14 P 12: 58

**Minutes of December 11, 2017 State Board of Elections Meeting-DRAFT**

**Members Present:** Mr. Chambers, [R]-Wilmington  
Mr. Pasquale, [D]-New Castle County  
Ms. Pugh, [D]-Sussex County  
Mrs. Sandstrom, [D]-Kent County  
Mr. Sterling, [R]-New Castle County, At Large  
Mrs. Tatman, [R]-Sussex County  
Dr. Warfield, [R]-Kent County  
Mrs. Whittington, [R]-New Castle County  
Mrs. Williams-Mayo [D]-New Castle County, At Large

**Staff Present:** Mrs. Manlove, State Election Commissioner  
Mr. Albence, County Director, New Castle County Office  
Mr. Greig, Deputy County Director, Kent County Office  
Mr. McDowell, County Director, Sussex County Office  
Mr. Sholl, Deputy County Director, New Castle County Office  
Mrs. Turner, Deputy County Director, Sussex County Office  
Mrs. Young, Director, Kent County Office

**Public Present:** None Present

1. Mr. Pasquale called the meeting to order at 4:05 p.m.
2. Mr. Sterling moved and Mr. Chambers seconded a motion to approve the minutes of the November 13, 2017, meeting, as presented. Motion passed unanimously.
3. Commissioner Manlove provided an update on the current financial status of the Department per the Department's appropriation per the FY2018 state budget.
4. Commissioner Manlove provided an update on the current statewide voter registration totals. The total number of registered voters in the State as of December 1, 2017 was 686,429.
5. Commissioner Manlove provided a summary of upcoming elections and the Department's upcoming outreach and staff activities.

6. Commissioner Manlove provided a recap of the Department's website statistics, including visits to the State Election Commissioner and county office websites, provided via the Google Analytics program.
7. Commissioner Manlove provided a recap of her recent participation in a meeting of the Center for Election Innovation and Research, which focused on effective collaboration between State DMVs and Elections agencies. ERIC member states were invited to participate in the gathering.
8. Commissioner Manlove provided a summary of Voter Registration transactions through 11/30/2017 by type and source.
9. Commissioner Manlove provided an update on the work of the Voting Machine Task Force. The RFP has been released, and the RFP mandatory pre-bid meeting was held on Tuesday, 12/5. Participating vendors must submit any questions regarding the bid in writing by the close of business on Tuesday, 12/12. A conference call will be held on Wednesday, 12/13, to discuss and to formulate replies to any questions submitted. A total of 11 potential vendors attended the meeting. The deadline for bid responses is Tuesday, 1/16/2018.
10. OLD BUSINESS:
  - Mr. Sholl reviewed the proposal to subdivide two New Castle County Election Districts due to population growth. Mr. Sterling moved and Ms. Pugh seconded a motion to approve the proposal. Motion passed unanimously.
11. NEW BUSINESS:
  - None
12. Ms. Pugh moved and Mrs. Williams-Mayo seconded a motion to approve the removals as presented. Motion passed unanimously.
13. Mr. Sterling moved and Dr. Tatman seconded the motion to adjourn the meeting. Motion passed unanimously.

Respectfully submitted,

James A. Sterling III  
Secretary

**NEXT MEETING:** MONDAY, January 8, 2018

**LOCATION:** OFFICE OF THE STATE ELECTION COMMISSIONER, 905 S.  
Governors AVE STE 170 DOVER DE 19904